

THE KISAN SAHAKARI CHINI MILLS LTD.  
Sheikhupur, Budaun -  
Email: [kscmbudaun2010@gmail.com](mailto:kscmbudaun2010@gmail.com)  
Website: [www.upsugarfed.org](http://www.upsugarfed.org)

**COMPETATIVE e-Bidding**  
**FOR**  
**SALE OF PRESS MUD FOR SEASON 2022-23**

E-Bid REFERENCE : 933/C/PUR/SALE/2022-23  
Dated 27.09.2022

LAST DATE AND TIME FOR : 10.10.2022 – AT 06.55 P.M.  
SUBMISSION OF E-Bids

DATE AND TIME OF OPENING : 11.10.2022 – AT 11.15 A.M.  
OF ON LINE TECHNICAL e-Bids

PLACE OF OPENING OF e-Bids : The Kisan Sahakari Chini Mills Ltd,  
Sheikhupur, Budaun

ADDRESS FOR COMMUNICATION : General Manager  
The Kisan Sahakari Chini Mills Ltd,  
Sheikhupur, Budaun

E-Bid EMD : Rs. 30000.00.

This Document Contains -- 27 **Pages**

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost : **Rs 1180.00 with GST**

## INDEX

1	<b>e- Tender Notice</b>	<b>03-05</b>
2	<b>Invitation of e-Bids</b>	<b>06-08</b>
3	<b>Section I- Instruction to Bidders</b>	<b>09-17</b>
	(A) The e-Bid Document	<b>09-10</b>
	(B) Preparation of e-Bids	<b>10-15</b>
	(C) e-Bid Opening and Evaluation of e-Bid	<b>16-18</b>
	(D) Award of Contract	<b>18</b>
4	<b>Section II- Conditions of Contract</b>	<b>19-20</b>
5	<b>Section III- Technical e-Bid</b>	<b>21</b>
	III (A) e Bid form	<b>22</b>
	III (B) Schedule of Requirements/ Tender Quantity	<b>23</b>
	III (C) General Information & Capability Statement	<b>24</b>
6	<b>Section IV- Financial e-Bid</b>	<b>25</b>
	IV(A) e- Bid Form	<b>26</b>
	IV (B) Price Schedule/BOQ	<b>27</b>
7	<b>CHECK LIST</b>	<b>28</b>

## THE KISAN SAHKARI CHINI MILLS LTD, SHEIKHUPUR (BUDAUN)

### TENDER NOTICE FOR SEASON 2022-23

RefNo. 933/C/PUR/SALE/2022-23

Dated 27.09.2022

E tenders are invited from reputed buyers of **PRESS MUD** for the season 2022-23. Tenders will be opened on the due date as stated below at 11.15AM & negotiation will be held if seems necessary. The e-tender documents with detailed specifications, Earnest money, Tender form fee, Tender form, terms and conditions etc. can be downloaded from <http://www.etender.up.nic.in> Tenders will have to deposit earnest money, tender form fee through Bank draft/RTGS in favour of The Kisan Sahkari Chini Mills Ltd, Budaun Bank Name-Punjab National Bank Branch Sheikhupur (Budaun) A/c No. 3140002100002395 IFSC Code- PUNB0314000 mill society as per details given in E portal. Right to reject any or all the tenders without assigning any reason is reserved with undersign.

Sl. No.	Name of the item	Technical bid opening at 11.15Am	Commercial bid opening	E.M.D. (in Rs.)	Starting date of uploading of E-Tender
1.	SALE OF PRESS MUD	11.10.2022	11.10.2022	30000.00	29.09.2022

GENERAL MANAGER

# INVITATION FOR e-Bids

Online e-Bids are invited for **Sale of Press Mud for Season 2022-23** within UP and outside state from bonafide buyers.

1. Bidders are advised to study the Tender Document carefully. Submission of E-Bid against this Tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the Tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB **Clause 15** of Section-I should be submitted through e-Procurement website <http://eTender.up.nic.in>.
3. The Tender document is available at e-Procurement website <http://eTender.up.nic.in> or Federation's website [www.upsugarfed.org](http://www.upsugarfed.org) from **29.09.2022 at 10.00 AM**. interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-Tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a> and Tender Document will be available from <b>29.09.2022 at 10.00 AM</b> e-Procurement web site <a href="http://eTender.up.nic.in">http://eTender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(b)	Availability of Tender document on website	<b>29.09.2022 at 10.00 AM</b> at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(c)	Clarification start date & time	<b>29.09.2022 at 10.00 AM</b>
(d)	Clarification end date & time	<b>10.10.2022 upto 02.00 PM</b>
(e)	E-Bid submission start date & time (Submission of e-Tender fee, EMD and other supporting documents in PDF/XLS format)	<b>29.09.2022 at 10.00 AM</b>
(f)	e-Bid submission end date & Time	<b>10.10.2022 upto 06.55 PM</b>
(g)	Online technical e-Bid opening date & time	<b>11.10.2022 from 11.15 AM</b>
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	<b>11.10.2022 from 03.00 PM</b>

(i)	Venue of opening of technical & financial e-Bids	THE KISAN SAHAKARI CHINI MILLS LTD. Sheikhpur, Budaun.
(j)	Contact officer	Name: C.A. Mobile: 07880888960 Email:kscmbudaun2010@gmail.com ,
(k)	Cost of e-Bid document	Rs 1180.00 (Rupees One Thousand One Hundred Eighty Only) (Non-refundable)
(l)	E-Bid Earnest Money	Rs 30000.00 (Rupees Thirty Thousand Only)

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in Cash in the office or through Demand Draft in favor of The Kisan Sahakari Chini Mills Ltd, Sheikhpur, Budaun (herein after referred as MILL payable at Sheikhpur, Budaun. The scanned copy of the Cash Deposit Receipt or Demand Draft must be enclosed along with the E-Bids but the original Demand Draft should reach the office of MILL payable at Sheikhpur, Budaun before opening of technical E-Bid.
5. All E-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft, drawn in favour of THE KISAN SAHAKARI CHINI MILLS LTD., Sheikhpur, Budaun. The scanned copy of the E-Bid EMD must be submitted along with the e-Bid and the original should reach the MILL's office at Sheikhpur(Budaun) before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited with the Federation.
6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders' representative will be required to be produced.
7. The MILL reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of GENERAL MANAGER will be final and binding.
8. In the event of date specified for E-Bids opening being declared a holiday for in mills then the due date for opening of E-Bids shall be the next working day at the appointed time and place.
9. All the required documents including Price Schedule/BOQ should be uploaded by the E-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, E-Bid Form) schedules/packets can be clubbed together to make single different files for each label.
10. The companies/firms who are registered at E-Procurement portal for E-Tendering with UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226001, would only be eligible for participating in this E-Tender as well as in E-Tendering system of U.P. Govt. departments. All companies/firms who have not registered themselves with UP Electronics Corporation Ltd for E-Tendering till date can get their registration done by depositing a filled in form issued by UP Electronics Corporation Ltd along with registration fee of 6000.00 (Rupees Six thousand only) for participating in this e-Tender and other e-Tenders of U.P. Govt. Department. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of 1500.00 (Rupees One thousand five hundred only). The companies/firms may contact the officials on phone numbers (0522) 4130303 (Extn: 305/307) or (M: 09721451211), for their Registration/Digital Signature Certificate related queries.

## For E-Tendering Enquiry Please Contact Following Persons

01.Sri Rritvik Saxena Federation - 09415526023,07880888823

## **SECTION I : INSTRUCTIONS TO BIDDERS (ITB)**

### **(A) THE BID DOCUMENT**

#### **1-Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and The Kisan Sahakari Chini Mills Ltd., Sheikhpur (Budaun), hereinafter referred to as “the Seller”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This Tender document is available on the web site <http://eTender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-Tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of **Rs 1180.00 (Rupees One Thousand One Hundred Eighty Only )** in cash or through Demand Draft payable in favour of The Kisan Sahakari Chini Mills Ltd., Sheikhpur (Budaun). The scanned copy of the Cash Deposit Receipt or Demand Draft must be enclosed along with the e-Bid but the original Demand Draft should reach the Seller’s office before opening of the technical E-Bid. This E-Tender document fee of **Rs. 1180.00** will be non-refundable.

#### **2-Contents of e-Bid Document**

- 2.1 The product required to be sold e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:

##### Invitation for e-Bid

- Section I : Instruction to bidders (ITB);
- Section II : Conditions of Contract (CC);
- Section III : Technical e-Bid;
- Section IV : Financial e-Bid;

- 2.2- The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3-Clarification of e-Bid Document**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://eTender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-Tender details window for e-Tender which can be selected through my Tender option of e-Bid submission menu. The clarification will be replied back by the Seller through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Seller may also respond to clarifications raised by the prospective bidders on Seller's e-mail address [kscmbudaun2010@gmail.com](mailto:kscmbudaun2010@gmail.com).

#### **4. Amendment of e-Bid Document**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Seller may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Seller's web site [www.upsugarfed.org](http://www.upsugarfed.org) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) from time to time for any amendment in the e-Tender document. In case of failure to get the amendments, if any, the Seller shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Seller, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Seller's web site [www.upsugarfed.org](http://www.upsugarfed.org).

#### **(B) PREPARATION OF e-Bid**

#### **5 Language of e-Bid**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Seller shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

#### **6 Documents Constituting the e-Bid**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:
- (a) **Technical e-Bid** - Technical e-Bid will comprise of :
- (i) **Fee Details** – includes copies of e-Tender document processing/Cost and e-Bid Earnest Money Deposit (EMD) furnished in accordance with **ITB Clause 12** in PDF format.
- (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses **10 and 11** in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and Consumption capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract.
- (iii) **e-Bid Form** – includes copy of filled in e-Bid Form as per **Section-III(A)** of e-Tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Seller.



- (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per **Section-III(C)** of e-Tender document in PDF format.
- (b) **Financial e-Bid** – Financial e-Bid will comprise of:
  - (i) **e-Bid Form** – includes copy of filled in e-Bid Form as per **Section-IV (A)** of e-Tender document in PDF format.
  - (ii) **Price Schedule/BOQ** – includes **Price Schedule/BOQ in XLS format** to be filled in after downloading from the e-Procurement website for this e-Tender.

## **7-e-Bid Form**

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be purchased, their quantities and prices in the format given in the e-Bid document.

## **8 e-Bid Price**

- 8.1 The bidder shall quote separately in the downloaded spread sheet file for the Price of **Press Mud**.
- 8.2- The price of **Press Mud** the rates should be quoted net and other taxes and duties shall be payable by the buyer as applicable / prevailing at the time of lifting **Press Mud**.
  - (a) Rate of **Press Mud (Rs per 100 Qtls. of Cane Crushing)**. The rates should be quoted net and other taxes and duties shall be payable by the buyer as applicable / prevailing at the time of lifting of **Press Mud**.
- 8.3- Prices quoted by the bidder shall be fixed during the validity period of the Contract and not subject to variation on any account subject to ITB Clause 25.1.
  - A- E-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

## **9 e-Bid Currencies**

Prices shall be quoted in Indian Rupees only.

## **10 Documents Establishing bidder's Qualification**

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in e-Tender document.

## **11 Documents Establishing Goods' Conformity to e-Bid Documents**

- 11.1 Pursuant to **ITB Clause 6**, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to Lifting under the contract. The documentary evidence should be in the PDF file format.

## **12 e-Bid Earnest Money Deposit (EMD)**

- 12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of Rs 30000.00 (Rupees Thirty Thousand Only) in the form of Demand Draft, in favour of THE KISAN SAHAKARI CHINI MILLS LTD., Sheikhpur (Budaun). The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the Seller's office at Chini Mill Sheikhpur before opening of technical e-Bid.
- 12.2 The e-Bid EMD is required to protect the Seller against the risk of bidder's conduct which would warrant the Earnest's forfeiture, pursuant to ITB Clause 12.7.
- 12.3 The e-Bid EMD shall be in Indian Rupees and shall be in the following forms only:
- A Demand Draft payable in favour of The Kisan Sahkari Chini Mills Ltd, at Sheikhpur (budaun). Bidder may submit the bid EMD of the above amount in the form of Bank Draft payable in favour of The Kisan Sahkari Chini Mills Ltd., Sheikhpur, Budaun.
- 12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Seller.
- 12.5 Unsuccessful bidder's e-Bid EMD will be returned upon the written request through cheque as promptly as possible.
- 12.6 The successful bidder's e-Bid EMD will be refunded after the timely Lifting of Press Mud, Verification & Recommendation of sugar sale I/c and Chief Chemist of Chini mill Sheikhpur (Budaun).
- 12.7 The e-Bid EMD may be forfeited:
- (a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the seller on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the Seller on the e-Bid form or
  - (b) In case of a successful bidder, if the bidder fails:
    - (i) Lifting of Press Mud within specified period.

## **13 Period of Validity of e-Bid**

- 13.1 E-Bid shall remain valid for lifting of Press Mud from the date of issue of sale order.
- 13.2 The validity can be extended by the District Magistrate, Budaun on reasonable ground with the condition that if the higher rates of Press Mud are received by Federation for the concerned unit the same shall be applicable for lifting the balance quantity of extended period.

## **14 Format and Signing of e-Bid**

- 14.1- The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.

- 14.2- The E-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The later authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

## 15. Submission of e-Bid

The Bid Submission module of e-Procurement website <http://eTender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-Tender published by the seller. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-Tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-Tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-Tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://eTender.up.nic.in>. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 11.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-Tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is a one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-Tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://eTender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <http://eTender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Seller shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active Tenders through "Search Active Tenders" link, select a Tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the Tender, for which the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view Tender details form. Before this, the bidder should download the e-Tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements

of e-Tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).

- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the Tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-Tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-Tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.
- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Seller reserves the right to cancel any or all e-Bids without assigning any reason.

#### **16-Deadline for Submission of e-Bid**

- 16.1 E-Bid (Technical and financial) must be submitted by the bidders at e-Procurement website <http://eTender.up.nic.in> not later than the time 10.10.2022 at 06.55 PM (as the server time displayed in the e-Procurement website).
- 16.2 The Seller may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Seller and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

**17 Late e-Bid**

- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://eTender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-Tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

**18 Withdrawal and Resubmission of e-Bid**

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://eTender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.
- 18.2 The bidder has to request the Seller with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Seller, to return back the e-Bid EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid EMD, pursuant to **ITB Clause 12.7.**
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://eTender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No E-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.**

### **(C) e-Bid OPENING AND EVALUATION OF e-Bid**

#### **19(A) Opening of Technical e-Bid by the Seller**

19.A.1 The Seller will open all technical e-Bids, in the presence of bidders' representatives who choose to attend on **11.10.2022 at 11.15 A.M.** in The Kisan Sahkari Chini Mills Ltd., Sheikhpur, Budaun. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Seller, the e-Bids shall be opened at the appointed time and place on the next working day.

19.A.2 The bidder's names and the presence or absence of requisite e-Bid EMD and such other details as the Seller at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.

19.A.3 The Seller will prepare minutes of the e-Bid opening.

#### **19(B) Opening of Financial e-Bid**

19.B.1 After evaluation of technical e-Bid, the Seller shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Seller will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Seller. The notification may be sent by letter, fax or by e-mail.

19.B.2 The financial e-Bids of technically qualified bidders shall be opened on **11.10.2022 at 3.00 PM** in the presence of bidders who choose to attend. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.

19.B.3 The Seller will prepare the minutes of the e-Bid opening.

#### **20 Clarification of e-Bid**

20.1 During evaluation of e-Bid, the Seller may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

#### **21 Evaluation of technical e-Bid and Evaluation Criteria**

21.1 The Seller will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-Tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

21.2 The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

21.3 The bidder shall submit the copies of the detail of E.M.D. The e-Bid submitted without required documentary proof shall be rejected.

21.4 The bidder shall submit the copies of the Authorization letter by the General Manager for the authorized person. The e-Bid submitted without required documentary proof shall be rejected.

- i. Name
- ii. Designation - If Company employee
- iii. List of member of director to be submitted for verification of signature of authorized person if person is not employee of Chini Mill. The e-bid submitted without required documentary proof shall be rejected.

21.5 (A) If bidder is a proprietorship firm or registered firm, then copy of registration from Registrar of firms along with partnership deed/sales tax certificate to be submitted.

OR

21.5 (B) If the bidder is a company then copy of certificate of incorporation issued by the Registrar of companies of the state along with memorandum of article of association.

21.6 The bidder shall submit the copies of the details of VAT/CST registration and PAN no self attested. The e-Bid submitted without required documentary proof shall be rejected.

21.7 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Seller shall be rejected and may not subsequently be made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-Tender document or are not in conformity with the conditions of the contract shall be rejected.

21.8 It shall be the discretion of the Seller to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-Tender or not.

21.9 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.

## **22 Financial Evaluation and Comparison of e-Bid**

22.1 The Seller will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-Tender only for those items of the bidders which have been technically accepted by the Seller.

22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid EMD may be forfeited.

22.3 The Financial Bids will be opened by Tender Evaluation Committee [TEC] in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of Bidder, Bid Prices etc. shall be announced at the meeting.

22.4 The commercial quotes of the Highest Bidder (H-1) shall be eligible for purchase of Slight moist Sugar. The Quantity offered by the H-1 shall be first taken into consideration.



- a) The bidders are required to give their maximum rates in the Tenders though generally negotiation will not be held but if required then it will be done with the highest bidder (H-1) unit wise .
- b) In case H-1 offers partial quantity for lifting then balance of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the rates quoted by H-1.
- c) In case H-1 backs out, the bid shall be cancelled & bids shall be invited again. H-1 shall however be blacklisted from participating in any future bidding of Brown Sugar in Sugar Federation or Sugar mill and are liable for legal action taken by Sugar mill.

## **23 Contacting the Seller**

- 23.1 Subject to **ITB Clause 20**, no bidder shall contact the Seller on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Seller, he/she can do so in writing.
- 23.2 Any effort by a bidder to influence the Seller in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

## **(D) AWARD OF CONTRACT**

### **24. Award Criteria**

- 24.1 The Chini Mill will award the contract to the highest bidder (H-1) successfully bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the technical specification and qualification.
- 24.2 In case H-1 offers partial quantity (offered) of lifting then balance of the quantity shall be allotted to subsequent bidders provided the successful bidder are ready to offer the rate quoted by H-1.

## **25 Seller's right to vary Quantities at the Time of Award**

- 25.1 The seller reserves the right at the time of contract award to increase or decrease the quantity specified in the schedule of BOQ without any change in unit price or other terms and conditions, depending upon the requirement of respective sugar mills.
- 25.2 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be born by the buyer.

## **26 Notification of Award**

- 26.1 Prior to the expiration of the period of e-Bid validity, the Seller will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted.
- 26.2 The notification of award will constitute the formation of the Contract.



## **SECTION II: CONDITIONS OF CONTRACT(CC)**

### **QUALITY**

The **Press Mud** is being sold on the as where it is basis.

In Case of delay in lifting beyond control of the buyer the validity period may be extended after reviewing the situations with necessary documentary evidenced by the General Manager THE KISAN SAHAKARI CHINI MILLS LTD.,

#### **1. EARNEST MONEY**

Each Tender shall be accompanied by an earnest money **Rs. 30000.00 (Rs. Thirty Thousand Only)** in form of the Bank Draft in favour of **The Kisan Sahkari Chini Mills Ltd., Sheikhpur, Budaun.** The Tender without earnest money shall be liable to be rejected. No interest shall be payable on the earnest money.

#### **2. PAYMENT**

The payment shall be made in advance through Bank Draft/RTGS before the lifting. The payment against the cost of **Press Mud** should be made in favour of THE KISAN SAHAKARI CHINI MILLS LTD. and the payment for duties and taxes shall be made through Bank draft in favour of concerned unit.

#### **3 ARBITRATION:**

Any dispute arising out of the above sale order of **Press Mud** shall be the purchaser or by the Chini Mill Sheikhpur. The General Manager, THE KISAN SAHAKARI CHINI MILLS LTD will act as Sole Arbitrator, under the Arbitration and Conciliation Act 1996 which shall be deemed to be a reference on behalf of both the parties and his award shall be binding on both the parties as per law.

#### 4. GENERAL CONDITIONS :

- 1— यह कि 15 दिन में उत्पादित प्रेसमड का मूल्य अग्रिम लेखा विभाग में जमा करना होगा। यह अग्रिम राशि समाप्त होने से तीन दिन पूर्व दूसरे पखवाड़े की अग्रिम प्रेसमड के मूल्य की धनराशि लेखा विभाग में जमा करनी होगी। इसी प्रकार सत्र समाप्त तक प्रत्येक पखवाड़े की अग्रिम धनराशि लेखा विभाग में जमा करनी होगी।
- 2— यह कि उपरोक्त कार्य हेतु आपको पर्याप्त श्रमिकों एवं ट्रैक्टर ट्रालियों / अन्य वाहन की व्यवस्था स्वयं करनी होगी, जिससे जाम न लगने पाये। जाम लगने की स्थिति में मिल स्वयं प्रेसमड के उठान की व्यवस्था करेगी तथा उसमें आने वाले व्यय को आपकी जमानत राशि से काट लिया जायेगा। प्रेसमड निकलते ही उठान की व्यवस्था स्वयं आपको करनी होगी।
- 3— धरोहर राशि ठेका मिलने के उपरान्त जमानत की राशि में बदल दी जायेगी, जिसका भुगतान आपके द्वारा संतोषजनक कार्य समाप्ति के पश्चात् बिना ब्याज वापस कर दिया जायेगा।
- 4— यह कि यदि बिक्रीकर देय होता है, तो उसका भुगतान आपको अलग से करना होगा। वर्तमान में नियमानुसार व्यापार कर लागू होगा।
- 5— यह कि पेराई सत्र प्रारम्भ से समाप्ति तक समस्त प्रेसमड का उठान अपने संसाधनों से करना होगा एवं प्रेसमड को खाद के अतिरिक्त अन्य किसी में प्रयोग नहीं लिया जायेगा, जिसके सन्दर्भ में प्रमाण पत्र देना होगा।
- 6— यह कि उपरोक्त कार्य हेतु श्रम अधिनियमों एवं नियमावलियों का पालन आपको स्वयं करना होगा, जिसके लिए मिल जिम्मेदार नहीं होगी। ठेकेदार द्वारा वर्कमैन कम्पनसेसन के अन्तर्गत सम्बन्धित श्रमिकों का भुगतान करना होगा।
- 7— यह कि मिल फार्म आदि की आवश्यकता के अनुरूप प्रेसमड देनी होगी, जिसकी कोई धनराशि आपको नहीं दी जायेगी।
- 8— प्रेसमड को आपके द्वारा उठान करने के साथ-2 गन्ना उत्पादकों को भी प्रेसमड विक्रय करनी होगी।
- 9— उपरोक्त कार्य को मुख्य रसायनविद् के निर्देशानुसार सम्पादित करना होगा।
- 10— यह कि आपको पैन नम्बर एवं टिन नम्बर उपलब्ध कराना होगा।
- 11— यह कि आपके द्वारा ट्रैक्टर ट्राली/ट्रक से प्रेसमड को मिल से बाहर ले जाते समय मिल का कोई सामान आपके वाहन में पकड़ा जाता है, तो आपको रुपया दस हजार प्रति वाहन में पकड़े जाने पर अर्थ दण्ड देना होगा, जिसको आपके द्वारा जमा धरोहर राशि एवं अन्य संसाधनों से वसूल कर लिया जायेगा।
- 12— यह कि दोनों पक्षों के मध्य विवाद अथवा मतभेद की स्थिति में मामला अध्यक्ष/जिलाधिकारी, बदायूँ को अभिनिर्णय हेतु प्रेषित किया जायेगा और उनका निर्णय दोनों पक्षों को मान्य एवं बाध्यकारी होगा।

फर्म का नाम.....

प्रधान प्रबन्धक

प्रतिनिधि. . . . .

हस्ताक्षर . . . . .

तिथि . . . . .

### SECTION III: TECHNICAL E-BID

- III    (A)                    e Bid FORM**
- III    (B)                    Schedule of Tender Quantity**
- III    (C)                    General Information/Capability statement (CS)**

SECTION III (A): E- bid FORM

Date.  
IFB No.

To:

The General Manager  
The Kisan Sahakari Chini Mills Ltd.  
Sheikhupur,  
Budaun

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, to buy / lift .....quintals of ..... Brown Sugar in conformity with the said e-Bid (Section II) of the e-Bid Document and will Lifting Press Mud from your factory in addition to this, required e-Bid /EMD for Rs. 30000.00 (Rupees Thirty Thousand Only) in the form of Demand Draft, pledged in favour of The Kisan Sahkari Chini Mills Ltd., Sheikhupur, Budaun., is furnished with this e-Bid form.

We further undertake, if our e-Bid is accepted, to lift Press Mud in accordance with the lifting validity period.

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

This e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All the terms and conditions of the e-Tender Document are acceptable to us.

We undertake that in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the Highest or any e-Bid you may receive.

Dated this.....day of

-----  
Signature

-----  
(in the capacity of)

Duly authorized to sign e-Bid for and on behalf of .....

**Section III (B) Schedule of Requirement/Tender Quantity**


### **SECTION III (C): GENERAL INFORMATION/CAPABILITY STATEMENT (CS)**

1. General Information

(a) Name and complete mailing address of the Bidder

(b) Name of authorized Official

(c) Phone Nos:

(d) Fax:

(e) E-Mail:

(f) Website:

2. CST/VAT Registration and PAN No.  
(Upload copy of the registration certificate)

3. Status of the company:  
Proprietary/Partnership firm or company

4. Whether the bidder is Bonafide User

5. Particulars of the person authorized to sign the e-Bid.

6. Details of e-tender document processing  
Cost (Rs. 1180/-)

DD NO ..... Dated .....  
drawn on .....

7. Details of Earnest Money Deposit

DD NO ..... Dated .....  
drawn on .....

**SECTION IV: FINANCIAL e-bid**

**IV (A) e –Bid FORM**

**IV (B) PRICE SCHEDULE/BOQ**

## SECTION IV(A) : e bid FORM

Date.....  
IFB No.....

To:

The General Manager  
The Kisan Sahakari Chini Mills Ltd.  
Sheikhupur,  
Budaun

Dear Sir,

Having examined the e-bid Documents, we the undersigned, offer to buy / lift (Brown Sugar) inconformity with the said e-bid Documents for the rates as may be ascertained in accordance with the agreed rates and hereby undertake that we accept all terms and conditions of the e-bid Document and will buy/ lift ..... quintals **Press Mud**. The required e-bid EMD in the form of Demand Draft, pledged in favour of THE KISAN SAHAKARI CHINI MILLS LTD. Sheikhupur, Budaun that are furnished with this e-bid form

We further undertake, if our e-bid is accepted, to buy the in accordance with the validity period schedule of order latter for the sale of **Press Mud**.

We agree to abide by this e-bid for the e-bid validity period specified and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

This e-bid, together with you, written acceptance thereof and your notification of award shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the highest or any e-bid you may receive.

Dated .....day of

.....  
(Signature & Name of official)

.....  
( In the capacity of )

Duly authorized to sign e-bid for and on behalf of



## IV (B)

## PRICE SCHEDULE/BOQ

[Validate](#)
[Print](#)
[Help](#)
[Item Wise BoQ](#)

Tender Inviting Authority: KISAN SAHKARI CHINI MILLS LTD. SHEIKHUPUR (BUDAUNJ) -243601

Name of Work: SALE OF PRESS MUD PRODUCED IN SEASON 2022-23

Contract No: 933/C/PUR/SALE/2022-23 Dated:- 27.09.2022

Name of the Bidder/ Bidding Firm / Company :								
PRICE SCHEDULE								
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	GST (In Rupees) Not in Percent (%) Rs. P	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT With Taxes in Rs. P	TOTAL AMOUNT In Words
1	2	4	5	13	15	53	54	55
1	Sale of Press Mud							
1.01	SALE OF PRESS MUD	1.00	Per 100 Qtls on Cane Crushing			0.00	0.00	INR Zero Only
Total in Figures						0.00	0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only						

## CHECK LIST

SI No	Clause	Instrument/ Documents required	Page No
1	Clause 4 (Invitation for e-bids)	Cost of e-bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-bid Document	
3	Clause 5 (Invitation for e-bids)	E-bid EMD in Physical Form	
4	ITB Clause 21.5A	Copy of Registration from Registrar of Firm along with Partnership deed/ Sales Tax Certificate	
5	ITB Clause 21.5B	Copy of Certificate of Incorporation issued by ROC along with Memorandum of Article of Association, and the names of Directors/Partners/ Proprietor along with the document	
6	ITB Clause 21.6	Copies of VAT/CST Registration/ PAN No.	
7	SECTION II	Acceptance to the Conditions of Contract	
8	SECTION III(A)	E-Bid Form	
9	SECTION III(B)	Schedule of Tender quantity	
10	SECTION III (C)	Bid quantity unit wise offered by the buyer	
11	SECTION III (D)	General Information/ Capability Statement	
12	SECTION IV (A)	E-bid Form	