

**KISAN SAHKARI CHINI MILLS LTD.NANAUTA,**  
**DISTT.SAHARANPUR U.P.**

Telephone: 7880888906 Email: kscm\_nanauta@yahoo.co.in Website: www.upsugarfed.org

**COMPETITIVE e-bidding**  
**FOR**

**Job Work of Cane Transportation From Various Group Centres**

e-bid REFERENCE : CANE/1/2024-25/0038 Date. 09.07.2024

LAST DATE AND TIME FOR SUBMISSION OF E-Bids : 19.07.2024 at 6:30 P.M

DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids : 20.07.2024 at 11:15 A.M

PLACE OF OPENING OF e-Bids : KISAN SAHKARI CHINI MILLS LTD.  
Nanauta, Distt. Saharanpur.

ADDRESS FOR COMMUNICATION : GENERAL MANAGER  
Kisan Sahkari Chini Mills Ltd.  
Nanauta, Distt. Saharanpur.

e-Bid E.M.D- up to 80000 qtl cane supply : Rs. 25000/- (Twenty five Thousand Only) each Centre  
Above 80000 qtl cane supply : Rs. 40000/- (Fourty Thousand Only) each Centre

This Document Contains – 31 Pages

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost : Rs. 590.00

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**KISAN SAHKARI CHINI MILLS LIMITED,**  
**NANAUTA (SAHARANPUR)**

Phone No01336-254255E-mail: kscm\_nanauta@yahoo.co.in www.upsugarfed.org

**E-TENDER NOTICE**

Ref.No.CANE/1/2024-25/0038

Dated: 09.07.2024

Online e-tenders are invited from authorized Transporters to Transport cane of our outside cane centers to mill yard. The e- tender documents with detailed specifications can be downloaded from website [http:// etender.up.nic.in](http://etender.up.nic.in) as per mentioned below.

S. No.	NAME OF THE ITEMS	TECHNICAL BID OPENING AT 11.15A.M.	COMMERCIAL BID OPENING AT 2.00PM	EMD RS.	STARTING DATE OF UPLOADING OF E- TENDER
1.	Cane Transportation From Various Group Centres	09.07.2024	09.07.2024	up to 80000 qtl cane supply : Rs. 25000/- (Twenty five Thousand Only) each Centre  Above 80000 qtl cane supply : Rs. 40000/- (Fourty Thousand Only) each Centre	09.07.2024

Other details of submission of e-bids along with eligibility, date and time, opening of Technical/Financial bids, E.M.D. experience and other terms and conditions will be available on UPLC e-tender portal <http://etender.up.nic.in> and federation website [www.up.sugarfed.org](http://www.up.sugarfed.org) from the date 09.07.2024 at 6.30 PM from where tender documents may be downloaded by any tender. The tender fee is Rs.590.00(non refundable) and required E.M.D. by way of RTGS scheduled bank in favor of Kisan Sahkari Chini Mills Ltd Nanauta (Saharanpur) payable at **HDFC BANK Account No. 03262320000275 IFSC Code No. HDFC0000326** Nanauta which will be deposited in factory office before opening of Technical bid. E-tender without earnest money shall be liable to be rejected. The General Manager of this unit reserves the right to cancel any or all bids/annual e- bidding process without assigning any reason to & decision of General Manager will be final & binding for all.

**General Manager**

## INVITATION FOR e-BIDS

Online e-Bids are invited for **Job Work of Cane Transportation From Various Group Centres** to Mill Gate from reputed Contractors/Transporters to Kisan Sahkari Chini Mills Ltd. Nanauta, Dist Saharanpur.

- 1 Bidders are advised to study the tender document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the producers, terms and conditions of the tender Document with full understanding of its implications.
- 2 The e-Bid prepared in accordance with the procedures enumerated in ITB Clause 15 of Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.
- 3 The tender document is available at e-Procurement website <http://etender.up.nic.in> or Federation website [www.upsugarfed.org](http://www.upsugarfed.org) from **09.07.2024 at 6.30PM** Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-tender notice and availability of Tender document	Tender Notice has been published over e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a> and tender Document will be available from <b>09.07.2024 at 6:30</b> PM at e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(b)	Availability of tender document on website	<b>09.07.2024</b> from 6:30 PM at e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(c)	Clarification start date and time	<b>09.07.2024 from 6:30PM</b>
(d)	Clarification end date and time	<b>19.07.2024 upto 6:30 PM</b>
(e)	e-Bid submission start date and time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS FORMAT)	<b>09.07.2024 from 6:30 PM</b>
(f)	e-Bid submission end date & time	<b>19.07.2024 upto 6:30 PM</b>
(g)	Online technical e-Bid opening date & time	<b>20.07.2024 at 11:15 AM</b>
(h)	Online financial e-Bid opening date and time (only of technically qualified bidders)	<b>20.07.2024 at 2:15 PM</b>
(i)	Venue of opening of technical and financial e-Bids	Kisan sahkari chini Mills Ltd ,Nanauta ,Saharanpur
(j)	Contact Officer	Mr. R.K.P. VARUN, CHIEF ACCOUNTANT Mob. No. 07880888910
(k)	Cost of e-Bid document	Rs.590.00 (Rupees Five hundred ninety only) (non-refundable) All Centres.
(l)	<b>e-Bid E.M.D Various Group for minimum and maximum</b>	<b>Rs. 25000/- (Twenty five Thousand Only) each Centre</b> <b>Rs. 40000/- (Fourty Thousand Only) each Centre</b>

- 4 The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in through RTGS in favour of Kisan Sahkari Chini Mills Ltd, Nanauta ,(Saharanpur). The scanned copy of the RTGS must be enclosed along with the e-Bids but the original RTGS should be submitted to the Tender Committee at e-Bid opening place before opening of technical e-Bid .
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit(EMD) in the form of RTGS, drawn in favour of the Kisan Sahkari Chini Mills Ltd.,payable at Saharanpur. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should be submitted to the Tender Committee at e-Bid opening place before opening of technical e-Bids. No interest would be payable on e-bid(Earnest money) deposited with the Factory.
- 6 The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidder's/OEM representative will be required to be produced.
- 7 The General Manager reserves the right to cancel any or all the e-Bids/annual the e-Bid process without assigning any reason thereof,. The decision of Factory will final and binding.
- 8 In the event of date specified for e-Bids opening being declared a holiday for Mill's Office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
- 9 **All the required documents including Priced A Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format.** The required electronic documents for each document label of Technical (Fee details, Qualification details,e-Bid Form and Technical Specifications details) schedules/packets can be clubbed together to make single different files for each label.
- 10 The Transporter's firms who are registered at e-Procurement portal for e-tenderaing with UP Electronics Corporation Ltd.,10 Ashok Marg, Lucknow-226002, would only be eligible for participating in this e-tender as well as in e-tendering system of U.P.Govt.Departments. All Transporter'sfirms who have not got registered themselves with UPLC Ltd, Lucknow for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC Ltd,Lucknow, along with registration fee for participating in this e-tender of U.P.Govt.departments. The companies/firms, who are not having digital signatures, can also get their digital signature on deposit of processing fee. The Transporter's firms may contact the officials on phone numbers (0522) 4130303 Ext.305 and 307,097821451211, for their Registeration/Digital Signature Certificate related queries. The registration fee may also be deposited through RTGS., The details of RTGS are as under:

M/S U.P.ELECTRONICS CORPORATION LTD., LUCKNOW  
INDIAN BANK  
ASHOK MARG,LUCKNOW  
A/C NO. 772819168  
IFC CODE IDIB000L002  
CBS CODE CODE 00527

FOR E-TENDERING ENQUIRY PLEASE CONTACT FOLLOWING PERSONS

1. SRI RRIITVIK SAXENA FEDERATION: 09415526023, 07880888823
2. SRI RASHID HUSSAIN: 09935149327 U.P.L.C.
3. SRI SIDDHARTH SHUKLA: 09005621259 U.P.L.C.
4. SRI C.P SINGH : 8077499604 CHIEF CANE OFFICE NANAUTA CHINI MILL

## **SECTION I: INSTRUCTIONS TO BIDDERS(ITB)**

### **(A) THE BID DOCUMENT**

#### **1. COST OF e-BID**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-BID and Kisan Sahkari Chini Mills Ltd .Nanauta (Saharanpur).hereinafter referred to as “the Purchaser”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-BID process.
- b) This tender document is available on the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-tender. The bidders shall have to pay e-Tender document fee of Rs.590.00(Rs. Five Hundred Ninty only) through RTGS payable in favour of the Kisan Sahkari Chini Mills Ltd ,Nanauta ,Saharanpur .The scanned copy of the RTGS must be enclosed along with e-Bid but the original Cash Deposit Receipt or RTGS should be submitted to the e-tender committee before opening of the technical e-Bid. This e-tender document fee of Rs.590.00 will be non-refundable.

#### **2. CONTENTS OF e-BID DOCUMENT:**

2.1 The Transportation of Cane From Various out Cane purchase Centre to be Transported, e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:

##### **Invitation for e-Bid :-**

- Section I : Instruction to bidders (ITB)
- Section II : Conditions of E-tender/Contract ( CC )
- Section III : Technical e-Bid
- Section IV : Financial e-Bid

2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3. CLARIFICATION OF e-BID DOCUMENT:**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://etender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking “Seek Clarification” option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The clarification will be replied back by the Purchaser through the e-Procurement website which can be read by the bidder through the “Clarification” option under Bid Submission menu. The Purchaser may also respond to clarifications raised by the prospective bidders on Purchaser’s e-mail address [skcm\\_nanauta@yahoo.co.in](mailto:skcm_nanauta@yahoo.co.in)

#### **4. AMENDMENT OF e-BID DOCUMENT:**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://e-tender.up.nic.in> and Purchaser's web site [www.upsugarfed.org](http://www.upsugarfed.org) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://e-tender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Sugar mill shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendments, into account in preparing their e-Bids, the Purchaser, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the Procurement website <http://etender.up.nic.in> and Purchaser's web site [www.upsugarfed.org](http://www.upsugarfed.org).

### **(B) PREPARATION OF e-BID**

#### **5. LANGUAGE OF e-BID**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Purchaser shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

#### **6. DOCUMENTS CONSTITUTING THE e BID**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components.

- (a) **Technical e-Bid:-** Technical e-Bid will comprise of:

- (i) **Fee Details:** includes copies of e-tender document processing/cost and e-Bid earnest money deposit furnished in accordance with ITB clause 12 in PDF format.
- (ii) **Qualification Details:** includes copies of required documents as per ITB clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and full fill all the conditions of the Contract and that services to be provided by the bidder conform to the e-Bid document and Technical Specifications.
- (iii) **E-Bid Form:** includes copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Purchaser.
- (iv) **Technical Specification Details:** includes copy of filled in Technical Specifications as per Section-III© of e-tender document in PDF format.

(b) **Financial e-Bid: Financial e-Bid will comprise of:**

- (i) **e-Bid Form:** includes copy of filled in e-Bid Form as per Section-IV (A) of e-tender document in PDF format.
- (ii) **Price Schedule/BOQ** includes Price Schedule/BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.

7- **e-Bid Form**

7.1 The bidder shall complete e-Bid Form and appropriate Price Schedule/BOQ furnished in the e-Bid document, including the quantities and prices in the format given in the e-Bid document.

8. **e-Bid Price:**

8.1 The bidder shall quote separately in the downloaded spread sheet file for the Price of Transportation of Cane From Various Out Cane Purchase centre

8.2 The price of Transportation of Cane From Various Out Cane Purchase centre

8.3 Prices quoted by the bidder shall be fixed during the bidder's performance of the Contract and not subject to variation on any account subject to ITB Clause 25.1.A e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

9 **E-Bid Currency**

Prices shall be quoted in Indian Rupees only.

10 **Documents Establishing bidder's Qualification:**

10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format. The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in Section III(D) of e-tender document.

11 **Transportation of Cane From Various Out Cane Purchase centre.**

11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all services which the bidder proposes to perform under contract. The documentary evidence should be in the PDF file format.

12 **e-Bid Earnest Money Deposit (EMD)**

12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, and e-Bid EMD of Rs. 40000/- (Rupees Fouty Thousand only) for Each Group having cane and EMD of Rs.50000/- (Fifty Thousand thousand only) for Each Group form of RTGS, in favour of Kisan Sahkari Chini mills Ltd .Nanauta. Saharanpur. The scanned copy of the e-Bid EMD/RTGS must be submitted along with the e-Bid and the original should be submitted to the tender Committee at e-Bid opening place before opening of technical e-Bid. No interest on EMD will be paid.

12.2 The e-Bid EMD is required to protect the Chini Mill against the risk of bidder's conduct which would warrant the E.M.D.'s forfeiture, pursuant to ITB Clause 12.7.

- 12.3 The e-Bid EMD shall be in Indian Rupees and shall be in the following forms only:  
A RTGS payable in favor of Kisan Sahkari Chini mills Ltd .,payable at Saharanpur.
- 12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Chini Mill.
- 12.5 Unsuccessful bidder's e-Bid E.M.D. will be returned upon the written request through cheque as promptly as possible.
- 12.6 **The e-Bid E.M.D. may be forfeited:-**
- (a) If a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid form, or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2 or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or
  - (b) In case of a successful bidder, if the bidder fails:
    - (i) To sign the Contract with the Purchaser in accordance with ITB Clause 28: or
    - (ii) To furnish performance security in accordance with ITB Clause 29.

**13 Period of Validity of e-Bid**

- 13.1 e-Bid remain valid up to 45 days and the Rate Contract for the period up to May 31,2020. An e-Bid valid for a shorter period shall be rejected by the Sugar mill as non-responsive.
- 13.2 In exceptional circumstances, the Sugar mill may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required nor permitted to modify its e-Bid.

**14 FORMAT AND SIGNING OF e-BID**

- 14.1 The bidder shall prepare an electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The letter authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

**15 SUBMISSION OF e-BID**

The Bid submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the Chini Mill. Bid submission can be done only from the Bid Submission start date and time till the Bid submission end date and time given in the e-tender. Bidders should start the Bid submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders

cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://etender.up.nic.in>. The bidders must obtain a User Logging Id and Password by registering themselves with U.P. Electronics Corporation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 10.
- 15.2 In addition to the normal registration, the bidder has to register with his/her Digital Signature Certificate (DSC) in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <http://etender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Purchaser shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through “Search Active tenders” link, select a tender in which he/she is interested in and then move it to ‘My Tenders’ folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for which the bidder intends to e-bid, from “My Tenders” folder, the bidder can place his/her e-Bid by clicking “Pay Offline” option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Centres (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Centres (BOQ) which should be in the XLS format (Excel sheet).
- 15.4 After clicking the ‘Pay Offline’ option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click “Encrypt & Upload” option given in the offline payment details form so that “Bid Document Preparation and Submission” window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification detail) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the tender details. The details of the RTGS or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the date entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.

- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per “ITB Clause 10 or 21”, e-Bid Form as per “Section-III(A) and Technical Specification details as per “Section-III(C) Technical Specifications” and Financial e-Bid documents as per “Section-IV(A): e-Bid Form” and “Section-IV(B): Price Schedule/BOQ” of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click “Browse” button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS file already prepared and stored in the bidder’s computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) Schedules/packets can be label.
- 15.6 The bidder should click “Encrypt” next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC’s of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the “Print” option available in the window as an acknowledgement for future reference.
- 15.8 Chini Mill reserves the right to cancel any or all e-Bids without assigning any reason.
- 16. DEADLINE FOR SUBMISSION OF e-BID:-**
- 16.1 e-Bid ( Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than **time 6:30P.M. and 19.07.2024** that date as mentioned on page 4 (as the server time displayed in the e-Procurement website)
- 16.2 The Chini Mill may, at its discretion, extend this deadline for submission of e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to deadline as extended.
- 17 LATE e-BID:-**
- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.
- 18 WITHDRAWAL AND RESUBMISSION OF e-BID:-**
- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement

website <http://etender.up.nic.in> . The bidder should then select “My Bids” option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click “View” to see the details of the e-Bid to be withdrawn. After selecting the “Bid Withdrawal” option, the bidder has to click “Yes” to the message “Do you want to width draw this bid “ displayed in the Bid information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the “Submit” button. The bidder has to confirm again by pressing “OK” button before finally withdrawing his/her selected e- Bid.

- 18.2 The bidder has to request the Purchaser with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Purchaser, to return back the e-Bid security/EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder’s forfeiture of his/her e-Bid EMD pursuant to ITB Clause 12.7.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purpose. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select “My bids” option in the Bid submission menu. The page listing all the bids submitted by the bidder will be displayed. Click “View” to see the details of the e-Bid to resubmitted. After selecting the “Bid Resubmission” open, click “Encrypt & Upload” to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date and time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

### **( C ) e-BID OPENING AND EVALUATION OF e-BID**

#### **19(A) OPENING OF TECHNICAL e-BID by the Purchaser:-**

- 19A-1 The Sugar mill will open all technical e-Bids, in the presence of bidders representatives who choose to attend at **11:30 AM on 20.07.2024** at Kisan Sahkari Chini Mills Ltd ,Nanauta, Saharanpur. The bidder’s representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Purchaser, the e-Bids shall be opened at the appointed time and place on the next working day.
- 19A-2 The bidder’s names and the presence or absence of requisite e-Bid security and such other details as the Purchaser as its direction may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.

19A-3 The Purchaser will prepare minutes of the e-Bid opening.

19A-4 The General Manager of this mill reserves the right to postpone the date and time of opening of Technical & Financial e-Bid in unavoidable circumstances and all the bidders will be informed.

**19(b) OPENING OF FINANCIAL e-BID:-**

19b-1 After evaluation of technical e-Bid, the Purchaser shall notify those bidders whose technical e-Bid were considered non-responsive to the conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Purchaser will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Purchaser. The notification may be sent by letter, fax or by e-mail.

19b-2 The financial e-Bids of technically qualified bidders shall be opened on **20.07.2024 at 2:15 PM** in the presence of bidders who choose to attend the opening of financial bid. The name of bidders, Unit Price quoted for various items etc. will be announced at the meeting.

19B-3 The Sugar mill will prepare the minutes of the e-Bid opening.

**20 CLARIFICATION OF e-BID:-**

20.1 During evaluation of e-Bid, the Purchaser will examine the e-Bid, the Purchaser may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

**21 EVALUATION OF TECHNICAL e-BID AND EVALUATION CRITERIA:-**

The Purchaser will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed and whether the e-Bids are generally in order. Any e-Bid or e-Bid not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:

21.1 The e-bid submitted without required documentary proof shall be rejected.

- 1- निविदादाता द्वारा अपने संसाधनों से चीनी मिल के विभिन्न गन्ना क्रय केन्द्रों से गन्ना परिवहन कार्य हेतु, लगभग 40000 कु० गन्ना आपूर्ति वाले क्रय केन्द्रों की धरोहर धन राशि के रूप में रु० 15000/- (रु० पन्द्रह हजार मात्र) प्रत्येक क्रय केंद्र हेतु, तथा 40000 कु० से अधिक गन्ने वाले क्रय केन्द्रों के लिए धरोहर धन राशि के रूप में 25000/- (रु० पच्चीस हजार मात्र) प्रत्येक क्रय केंद्र हेतु, ऑनलाइन आर०टी०जी०एस० के माध्यम से किसान सहकारी चीनी मिल्स लि०, नानौता सहारनपुर के पक्ष में देय हो, को निविदा खुलने के स्थान पर निविदा कमेटी के समक्ष मूल रूप में जमा कराना होगा तथा उसकी स्कैन कॉपी निविदा के साथ अपलोड करना होगा I
- 2- निविदा दाता का पंजीकरण आयकर विभाग में अनिवार्य है तथा आयकर विभाग से जारी स्थायी लेखा संख्या प्रमाण पत्र निविदा के समय प्रस्तुत करना होगा I
- 3- निविदादाता को गन्ना परिवहन कार्य का यदि पूर्व अनुभव हो तो सम्बंधित संस्था में किये गये कार्य का कार्यदेश व अनुभव के साक्ष्य स्वरूप अपलोड करना होगा I
- 4- गन्ना परिवहन कर्ता ट्रकों की संख्या व स्वामित्व / आधिनस्थ का प्रमाण पत्र उसकी स्कैन कॉपी निविदा के साथ अपलोड करना होगा तथा निविदा के समय प्रस्तुत करना होगा I

- 21.2 It shall be the discretion of the Purchaser to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.
- 21.3 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.

**22 FINANCIAL EVALUATION AND COMPARISION OF e-BID:-**

- 22.1 The Sugar mill will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Sugar mill .
- 22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the contractor does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.
- 22.3 No weight age/preference shall be given to the bidder quoting any higher technical specifications against the technical specifications of the items asked in the e-tender.
- 22.4 The Sugar mill's evaluation of a Financial bid shall be based on in terms of lowest rated quoted including all taxes, duties and other expenses.
- 22.5 The Financial Bids will be opened by Tender Evaluation Committee (TEC) in-presence of Bidders representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of Bidder, Bid prices etc shall be announced at the meeting. The commercial quotes of the lowest Bidder shall be notified as L-1. The Centres offered by the L-1 shall be first taken into consideration. The bidders are required to give their lowest rates in the tenders, though, generally negotiation will not be helped but if required then it will be done with the lowest bidder (L-1) unite wise .
- a) In case L-1 offers to take the complete order of Centres and is assessed to have the adequate capacity to take the complete order Centres as per the schedule by the Tender Evaluation Committee (TEC) then L-1 shall be contracted to execute the complete order.
- b) In case L-1 offers to take partial order Centres and is assessed to have adequate capacity to take the offered partial order Centres as per the schedule by the Tender Evaluation Committee (TEC) then the L-1 bidder shall be contracted to take the reduced Centres (which shall be more that the guaranteed minimum Centres) and rest of the Centres shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the Centres at the rates quoted by L-1.
- c) The Centres resulting from the split as mentioned above in case(b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply.
- d) In case L-1 backs out, the RFP shall be cancelled & Bids shall be invited again L-1 shall however be blacklisted from participating in any future bidding and are liable for legal action taken by The mill society

**23 CONTACTING THE PURCHASER:-**

- 23.1 Subject to ITB Clause 20, no bidder shall contact the Sugar mill on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Sugar mill, he/she can do so in writing.
- 23.2 Any effort by a bidder to influence the Purchaser in its decisions of e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

**(D)AWARD OF CONTRACT:-**

**24 Award Criteria :-**

- 24.1 The Sugar mill will determine to its satisfaction whether the bidder(s) that is selected as having submitted the lowest rate(L-1) evaluated responsive bid meets the criteria specified in ITB Clause 10.2 and is qualified to perform the contract satisfactorily.
- 24.2 Subject to ITB Clause 26, the Sugar mill will award the contract to the lowest rate (L-1) evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.

**25 Sugar mill's RIGHT TO VARY QUANTITIES AT THE TIME OF AWARD:-**

- 25.1 The Sugar mill reserves the right at the time of Contract award to increase or decrease the Centres originally specified in the Schedule of Requirements without any change in rate or other terms and conditions, depending upon the requirement of end/customer. The purchaser may also increase or decrease the Centres even after award of contract up to the validity period of e-bid.
- 25.2 If any taxes/duties are increased/decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Purchaser.

**26 Sugar mill's RIGHT TO ACCEPT ANY e-BID AND TO REJECT ANY OR ALL e-BIDS:-**

- 26.1 The Sugar mill reserves the right to accept or reject any e-Bid, and to NNUL THE E-bid process and reject all e-Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

**27 NOTIFICATION OF AWARD:-**

- 27.1 prior to the expiration of the period of e-Bid validity, the sugar mill will notify the successful bidder in writing by letter/e-mail/fax that his/her e-cid has been accepted.

**28 SIGNING OF CONTRACT:-**

- 28.1 At the same time as the sugar mill notifies the successful bidder that it's e-bid has been accepted, the Sugar mill will send the bidder the work order/contract from provided in the e-Bid document, incorporating all conditions of the agreement between the parties i.e Sugar mill unit and successful bidder.
- 28.2 Within 07 days of receipt of the contract form, the successful bidder shall execute, sign and date the work order/contract and returned it to the Sugar mill.

## **SECTION II: CONDITIONS OF E-TENDER/CONTRACT:-**

### **1. ELIGIBILITY:-**

E- tenders are invited from reputed contractors for Transportation of Cane From Various Out Cane Purchase centres Upto 40kms. and Above 40kms. for one cane crashing season.

### **2. WORK/DELIVERY:-**

The Transportation of cane from various out cane purchase Centres upto 40kms. and Above 40kms. For one cane crashing season. The Sugar mill reserves the right to amend, postponed, reduce or cancel any order under force majeure condition without any notice and without liability for damages/claims on this account. The sugar mill may change the schedule in emergency by giving advance notice of at least 03 days .

### **3.EARNEST MONEY :-**

Each tender shall be accompanied by an earnest money of Rs. 40000/- (Rs. Thirty Thousand only) each for Maximum and EMD of Rs. 50000/- (Rs. Eighty five Thousand only ) each in the form of bank Draft of a Nationalized Bank in favour of KisanSahakariChini mills Ltd., payable at Saharanpur. No interest shall be payable on the earnest money .

### **4.PAYMENT:-**

The successful bidder/contractor will gear up the Transportation of cane from Various Out Cane Purchase Centres upto 40kms. and above 40kms. for one cane curshing section 90% payment shall be made on final bill by the contractor and rest 10% amount will be deducted as Security Money which will be paid to the contractor after four month of satisfactory work completion .

### **5.ARBITRATION:-**

Any dispute arising out of the work order/contract shall be returned to the Sugar mill and the Chairman/District Magistrate Nanauta Saharanpur will act as Sole Arbitrator. The decision of the Arbitrator shall be final and binding on both the parties.

### **6. E-BIDS OPENING**

The tender will be received on the due date in the office of the Kisan Sahkari Chini Mills Ltd., Nanauta, Saharanpur and will be opened on due date and time at Kisan Sahkari Chini Mill nanauta (Saharanpur). The bidders of requested to remain present or to send their authorized representatives holding power of attorney on behalf of contractor at the time of opening the technical bid .

## **SECTION III : TECHNICAL E-BID**

**III (A) e-BID FORM**

**III (B) SCHEDULE OF REQUIREMENTS**

**III (C) TECHNICAL SPECIFICATIONS**

**SECTION III(A): e bid FORM**

**DATE**

To

General Manager  
Kisan Sahkari Chini Mills Limited.,  
Nanauta(Saharanpur)  
Dear Sir,

Having examined the e-Bid Documents, we the undersigned, offer to deliver Transportation of cane from Various Group minium and maximum Cane supply for one cane crushing section. in conformity with the said e-bid (section II) of the e-Bid Document and will Transportation of cane from Various Group out cane Purchas Centres for minium and maximum one cane crushing section in Nanauta sugar mill. in addition to this, the particulars of the required e-bid EMD is minium Cane Supply Group Rs.40000/- (Rs. Thirty thousand only) each for centres having maximum Cane supply EMD of Rs 50000/-(Eighty five thousand only) each for centres form of RTGS pledged in favour of the Kisan Sahkari Chini Mills Ltd., Nanauta Saharanpur is being given with this e-bid Form .

We further undertake, if our e-Bid is accepted, to Transportation of Cane from Various Group of minium and maximum Cane supply of out of cane purchase Centres.

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act,1998”.

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated..... day of .....20

.....

(Signature & Name of official)

(In the capacity of )

Duly authorized to sign. E-Bid for an on-behalf of.....

## **SECTION III (B) SCHEDULE OF REQUIREMENTS**

<b>Item Code</b>	<b>Brief Description</b>	<b>Destination</b>	<b>Schedule</b>	<b>e-BID E.M.D.</b>
	As per the details given in the SECTION III © TECHNICAL SPECIFICATIONS	Kisan Sahkari Chini Mills Ltd, Nanauta,dist - Saharanpur	Transportation of cane from Various Group of Out Cane Purchase Centre for minium and maximum Cane supply for one cane crushing section	Rs. 40000/- (Rs. Fourty thousand only) minimum EMD of Rs. 50000/- (Fifty five thousand only)

## **SECTION III (c): CAPABILITY STATEMENT(CS)**

1. (a) Name and complete mailing address of the business/sale office of the bidder.  
.....
- (b) Name of Authorized Official
- © Phone
- (d) Fax
- (e) E-Mail:
- (f) Principal place of business
- (g) Website of Bidder's Firm
2. Parties will Have to upload the scanned copies with the tender and furnish Under Noted Information During The Technical Discussion with Documentary Proof:

1	निविदादाता द्वारा अपने संसाधनों से चीनी मिल के विभिन्न गन्ना क्रय केन्द्रों के कलस्टर/समूह से गन्ना परिवहन कार्य हेतु ,न्यूनतम गन्ना आपूर्ति वाले क्रय केन्द्रों के कलस्टर/समूह की धरोहर धन राशि के रूप में रु० 25000/- (रु० पचीस हजार मात्र) प्रत्येक कलस्टर/समूह के केंद्र हेतु ,तथा अधिकतम गन्ना आपूर्ति करने वाले कलस्टर/समूह के केन्द्रों के लिए धरोहर धन राशि के रूप में 40000/- (रु० चालीस हजार मात्र) कलस्टर/समूह के क्रय केन्द्रों हेतु आर०टी०जी०एस० जो किसान सहकारी चीनी मिल्स लि०, नानौता सहारनपुर के पक्ष में देय हो, का निविदा खुलने के स्थान पर निविदा कमेटी के समक्ष मूल रूप में जमा कराना होगा तथा उसकी स्कैन कॉपी निविदा के साथ अपलोड करना अनिवार्य होगा।	
2	निविदा दाता का पंजीकरण आयकर विभाग में अनिवार्य है तथा आयकर विभाग से जारी स्थायी लेखा संख्या प्रमाण पत्र निविदा के के साथ अपलोड करना अनिवार्य होगा।	
3	निविदादाता को गन्ना परिवहन कार्यों का यदि पूर्व अनुभव हो तो सम्बंधित संस्था में किये गये कार्य का कार्यदेष्ट अनुभव के साक्ष्य स्वरूप अपलोड करना होगा।	
4	गन्ना परिवहन कर्ता ट्रकों की संख्या व स्वामित्व / आधिस्थ का प्रमाण पत्र उसकी स्कैन कॉपी निविदा के साथ अपलोड करना होगा तथा निविदा के समय प्रस्तुत करना अनिवार्य होगा।	
5	चाटर्ड लेखाकार से प्रमाणित गत तीन वर्षों की बेलेन्स शीट की छाया प्रति को टेन्डर फार्म के साथ अपलोड करना अनिवार्य है A	
6	जिन गन्ना दुलाई ठेकेदार द्वारा विगत वर्षों में इस चीनी मिल में गन्ना दुलाई कार्य मिल हित में संतोषजनक किया गया है उनको वरियता दी जायेगी इसके लिए ठेकेदारों को इस आशय का प्रमाण पत्र निविदा के साथ अपलोड करना अनिवार्य होगा।	
7	क्रय केन्द्रों की गन्ना दुलाई में केवल ट्रकों का ही प्रयोग किया जाएगा इस आशय का शपथ पत्र 10/-रु के स्टाम्प पेपर पर निविदा के साथ अपलोड करना अनिवार्य है।	

Note: Commercial bid will only be opened when technical bids of the bidder is approved by the technical committee.

Signature and seal of the E-Bidders  
With name of the authorized person

# CHECK LIST

for Transportation of Cane From Various Out

Cane Purchase Centres Upto 50000 Qtls and Above 50000 Qtls for one cane crushing section

SNO.	CLAUSE	INSTRUMENT/DOCUMENTS REQUIRED	PAGE NO.
1	Clause 4 (Invitation for e-Bids)	Cost of e-Bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-Bid Document	
3	Clause 5(Invitation for e-Bids)	e-Bid EMD in Physical Form	
4	ITB Clause	Details of PAN	
5	ITB Clause	Scanned copy of E-Bid EMD	
6	ITB Clause	Copies of any work order of cane Transportation any sugar mill as a proof of experience if any	
7	Section III (A)	e-Bid form	
8	Section IV (A)	e-Bid form	

## **SECTION IV: FINANCIAL e-BID**

**IV(A) e-BID FORM**

**IV(B) PRICE SCHEDULE/BOQ**

**SECTION IV(A): e bid FORM**

**CANE TRANSPORTATION FOR CRUISING SEASON 2022-23**

To

General Manager  
Kisan Sahkari Chini Mills Limited.,  
Nanauta(Saharanpur)  
Dear Sir,

Having examined the e-Bid Documents, we the undersigned, offer to deliver Transportation of cane from Variou out cane purchase Centres maximum and minimum Cane Supply for one cane crushing section. in conformity with the said e-bid (section II) of the e-Bid Document and will Transportation of cane from Various out cane Purchas maximum and minimum Cane Supply for one cane crushing section in Nanauta sugar mill. in addition to this, the particulars of the required e-bid EMD is Rs.25000/- (Rs. Twenty Five thousand only) each for centres having Minimum cane Supply EMD of Rs 40000/-(Fouty thousand only) each for centres. in the form of RTGS pledged in favour of the Kisan Sahkari Chini Mills Ltd., Nanauta Saharanpur is being given with this e-bid Form .

We further undertake, if our e-Bid is accepted, to Transportation of Cane from Various Group of minium and maximum Cane Supply of out cane purchase Centres.

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act,1998”.

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated..... day of .....20

.....

(Signature & Name of official)

(In the capacity of)

Duly authorized to sign. E-Bid for an on-behalf of.....

# नियम एवं शर्तें

1. चीनी मिल द्वारा चीनी विक्रय से प्राप्त धनराशि को बैंक को वापस करने के उपरान्त एवं आहरण क्षमता के अनुसार डिमान्ड प्रेषित कर गन्ना परिवहन व्यय का भुगतान किया जाता है, यदि किसी कारणवश चीनी विक्रय के सम्बन्ध में एवं बैंक से समय से धन न प्राप्त होने के कारण कोई आर्थिक समस्या उत्पन्न होती है तो ऐसी दशा में दुलाई किये गए गन्ने के बिलों के भुगतान के लिए गन्ना दुलाई ठेकेदारों द्वारा मिल प्रबंधन पर न तो अनावश्यक दबाव बनाया जाएगा न ही कोई हड़ताल सम्बन्धी समस्या उत्पन्न की जायेगी।
2. निविदा स्वीकृत होने की दशा में ठेकेदार क्रय केन्द्र पर गन्ने के वाहनों से गन्ने की उतराई , चट्टा लगाई तथा ट्रकों में लादना व परिवहन हेतु ट्रकों की समुचित व्यवस्था करेगा तथा चीनी मिल में केन कैरियर तक ट्रकों में लायेगा । केन्द्र पर चीनी मिल द्वारा क्रय किये गए गन्ने की समस्त मात्रा अगले दिन प्रातः 10:00 बजे तक अनिवार्य रूप से चीनी मिल तक पहुँचाना होगा भले ही अंतिम ट्रक के लिए केन्द्र पर गन्ना कम रहे । साथ ही ऐसे अवशेष रहे गन्ने की मात्रा पर हुई हानि /सूख की भरपाई भी ठेकेदार को करनी होगी ,जो की क्रय केन्द्र के प्रति कुंतल गन्ने की खरीद के अनुसार होगी।
3. मिल प्रबंधन की पूर्ण संतुष्टि के अनुरूप ठेकेदार द्वारा कार्य न कर पाए जाने की दशा में मिल प्रबंधन को यह अधिकार होगा की वह उपरोक्त कार्य आंशिक रूप से अथवा पूर्ण रूप से किसी अन्य व्यक्ति से सम्पन्न करवाये तथा इस पर जो भी व्यय अतिरिक्त होगा वह ठेकेदार को वहन करना होगा । इस प्रस्तर में लिखित कार्यों को मिल प्रबंधन की संतुष्टि के अनुरूप करने में यदि ठेकेदार असफल रहता है तो मिल प्रबंधन को पूर्ण अधिकार होगा की वह कार्य को अस्थाई /स्थाई रूप से किसी अन्य व्यक्ति से करवाये अथवा ठेका निरस्त कर कार्य अन्य को दे दें । इस सम्बन्ध में मिल के मिल प्रबंधन का निर्णय अंतिम व ठेकेदार पर बाध्यकारी होगा ।
4. ठेकेदार द्वारा जो ट्रक गन्ना परिवहन में लगायें जायेंगे की सूची एवम् ट्रकों के पंजीकरण की छाया प्रति निविदा के साथ संलग्न कर जमा करनी होगी तथा रू 100/-के स्टाम्प पेपर पर यह शपथ पत्र देना होगा कि यह गाड़ी किसी अन्य मिल में बंधक नहीं है |केन्द्र पर लगाये गए ट्रकों को ठेकेदार कहीं अन्य कार्य पर नहीं भेजेगा। इसका उलंघन करने पर ट्रक जितने दिन केन्द्र से अनुपस्थित रहेगा , उस अवधि में प्रति दिन प्रति ट्रक रू 1000/- (एक हजार ) ठेकेदार पर अर्थ दण्ड लगाया जा सकता है। गन्ना सूख या उठान में देरी का जुर्माना इसके अतिरिक्त होगा
5. निविदा पाने वाले ठेकेदार को पेराई सत्र 2024-25 के एक माह पूर्व अथवा 1 अक्टूबर 2024 तक गन्ना परिवहन के लगाये जाने वाले ट्रकों/ट्रैक्टरों लोडर के रजिस्ट्रेशन, बीमा, प्रदूषण इत्यादि समस्त कागजात मूल रूप में फ़ाइल बनाकर गन्ना विभाग में जमा करानी होगी जो पेराई सत्र की समाप्ति तक जमा रहेगी ।
6. किसी कारण कोई परिवहन गाडी ख़राब होती है या किसी अन्य गाडी को लगाया जाता है तो नये वाहन के मूल कागजात गन्ना विभाग में जमा कराने होंगे तब ही पुरानी गाडी के मूल कागज वापिस किये जायेंगे ।
7. सामान्य रूप से गन्ने की तौल प्रातः काल से सायः 5 बजे तक की जायेगी । तौल के उपरान्त गन्ने का परिवहन करके मिल में उसी दिन लाया जायेगा । किसानो की सुविधा के दृष्टिगत रात्रि में अधिकांश ट्रकों को खाली कराने की कोशिश की जायेगी । गन्ना परिवहन ठेकेदार अपने ट्रक खाली कराने हेतु मिल प्रबंधन पर कोई दबाव नहीं डालेगा ।
8. ठेकेदार बिना प्रबंधन की स्वीकृति के एक केन्द्र पर लगे वाहन को अन्य गन्ना क्रय केन्द्र पर नहीं भेजेगा ।

9. केन्द्र पर गन्ना तौल हो जाने के 20 घंटे से 48 घंटे की गन्ना उठान की देरी में ठेकेदार पर 5 रूपये प्रति कु० का जुर्माना आरोपित किया जायेगा | 48 घंटे से 72 घंटे की अवधि के गन्ने की ढुलाई में देरी पर प्रति कु० 8 रूपये जुर्माना आरोपित किया जायेगा | 72 घंटे से अधिक देरी होने पर 15 रूपये प्रति कु० का जुर्माना वसूल किया जायेगा |
10. समस्त ठेकेदार अपने गन्ना ढुलाई के वाहनों पर GPS मशीन अनिवार्य रूप से लगवाएंगे | जिससे पेराई सत्र में वाहनों को ट्रेस किया जा सके | यदि GPS नहीं लगवाया जाता है तो फैक्ट्री ठेकेदार की धरोहर राशि या देयकों से इसकी कटौती कर GPS लगवा सकती है |
11. परिवहन के दौरान केन्द्र से मिल गेट तक गन्ने के बिखरने व रेल फाटकों पर गन्ना गिरने इत्यादि की भरपाई ठेकेदार के देयकों से की जायेगी |
12. ठेकेदार मिल प्रबंधन की ओर से दी गयी दिनांक से कार्य करेगा तथा सत्र 2024-25 की समाप्ति तक कार्य करता रहेगा| प्रतिबन्ध यह है कि सत्र के दौरान यदि अपरिहार्य कारणों से क्रय केन्द्र बंद करना पड़े अथवा शासनादेश द्वारा किसी दूसरी मिल को परिवर्तित कर दिया जाये तो इस सम्बन्ध में हुई हानि को मिल वहन नहीं करेगी।
13. क्रय केन्द्र पर साप्ताहिक अवकाश, चीनी मिल में कोई अभियांत्रिक खराबी, जनरल सफाई, हडताल अथवा किन्हीं अनापेक्षित प्राकृतिक कारणों से यदि चीनी मिल कुछ समय अवधि के लिए बंद होती है तो ऐसे समय में भी क्रय केन्द्र पर ट्रक तथा लेबर उपलब्ध रहेगी। इसके लिए चीनी मिल कोई अतिरिक्त भुगतान ठेकेदार को नहीं करेगी |
14. क्रय केन्द्र पर चीनी मिल द्वारा क्रय किये गए गन्ने में हुई हानि/सूख की अधिकतम मात्रा सत्र के प्रारंभ से 31 मार्च तक 0.1 प्रतिशत तथा माह अप्रैल से चीनी मिल के बंद होने के समय तक 0.2 प्रतिशत अनुमन्य होगी | इस सीमा से अधिक सूख होने पर क्रय केन्द्र पर तौल करने वाले स्टाफ व ठेकेदार दोनों के संयुक्त रूप से दोषी पाए जाने पर बराबर- बराबर धनराशि की वसूली की जाएगी और मात्र ठेकेदार के उत्तरदायी होने पर निर्धारित सूख से अधिक मात्रा की वसूली ठेकेदार से की जाएगी |
15. टायर ,मोटर पार्ट्स अथवा डीजल का प्रबन्ध करने हेतू मिल प्रबन्धन अग्रिम धनराशि देने हेतू वाध्य नहीं होगा इसके आभाव में गन्ना देर से ढुलाई के कारण हुई क्षति को ठेकेदार को वहन करना होगा | यदि किसी समय सरकार डीजल पर नियंत्रण लगाती है तो ऐसी दशा में गन्ना ढुलाई हेतू डीजल का परमिट कराने में मिल प्रबंधन ठेकेदार को सहयोग करेगा।
16. केन्द्र पर दैनिक गन्ना खरीद मिल के द्वारा पेराई स्थिति को ध्यान में रखकर क्रय किये गए गन्ने की परिवहन व्यवस्था करनी होगी | यथासम्भव कोशिश की जायेगी कि प्रत्येक केन्द्र पर प्रतिदिन औसत के अनुरूप ही गन्ना क्रय हो |
17. मिल प्रबंधक को यह अधिकार होगा कि वह आवश्यकतानुसार ठेकेदार को अन्य केन्द्रों / अन्यत्र कार्य पर भेजे | ऐसे कार्यों के निमित्त भुगतान सम्बंधित क्रय केन्द्र की चीनी मिल द्वारा स्वीकृत दरों पर किया जायेगा।
18. ठेकेदार को प्रत्यक्ष अथवा परोक्ष आंशिक अथवा पूर्ण रूप से ठेका किसी को हस्तान्तरण करने का अधिकार नहीं है।
19. ठेकेदार को क्रय केंद्र पर मजदूरों के निवास हेतु झोपड़ी /टेंट की व्यवस्था स्वयं करनी होगी जिसका चीनी मिल द्वारा कोई अतिरिक्त देय नहीं होगा।
20. केन्द्र पर रात्रि में गन्ना लदाई हेतु रोशनी के प्रबंध के लिए ठेकेदार को लाईट का प्रबंध स्वम करना होगा | इसके प्रति लाइट भुगतान की धनराशि ठेकेदार को प्रति माह की दर से दी जाएगी।

21. ठेकेदार यातायात नियमों का पालन करेगा, यदि इन नियमों का पालन न करने के कारण ठेकेदार का ट्रक केंद्र से गन्ना उठाने में असमर्थ रहता है या देरी से ढूलाई होती है तो इसके फलस्वरूप हुई हानि की पूर्ण जिम्मेदारी ठेकेदार की होगी।
22. गन्ना ढूलाई ठेकेदार अपनी लेबर व कर्मचारियों का पंजीकरण सम्बंधित श्रम कार्यालय में अनिवार्य रूप से करायेगा व इसका प्रमाण पत्र भी उपलब्ध करायेगा |
23. ठेकेदार अपने प्रतिनिधि/कर्मचारी आदि द्वारा किये गए दुर्व्यवहार के प्रति पूर्ण रूप से उत्तरदायी होगा | चीनी मिल क्षेत्र अथवा क्रय केंद्र पर झूठी के समय वह तथा उसके कर्मचारी वाहन चालक किसी मादक वस्तु का प्रयोग नहीं करेंगे यदि इस अवधि में उक्त में कोई उपरोक्त वर्णित कार्यों में अनियमितता पाई गई तो ठेकेदार का यह कर्तव्य होगा की प्रधान प्रबंधक द्वारा दिए गए निर्देशों का पालन करते हुए तुरंत ऐसे व्यक्ति को कार्य से हटायेंगे। आदेशों की अवहेलना करने पर ठेकेदार की विरुद्ध आवश्यक कार्यवाही करने का अधिकार प्रधान प्रबंधक को होगा जिसमें ठेका निरस्त भी किया जा सकता है।
24. ठेकेदार को फैक्ट्री एक्ट के अनुरूप अपने कर्मचारियों के दुर्घटना बीमे का अनिवार्य रूप से प्रबंध स्वयं करना होगा तथा गुड्स टैक्स व केंद्रीय, राज्य सरकार, स्थानीय निकाय के समस्त कर एवं शुल्क का नियमानुसार भुगतान करना होगा। अनियमितता की दशा में होने वाली कार्यवाही व क्षति पूर्ति का दायित्व ठेकेदार का होगा
25. ठेकेदार अपना गन्ना लदाई आदि का पाक्षिक बिल प्राप्त जुना रहित गन्ने के आधार पर माह की प्रथम व 16 वी तिथि में गन्ना कार्यालय में देगा जिसका भुगतान जमानत 5 प्रतिशत तथा नियमानुसार आयकर तथा अन्य वाजिब दण्ड की कटौती करके एक सप्ताह के अन्दर किया जायेगा।
26. निविदा स्वीकार होने पर निविदादाताओं को निर्धारित शुल्क के स्टाम्प पेपर पर नियमानुसार अनुबंध करना होगा।
27. यदि किन्ही अपरिहार्य कारणों से किसी क्रय केन्द्र का रास्ता बदलना पड़ता है तो नए रास्ते पर होने वाले अतिरिक्त व्यय का भुगतान चीनी मिल द्वारा नियमानुसार देय होगा।
28. मिल प्रबंधन मिल हित में उपरोक्त शर्तों में से किसी शर्त/अन्य शर्तों को शिथिल / वृद्धि कर सकते हैं। जो ठेकेदारों पर बाध्यकारी होंगे |
29. उपरोक्त शर्तों की अवहेलना के फलस्वरूप ठेकेदार पर वाजिब जुर्माना की धनराशि की वसूली पहले रनिंग बिलों / जमानत से की जाएगी। यदि इसमें वसूली का धन पूर्ण नहीं होता तो मिल प्रबंधन को यह अधिकार होगा कि ऐसी वसूलियों को ठेकेदार की चल एवं अचल सम्पत्तियों से कानून अनुसार वसूली करें व मिल को हुए नुकसान की क्षतिपूर्ति करें |
30. सर्विस टैक्स हेतु अलग से गन्ना ढूलाई ठेकेदार को प्रमाण पत्र देना होगा।
31. यदि गन्ना ढूलाई में लगे वाहन मिल से केन्द्र पर जाते व केन्द्र से मिल में आते समय रास्ते में अथवा मिल में कोई दुर्घटना हो जाती है और उसमें कोई क्लेम वाजिब होता है तो उसका पूर्ण उत्तदयित्व गन्ना ढूलाई ठेकेदार/वाहन मालिक का होगा।
32. उ0प्र0 सहकारी चीनी मिल संघ द्वारा गन्ना परिवहन निविदा के सम्बन्ध में समय-समय पर निर्गत/आदेश/निर्देश समस्त निविदादाताओं को मान्य होंगे।
33. उपरोक्त शर्तों के क्रियान्वयन से उत्पन्न किसी भी विवाद के सम्बन्ध में प्रशासक/ जिलाधिकारी महोदय सहारनपुर का निर्णय अंतिम एवं दोनों पक्षों को मान्य होगा इसके अतिरिक्त अनुबंध में आवश्यकतानुसार शर्तें घटाई / बढ़ाई जा सकती हैं।

34. बाह्य केन्द्रों पर यदि गन्ना भरते समय लोडर ड्राइवर तौल बाबू से मिल कर जानबूझ कर गन्ने के साथ रेत / मिट्टी भरकर मिल में भेजते हैं तो गेट पर जिस ट्रक में रेत / मिट्टी पाई जाएगी पर रू 5000/-प्रति ट्रक से अर्थ दण्ड लगाया जायेगा | जो ठेकेदार व तौल लिपिक पर बराबर-बराबर आरोपित होगा यदि उसी क्रय केन्द्र से दोबारा मिट्टी इत्यादि प्राप्त होती है तो जिर्माना राशि 8000/- रू० प्रति ट्रक होगी जो तौल लिपिक व ठेकेदार पर बराबर-बराबर आरोपित की जायेगी | इसके उपरान्त ठेकेदार द्वारा ऐसे लोडर/वाहन ड्राइवर को हटाकर नये ड्राइवर/लोडर की व्यवस्था करनी होगी | तौल लिपिक की संलिप्तता सिद्ध होने पर तौल लिपिक को केन्द्र से हटा दिया जायेगा |
35. ठेकेदार ऐसे स्टाफ को कार्य के पर्यवेक्षण हेतु रखेंगे जो गन्ना उठान से सम्बन्धित जानकारी समयबद्ध रूप से गन्ना विभाग को प्रदान करते रहें |
36. केन्द्र की चीनी मिल से दूरी व पेराई सत्र में क्रय केन्द्र पर औसत गन्ना आपूर्ति एवं ट्राले से ढुलाई वाले 12 क्रय केन्द्रों की सूची भी टेंडर फार्म में ठेकेदारों की सुविधा हेतु दी गयी है | गन्ने की औसत आपूर्ति केन्द्रों पर घट या बढ़ भी सकती है |
37. ट्राला से संचालित होने वाले 12 कार्य केन्द्रों के अलावा किसी भी अन्य क्रय केन्द्र से ट्राले द्वारा गन्ना ढुलाई मान्य नहीं होगी यदि किसी ठेकेदार द्वारा ऐसे केन्द्र अन्य केन्द्रों पर ट्राला पर गन्ना ढुलाई की जाती है तो उसके समस्त देयकों को जब्त करते हुए ठेका निरस्त कर दिया जायेगा |
38. न्यूनतम निविदा प्रस्तुत करने वाले ठेकेदार से दरों के सम्बन्ध में निगोशिएशन किया जायेगा |
39. एक ही ठेकेदार को 03 से ज्यादा क्रय केन्द्र नहीं दिये जायेंगे | आवश्यकता पड़ने पर द्वितीय न्यूनतम आने वाले ठेकेदार से यथासंभव दरों के सम्बन्ध में निगोशिएशन भी किया जा सकता है
40. ठेकेदारों के स्वयं के कम से कम 02 वाहन होने चाहिए |
41. ठेकेदारों के द्वारा गन्ना ढुलाई/खाद्यान ढुलाई का अनुभव संलग्न करना होगा |
42. चीनी मिल गेट से सम्बंधित चीनी मिल समिति/गन्ना समिति की प्रबन्ध कमेटी के पदाधिकारी एवं उनके सगे-सम्बन्धी गन्ना परिवहन हेतु आमंत्रित की जाने वाली ई-निविदा में प्रतिभाग करने हेतु अर्ह नहीं माने जायेंगे |
43. चीनी मिल में कार्यरत अधिकारी/कर्मचारी एवं उनके सगे-सम्बन्धी गन्ना परिवहन हेतु आमंत्रित की जाने वाली ई-निविदा में प्रतिभाग करने हेतु अर्ह नहीं माने जायेंगे |
44. ठेकेदार द्वारा गन्ना ढुलाई में प्रयुक्त किये जाने वाली अन्य ऐसी ट्रकें तथा लोडर जिनका वह स्वामी नहीं है, रू० 100/- के स्टाम्प पेपर पर किराये पर लिये जाने वाले ट्रकों व लोडरों के मालिक की सहमति प्रमाण-पत्र एवं उक्त ट्रकों व लोडर का पंजीयन प्रमाण-पत्र ई-टेन्डर प्रक्रिया में आनलाईन अपलोड करायें |
45. ट्रको के लिए निर्धारित केन्द्रों पर यदि ट्रेक्टर ट्राली प्रयोग में लायी जाती है तो 05 से 10 रूपये प्रति कु० का जुर्माना आरोपित किया जायेगा |
46. जिस क्रम में ट्रक मिल के गेट पर आएंगे उसी क्रम में उनका गन्ना खाली किया जायेगा | कोई भी परिवहन ठेकेदार अपने ट्रको को जल्दी या क्रम तोड़कर उतारने के लिए मिल पर दबाव नहीं बनायेगा |
47. ठेकेदार ट्रकों में मिल गेट के वजन कांटे की मानक क्षमता से अधिक गन्ना भरकर नहीं लायेगा यदि मानक तौल क्षमता से अधिक गन्ना भरकर लाया जाता है तो ऐसे वाहन पर 2000/- अतिरिक्त जुर्माना आरोपित किया जायेगा |

48. यदि कोई ठेकेदार अपने आवंटित क्रय केन्द्रों पर गन्ना दुलाई कार्य सुचारू रूप से करने में असमर्थ अथवा असफल रहता है तो मिल प्रबन्धन को पूर्ण अधिकार होगा कि सम्बन्धित ठेकेदार की जमानत राशि जब्त करते हुए ठेका निरस्त करके काली सूची में डाल दिया जाए।
49. सम्बन्धित गन्ना परिवहन ठेकेदार के क्रय केन्द्र पर यदि गन्ना अवशेष रहता है तो प्रबन्धक मण्डल को यह अधिकार होगा कि दूसरे ठेकेदार के वाहन भेजकर गन्ना उठाने की व्यवस्था करे तथा उसका भुगतान भी गन्ना दुलाई करने वाले ठेकेदार को देय होगा। अतिरिक्त देय का भुगतान परिवहन ठेकेदार के देयकों से किया जायेगा (टेंडर की दरों अथवा प्रबन्ध कमेटी द्वारा निर्धारित दरों के आधार पर)।
50. यदि किसी भी क्रय केन्द्र के वाहन से मिट्टी/कीचड़ या अगोला पत्ती मिल गेट पर आपूर्ति किया जाता है तो उक्त प्रकरण में सम्बन्धित तौल लिपिक एवं गन्ना दुलाई ठेकेदार दोनों को बराबर-बराबर दोषी माना जायेगा। यदि किसी क्रय केन्द्र से दो बार मिट्टी/कीचड़ या अगोला पत्ती पाया जाता है तो उक्त वाहन को मिल गेट से वापिस कर दिया जायेगा जिसकी भरपाई तौल लिपिक व गन्ना दुलाई ठेकेदार से की जायेगी।
51. यदि किसी क्रय केन्द्र पर अधिक गन्ना का उठान करवाया जाता है उस स्थिति में यदि अन्य गन्ना परिवहन ठेकेदार द्वारा सम्बन्धित क्रय केन्द्र से गन्ना उठवाकर मिल में आपूर्ति कराया जाता है तो उसका सम्पूर्ण दुलाई भाडा सम्बन्धित ठेकेदार को किया जायेगा।
52. गन्ना दुलाई ठेकेदार द्वारा गन्ना ट्रक में लोड करने व प्लाट में बिखरे गन्ने को इकट्ठा करने के लिए तीन मजदूर रखना अनिवार्य है। मजदूर कम होने की दशा में यदि गन्ना क्रय केन्द्रों पर कुचला जाता है एवं लोडर द्वारा प्लाट में बिखरा गन्ना एकत्रित किया जाता है तो प्रबन्ध कमेटी को जुर्माना आरोपित करने का पूर्ण अधिकार होगा।
53. उक्त क्लस्टरों की सूची निम्नवत है -

क्लस्टर/समूह संख्या	नाम क्रय केन्द्र	चीनी मिल से दूरी	गन्ना आपूर्ति (ला०कु०)	धरोहर धनराशी (रु० में)
1	2	3	4	5
1	सिरसली A	15	0.38	25000
	चकवाली A	18	0.23	25000
	दल्हेडी B	12	0.45	25000
	योग		<b>1.06</b>	
2	जगरौली A	19	0.56	25000
	जगरौली B	20	0.30	25000
	चकवाली B	18	0.44	25000
	योग		<b>1.30</b>	
3	दल्हेडी A	11	0.84	40000
	मियानगी	16	0.67	25000
	योग		<b>1.51</b>	
4	माजरा	10	0.85	40000

	चन्दपुर	11	0.63	25000
	योग		<b>1.48</b>	
5	जडौदापांडा A	10	1.06	40000
	जडौदापांडा D	16	0.56	25000
	योग		<b>1.62</b>	
6	जडौदापांडा E	12	0.93	40000
	जडौदापांडा B	15	0.65	25000
	योग		<b>1.58</b>	
7	अम्बेहटा मोहन	12	0.42	25000
	जडौदापांडा C	12	1.61	40000
	योग		<b>2.03</b>	
8	रामपुर	13	0.48	25000
	कंजौली	10	0.46	25000
	योग		<b>0.94</b>	
9	नन्दपुर A	16	0.35	25000
	नन्दपुर B	17	0.30	25000
	शेरपुर	19	0.32	25000
	योग		<b>0.97</b>	
10	जांडखेडा A	22	0.55	25000
	जांडखेडा B	22	0.40	25000
	खैरसाल	20	0.19	25000
	योग		<b>1.14</b>	
11	नैनखेडी	21	0.25	25000
	तुरमतखेडी	23	0.23	25000
	पठानपुरा	13	0.21	25000
	योग		<b>0.69</b>	
12	टिकरौल	9	2.28	40000
	योग		<b>2.28</b>	
13	महँगी	11	0.49	25000
	सांगाठेडा A	15	0.51	25000
	सांगाठेडा B	16	0.36	25000
	योग		<b>1.36</b>	
14	कलसी A	27	0.38	25000
	कलसी B	18	0.42	25000

	फ़तेहपुर ठोल्ला	25	0.39	25000
	योग		<b>1.19</b>	
15	झाड़वन A	28	0.30	25000
	झाड़वन B	31	0.33	25000
	डूभरकिशनपुर	25	0.50	25000
	योग		<b>1.13</b>	
16	कुआंखेडा	10	0.39	25000
	मानहोरा	11	0.60	25000
	सालियर	15	0.37	25000
	योग		<b>1.36</b>	
17	गढी अब्दुल्ला	31	0.26	25000
	तीतरों A	33	0.30	25000
	तीतरों B	25	0.21	25000
	योग		<b>0.77</b>	

उपरोक्त सभी शर्तें मैंने पढ़कर समझकर ली है, मुझे सभी शर्तें मान्य है ।

निविदादाता का नाम  
निवासी

पुत्र श्री  
डा०—  
जिला—

निविदादाता के हस्ताक्षर

दिनांक.....