

U.P. COOPERATIVE SUGAR FACTORIES FEDERATION LTD.  
9-A, RANA PRATAP MARG, LUCKNOW  
Telephone: (0522) 2200183 Fax: (0522) 2627994  
(0522)2628310 Email: upsugarfed@yahoo.co.in  
Website: [www.upsugarfed.org](http://www.upsugarfed.org)

**COMPETITIVE e-bidding**  
**FOR**  
**SUPPLY, Installation/Migration, Integration and Maintenance OF Cane**  
**Management Software For various co-operative sugar factory in UTTAR**  
**PRADESH**

e-bid REFERENCE : UPSUGARFED/CMS/2017-18/4545

LAST DATE AND TIME FOR SUBMISSION OF E-Bids : 06/07/2017 UPTO 6:55 PM

DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids : 07/07/2017 AT 11:15 AM

PLACE OF OPENING OF e-Bids : U.P. Cooperative Sugar Factories Federation Ltd.  
9-A, Rana Pratap Marg, Lucknow

ADDRESS FOR COMMUNICATION : Managing Director  
U.P. Cooperative Sugar Factories Federation Ltd.  
9-A, Rana Pratap Marg, Lucknow

e-Bid E.M.D : Rs. 25000/- (Twenty Five Thousand Only)

This Document Contains -- 47 Pages

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost : Rs 2000.00

## INDEX

<b>1</b>	<b>e-Tender Notice</b>	03
<b>2</b>	<b>Invitation of e-Bids</b>	04-06
<b>3</b>	<b>Section I- Instruction to Bidders</b>	07-19
	(A) The e-Bid Document	07-08
	(B) Preparation of e-Bids	08-15
	(C) e-Bid Opening and Evaluation of e-Bid	15-18
	(D) Award of Contract	19-20
<b>4</b>	<b>Section II- Conditions of e-Tender / Contract (cc)</b>	21-27
<b>5</b>	<b>Section III- Technical e-Bid</b>	28
	III(A) e Bid form	29
	III(B) Schedule of Requirements	30
	III(C) Technical Specifications	31-41
	III (E) Performance Statement	43
	III (F) Capability Statement	44
	Check List	45
	<b>Section IV- Financial e-Bid</b>	46
	IV(A) e- Bid Form	47
	IV (B) Price Schedule/BOQ	48

**UTTAR PRADESH COOPERATIVE SUGAR FACTORIES FEDERATION**  
**LIMITED**

9-A, RANA PRATAP MARG,LUCKNOW

Email : upsugarfed @ yahoo.co.in

PABX no. 0522-2612849,2615722,2201856

Website [www.upsugarfed.org](http://www.upsugarfed.org)

**TENDER NOTICE**

Ref no.P- 4530 /UPF(CP)/2017-18

Dated : 5.6.2017

On line E tenders are invited from manufacturer/Authorised dealer/ Auth.Distributor for supply of following items to Cooperative Sugar Factories of U.P.. The E-Tender documents with detailed specifications, terms and conditions etc can be downloaded from E portal & federation website as per mentioned below.

Sl no.	Name of the item	Technical bid opening at 11.15 A.M	Commercial bid opening at 1.00 P.M	E.M.D
1	Switchgear items	21.6.2017	21.6.2017	Rs.100000
2	A.M.C for Turbine	28.6.2017	28.6.2017	Rs.500000
3	Roller shaft	28.6.2017	28.6.2017	Rs.100000
4	Centrifugal machine 1500/30° & 1750 Kg/Charge batch type	29.6.2017	29.6.2017	Rs.200000
5	Juice heater 170/220 Sq.Meter H.S & Vapour line Juice heater 240/500 Sq.Meter H.S	30.6.2017	30.6.2017	Rs.100000
6	Evaporator body 440/560/630/1000/1750/2800 Sq.Meter H.S	30.6.2017	30.6.2017	Rs.200000
7	Semikestner 1200 M <sup>2</sup> H.S	30.6.2017	30.6.2017	Rs.200000
8	Sugar bin system	1.7.2017	1.7.2017	Rs.150000
9	D.G.set with canopy 82.5/320/380 K.V.A	4.7.2017	4.7.2017	Rs.50000
10	S.S.Condensor complete single entry with tail pipe 60 T pan	4.7.2017	4.7.2017	Rs.25000
11	Domite Tips	5.7.2017	5.7.2017	Rs.25000
12	V.F.D 20 H.P-500 H.P	5.7.2017	5.7.2017	Rs.25000
13	Direct contact heater for 2500 & 5000 T.C.D Plant Capacity	6.7.2017	6.7.2017	Rs.100000
14	Plate type super heater for A battery suitable for 2500 TCD & 5000 TCD sugar plant	6.7.2017	6.7.2017	Rs.25000
15	Cane management software	7.7.2017	7.7.2017	Rs.25000
16	A.M.C for Computer hardware	7.7.2017	7.7.2017	Rs.25000
17	A.M.C for Hand Held computer	7.7.2017	7.7.2017	Rs.25000
18	Computer Stationery	11.7.2017	11.7.2017	Rs.25000
19	S.M.S	11.7.2017	11.7.2017	Rs.25000

Other details of submission of e bids along with eligibility, date & time, opening of technical/Financial bids, E.M.D, experience and other terms & conditions will be available on UPLC e-tender portal <http://etender.up.nic.in> and Federation's website [www.upsugarfed.org](http://www.upsugarfed.org) from the date 5.6.2017 at 6.55P.M from where tender documents may be downloaded by any tenderer. The tender fee is Rs. 2,000/- (non refundable) and required E.M.D by way of demand draft scheduled bank in favour of U.P.COOPERATIVE SUGAR FACTORIES FEDERATION LTD, payable at Lucknow which will be deposited in Federation office before opening of Technical bid. E-Tender without earnest money shall be liable to be rejected. The Managing Director Federation reserves the right to cancel any or all bids/annul e-bidding process without assigning any reason to & decision of Federation will be final & binding.

(SURESH KUMAR SINGH)  
MANAGING DIRECTOR

1. Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB **Clause 15** of Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.
3. The tender document is available at e-Procurement website <http://etender.up.nic.in> or Federation's website [www.upsugarfed.org](http://www.upsugarfed.org) from **12/06/2017 at 6:55 PM**. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a> and tender Document will be available from <b>at 12/06/2017 6:55 PM</b> at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(b)	Availability of tender document on website	<b>from 12/06/2017 at 6:55 PM</b> at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(c)	Clarification start date & time	<b>from 12/06/2017 6:55 PM</b>
(d)	Clarification end date & time	<b>upto 06/07/2017 at 2:00 PM</b>
(e)	e-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS format)	<b>from 12/06/2017 6:55 PM</b>
(f)	e-Bid submission end date & Time	<b>upto 06/07/2017 at 6.55 PM</b>
(g)	Online technical e-Bid opening date & time	<b>at 07/07/2017 11:15 AM</b>
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	<b>at 07/07/2017 01:00 PM</b>

(i)	Venue of opening of technical & financial e-Bids	U.P. Cooperative Sugar Factories Federation Ltd. 9-A, Rana Pratap Marg, Lucknow.
(j)	Contact officer	Name: Mr. C S. Sharma, General Manager (P) Tel No: PBX (0522)-2615722, 2612849, Fax: (0522) 2627994, (0522)-2616884, Mob:- 7880888809
(k)	Cost of e-Bid document	Rs <b>2000.00</b> (Rupees Two Thousand Only) (Non-refundable)
(l)	e-Bid E.M.D	Rs <b>25000/- (Twenty Five Thousand Only)</b>

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in Cash in the Purchaser's office or through Demand Draft in favour of U.P. Cooperative Sugar Factories Federation Ltd (herein after referred as UPSUGAR FED/Purchaser) payable at Lucknow. The scanned copy of the Cash Deposit Receipt or Demand Draft or Banker's Cheque must be enclosed along with the e-Bids but the original Demand Draft or Banker's Cheque should reach the office of UPSUGAR FED/Purchaser at Lucknow before opening of technical e-Bid.
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft, drawn in favour of U.P. Cooperative Sugar Factories Federation Ltd., Lucknow. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the Federation's office at Lucknow before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited with the Federation.
6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders'/OEM representative will be required to be produced.
7. The Federation reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of Federation will be final and binding.
8. In the event of date specified for e-Bids opening being declared a holiday for Federation's office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
9. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.
10. The companies/firms who are registered at e-Procurement portal for e-tendering with UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226002, would only be eligible for participating in this e-tender as well as in e-tendering system of U.P. Govt.

departments. All companies/firms who have not registered themselves with UPLC Ltd ,Lucknow for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC Ltd, Lucknow along with registration fee of Rs. 6000.00 (Rupees Six thousand only) for participating in this e-tender and other e-tenders of U.P. Govt. departments. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of Rs.1500.00 (Rupees One thousand five hundred only). The companies/firms may contact the officials on phone numbers (0522) 4130303 Extn 305 & 307, 09721451211, for their Registration/Digital Signature Certificate related queries. The registration fee may also be deposited through RTGS. The details of RTGS are as under:

M/s U.P. Electronics Corporation Ltd, Lucknow  
Indian Bank  
Ashok Marg, Lucknow  
A/C No. 772819168  
IFC code- IDIB000L002  
CBS code- 00527  
Rs.6000/-

### For E-Tendering Enquiry Please Contact Following Persons

01.Sri Rritvik Saxena Federation	-	09415526023,07880888823	
02.Sri Rashid Hussain	-	09935149327	U.P.L.C.
03.Sri Siddharth Shukla	-	09005621259	U.P.L.C.

## **SECTION I : INSTRUCTIONS TO BIDDERS (ITB)**

### **(A) THE BID DOCUMENT**

#### **1-Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and U.P. Cooperative Sugar Factories Federation Ltd, Lucknow hereinafter referred to as “the Purchaser”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This tender document is available on the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of **Rs 2000.00 (Rupees Two Thousand Only)** in cash or through Demand Draft or Banker’s Cheque payable in favour of U.P. Cooperative Sugar Factories Federation Ltd, Lucknow. The scanned copy of the Cash Deposit Receipt or Demand Draft or Banker’s Cheque must be enclosed along with the e-Bid but the original Demand Draft or Banker’s Cheque should reach the Purchaser’s office before opening of the technical e-Bid. This e-e-tender document fee of Rs. 1000.00 will be non-refundable.

#### **2-Contents of e-Bid Document**

- 2.1 The goods required to be supplied; e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:  
Invitation for e-Bid

Section I	: Instruction to bidders (ITB);
Section II	: Conditions of E-tender/ Contract (CC);
Section III	: Technical e-Bid;
Section IV	: Financial e-Bid;

- 2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3-Clarification of e-Bid Document**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://etender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The clarification will be replied back by the Purchaser through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The

Purchaser may also respond to clarifications raised by the prospective bidders on Purchaser's e-mail address [upsugarfed@yahoo.co.in](mailto:upsugarfed@yahoo.co.in).

#### **4. Amendment of e-Bid Document**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website [http:// etender.up.nic.in](http://etender.up.nic.in) and Purchaser's web site [www.upsugarfed.org](http://www.upsugarfed.org) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Purchaser shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Purchaser, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's web site [www.upsugarfed.org](http://www.upsugarfed.org).

#### **(B) PREPARATION OF e-Bid**

#### **5 Language of e-Bid**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Purchaser shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

#### **6 Documents Constituting the e-Bid**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:
  - (a) **Technical e-Bid** - Technical e-Bid will comprise of :
    - (i) **Fee Details** includes copies of e-tender document processing/Cost and e-Bid Earnest Money Deposit furnished in accordance with ITB Clause 12 in PDF format.
    - (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract and that the goods and ancillary services to be supplied by the bidder conform to the e-Bid document and Technical Specifications.



- (iii) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Purchaser.
- (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per Section-III(C) of e-tender document in PDF format.
- (b) **Financial e-Bid** – Financial e-Bid will comprise of :
  - (i) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-IV (A) of e-tender document in PDF format.
  - (ii) **Price Schedule/BOQ** includes Price Schedule/BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.

## 7-e-Bid Form

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be supplied, their quantities and prices in the format given in the e-Bid document.

## 8 e-Bid Price

- 8.1 The bidder shall quote separately in the downloaded spread sheet file for the Price of Cane Management Software to be supplied.
- 8.2 The price of goods: (F.O.R. Destination) including all duties and other taxes.
  - (a) The Rate of Cane Management Software is inclusive of basic rate, excise duty, VAT/CST, loading charges, transit insurance and including transportation charges.
- 8.3 Prices quoted by the bidder shall be fixed during the bidder's performance of the Contract and not subject to variation on any account subject to ITB Clause 25.1. A e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

## 9 e-Bid Currencies

Prices shall be quoted in Indian Rupees only.

## 10 Documents Establishing bidder's Qualification

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

10.2 The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in Section III (D) of e-tender document.

## **11 Documents Establishing Goods' Conformity to e-Bid Documents**

11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to supply under the contract. The documentary evidence should be in the PDF file format.

## **12 e-Bid Earnest Money Deposit (EMD)**

12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of **25000/- (Twenty Five Thousand Only)** in form of Demand Draft, in favour of U.P. Cooperative Sugar Factories Federation Ltd., Lucknow. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the Purchaser's office at Lucknow before opening of technical e-Bid. No Interest on EMD will be paid.

12.2 The e-Bid E.M.D is required to protect the Purchaser against the risk of bidder's conduct which would warrant the E.M.D's forfeiture, pursuant to ITB Clause 12.7.

12.3 The e-Bid E.M.D shall be in Indian Rupees and shall be in the following forms only:

A Demand Draft payable in favour of U.P. Cooperative Sugar Factories Federation Ltd. payable at Lucknow.

12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Purchaser.

12.5 Unsuccessful bidder's e-Bid E.M.D will be returned upon the written request through cheque or DD in original submitted at the time of E-bid as promptly as possible after the expiration of the period of e-Bid validity prescribed by the Purchaser, pursuant to ITB Clause 13.

12.6 **The successful bidder's e-Bid E.M.D will be converted in security and in addition to EMD equal amount of security will be deposited with Federation, pursuant to ITB Clause 28, and furnishing the performance security, pursuant to ITB Clause 29.**

12.7 The e-Bid E.M.D may be forfeited:

(a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or

(b) In case of a successful bidder, if the bidder fails:

(i) to sign the Contract with the Purchaser in accordance with ITB Clause 28; or

(ii) To furnish performance security in accordance with ITB Clause 29.

### **13 Period of Validity of e-Bid**

- 13.1 e-Bid shall remain valid up to **3 years** after the date of e-Bid opening prescribed by the Purchaser, pursuant to ITB Clause 16. An e-Bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.
- 13.2 In exceptional circumstances, the Purchaser may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required nor permitted to modify its e-Bid.

### **14 Format and Signing of e-Bid**

- 14.1 The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The letter authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

### **15. Submission of e-Bid**

The Bid Submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the Purchaser. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://etender.up.nic.in>. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 10.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login

option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website [http:// etender.up.nic.in](http://etender.up.nic.in) is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Purchaser shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for which the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).
- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ)

schedules/packets can be clubbed together to make single different files for each label.

- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Purchaser reserves the right to cancel any or all e-Bids without assigning any reason.

#### **16-Deadline for Submission of e-Bid**

- 16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than time 06/07/2017 upto 6.55 P.M and the date as mentioned on page 4 (as the server time displayed in the e-Procurement website).
- 16.2 The Purchaser may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

#### **17 Late e-Bid**

- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

#### **18 Withdrawal and Resubmission of e-Bid**

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid

Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.

- 18.2 The bidder has to request the Purchaser with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Purchaser, to return back the e-Bid security/EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid E.M.D, pursuant to ITB Clause 12.7.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

### **(C) e-Bid OPENING AND EVALUATION OF e-Bid**

#### **19(A) Opening of Technical e-Bid by the Purchaser**

- 19.A-1 The Purchaser will open all technical e-Bids, in the presence of bidders' representatives who choose to attend **07/07/2017 at 11:15 AM on** U.P. Co-operative Sugar Factories Federation Ltd, 9-A, Rana Pratap Marg, Lucknow. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Purchaser, the e-Bids shall be opened at the appointed time and place on the next working day.
- 19.A-2 The bidder's names and the presence or absence of requisite e-Bid security and such other details as the Purchaser at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.
- 19.A-3 The Purchaser will prepare minutes of the e-Bid opening.
- 19 A-4 Managing Director reserves the right to postpone the date and time of opening of Technical & Financial E-Bid in unavoidable circumstances and all the bidders will be informed.

#### **19(B) Opening of Financial e-Bid**

- 19.B.1 After evaluation of technical e-Bid, the Purchaser shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Purchaser will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Purchaser. The notification may be sent by letter, fax or by e-mail.

- 19.B.2 The financial e-Bids of technically qualified bidders shall be opened on 07/07/2017 at 01:00 PM in the presence of bidders who choose to attend the opening of financial bid. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.
- 19.B.3 The Purchaser will prepare the minutes of the e-Bid opening.

## **20 Clarification of e-Bid**

- 20.1 During evaluation of e-Bid, the Purchaser may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

## **21 Evaluation of technical e-Bid and Evaluation Criteria**

The Purchaser will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

- 21.1 The bidder should have adequate experience of supply, installation/migration, integration and maintenance of Cane Management Software for sugar factories order copies along with performance certificate if any should also be enclosed with the tender.
- 21.2 The bidder shall submit required documentary proof, failing which the tender shall be rejected.
- 21.3 The bidder shall submit the copies of the detail of E.M.D.
- 21.4 The bidder shall submit the copies of the Authorization letter by the competent authorities for the authorized person.
- 21.5 The bidder shall submit the copies of orders for satisfactory supply of Cane Management Software to sugar factories and other industries of Govt. and private sector along with performance certificate if any.
- 21.6 The bidder should submit the detail of last three years turnover duly certified by Chartered Accountant.
- 21.7 The bidder shall submit the copies of the last submitted Income Tax Return & PAN card (copy self attested).
- 21.8 The bidder shall submit the copies of the details of Trade Tax/ CST registration/ TIN NO/Central Excise Registration.
- 21.9 The bidder shall submit the documentary proof of the Status of the company along with names of Directors/Partners/Proprietor along with documents.



- 21.10 The bidder shall submit the sample of the product (printed/CD) to be given by the party along with technical bid (if feasible).
- 21.11 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Purchaser shall be rejected and may not be subsequently made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender document or are not in conformity with the conditions of the contract shall be rejected.
- 21.12 It shall be the discretion of the Purchaser to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.
- 21.13 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.

## **22 Financial Evaluation and Comparison of e-Bid**

- 22.1 The Purchaser will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Purchaser.
- 22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.
- 22.3 No weightage/preference shall be given to the bidder quoting any higher technical specifications against the technical specifications of the items asked in the e-tender.
- 22.4 The Purchaser's evaluation of a Financial bid shall be based on in terms of rate quoted including VAT of Govt of Uttar Pradesh/CST, by the bidder including the cost of **Cane Management Software** offered, such price to include all costs as well as duties and taxes paid , payable on components and raw material incorporated or to be incorporated in the goods, and Excise duty on the finished goods, if payable and price of incidental services, freight, insurance and other costs within India incidental to the delivery of the goods to their final destination as mentioned in para 8.2 of ITB.
- 22.5 The Financial Bids will be opened by Tender Evaluation committee (TEC) in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance.
- The name of Bidder, Bid Prices etc shall be announced at the meeting. The commercial quotes of the lowest Bidder shall be notified as L-1. The Quantity offered by the L-1 shall be first taken into consideration.
- a) In case L-1 offers to supply the complete order quantity and is assessed to have the adequate capacity to supply the complete order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then L-1 shall be contracted to execute the complete supply order.
- b) In case L-1 offers to supply partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per the delivery schedule by

the Tender Evaluation committee( TEC) then the L-1 bidder shall be contracted to supply the reduced quantity ( which shall be more than the guaranteed minimum quantity ) and rest of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1.

- c) The quantity resulting from the split as mentioned above in case (b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply.
- d) In case L-1 backs out, the RFP shall be cancelled & Bids shall be invited again L-1 shall however be blacklisted from participating in any future bidding and are liable for legal action taken by UPSUGAR FED.

**23 Contacting the Purchaser**

- 23.1 Subject to ITB Clause 20, no bidder shall contact the Purchaser on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Purchaser, he/she can do so in writing.
- 23.2 Any effort by a bidder to influence the Purchaser in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

**(D) AWARD OF CONTRACT**

**24 Award Criteria**

- 24.1 The Purchaser will determine to its satisfaction whether the bidder(s) that is selected as having submitted the lowest rate (L-1) evaluated responsive bid meets the criteria specified in ITB Clause 10.2, and is qualified to perform the contract satisfactorily.
- 24.2 Subject to ITB Clause 26, the Purchaser will award the contract to the lowest rate (L-1) evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.
- 24.3 In case L-1 offers to supply partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per delivery schedule by the tender Evaluation committee(TEC) then the L-1 bidder shall be contracted to supply the reduced quantity ( which shall be more than the guaranteed minimum quantity) and rest of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1. The quantity resulting from the split as mentioned above in case 22.5 (b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply.

**25 Purchaser's right to vary Quantities at the Time of Award**

- 25.1 The Purchaser reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, depending upon the requirement of end-customer. The purchaser may also increase or decrease the quantity even after award of contract up to the validity period of E-bid.
- 25.2 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Purchaser.

**26 Purchaser's right to accept any e-Bid and to reject any or all e-Bids**

26.1 The Purchaser reserves the right to accept or reject any e-Bid, and to annul the e-Bid process and reject all e-Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

**27-Notification of Award**

27.1 The Purchaser will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted. Normally it will be informed within 30 days after opening of E-commercial/financial bid except in unavoidable circumstances.

27.2 The notification of award will constitute the formation of the Contract.

27.3 Successful bidder's will have to deposit equal amount of security money in addition to E.M.D.

**28 Signing of Contract**

At the same time as the purchase notifies the successful bidder that it's e bid has been accepted, the purchaser will inform the bidder accordingly

**29 Performance/ Supply Security**

The successful bidder shall deposit the security money as equal amount of E.M.D. No interest will be paid on security. The security deposited with Federation shall be subjected to timely & satisfactory supply of ordered quality of material & on full & final adjustment of claims/dues of our units recoverable from them after deducting penalty if any, under these terms.

## **SECTION II: CONDITIONS OF E-Tender/CONTRACT (CC)**

The bidder should have sufficient experience for supply, installation/migration, integration and maintenance of cane management software fulfilling the required conditions of tender document are eligible to participate in the tender.

1. It is intended to enter into a rate contract valid for a period of three years to carry out the following work.
2. Product – Services of Cane Management Software.
3. Supply, installation/migration, integration and maintenance of cane management software. The list given at **Annexure-I**.

### **4. Price:**

- (i) The price should be quoted by the bidders on (F.O.R. Destination) basis. The Rate of Cane Management Software is inclusive of basic rate, excise duty, VAT/CST, loading charges, transit insurance and other relevant miscellaneous expenses, including transportation charges. The supplier is required to submit the relevant documents to avail CENVAT benefit. In absence of requisite document the amount of CENVAT will be detained by the purchaser from payment.
- (ii) The final rates/discount mentioned in the E-Bid shall remain firm for the three years.
- (iii) Any change in the rate of excise duty, Taxes etc may be accepted provided documentary proof of the same is submitted for approval.
- (iv) For concessional Sales Tax, Form-C shall be provided by the purchaser against CST whichever is applicable.
- (v) GST will be effective and implied as applicable.

### **5. DESPATCH OF MATERIAL:**

- (i) The Software should be dispatched as per instructions given by the mill society. and duly covered with comprehensive transit Insurance. Seller will ensure that the goods are insured to avoid any loss or damage during transit.
- (ii) The supply of software shall made as per quantitative requirement and specifications given in the order. The excess quantity of supply will not be accepted and will have to be taken back by the supplier at their own cost and risk.
- (iii) Major supplies shall be made directly from principal works/godown if in case during emergency small supplies are to be taken from their dealer, Principal will insure that the quality of supplied material is genuine and strictly as per standard as per standard specification.

### **6. Earnest money:**

Each bidder should submit a bank draft of a nationalized bank for Rs. 25000/- (Twenty Five Thousand Only) in favour of U.P. Cooperative Sugar

Factories Federation Ltd, payable at Lucknow representing earnest money. The tenders without earnest money as above shall not be entertained.

#### **7. Security Money:**

Successful bidder shall have to deposit the security amount as equal to EMD amount. No interest shall be paid on the security deposit. The refund of the security deposit shall be subject to timely and satisfactory **Supply, installation/migration, integration and maintenance of cane management software** and on full and final adjustment of claims/dues of our units recoverable from them after deducting penalty, if any under these terms.

#### **8. PACKING & FORWARDING:**

**The supplier should insure proper packing of material prior to dispatch a (as per direction of mills)** in secured and sound packing to avoid any damage during the transit. The packing list shall be kept inside each packet.

#### **9. Payment Terms:**

**50% against installation, Modification/migration , Training, Integration and successful execution of software after verification by mill society.**

25% During season after verification by mill society.

25% After Crushing season after verification by mill society.

#### **10. Inspection & Rejection**

- (i) The Software should strictly conform to the specifications given in the rate contract/order. The authorized representative of the Federation/Mill Society may inspect the material at supplier works/godown before taking delivery. The supplier has to provide all facilities in the process of inspection and **will inform to Mill/Federation for inspection if required.**
- (ii) The sub-standard Software not conforming to the specifications will be rejected by the mill society. The supplier will arrange the transport of rejected material at their own cost and risk within 15 days from the factory premises.
- (iii) For checking of the genuineness of the Software, the sample may be taken out and sent to **inspecting agency/laboratory**. In case the supplied Software is found spurious, the same shall be returned by the mill society. The loss on account of cost of Software along with interest **@18% shall** be recovered from the party. Action for Black listing the supplier may also be taken.

#### **11. SANCTITY**

The Purchase order is final agreement between supplier and the mill society. Any terms and conditions of enquiry/letter, tender /quotation or any other documents inconsistent with the terms of purchase order will have no effect and will be null and void.

## **12. Delivery & Penalty:**

- (i) Delivery period as mentioned in Section III (B) schedule of requirements shall be as given in our tender document for a particular item. The Software should be supplied within this period which will be counted from the date of issue of commercially and technically clear order by the mill societies as per the terms of Rate Contract.
- (ii) If the Software is not implemented within stipulated period, the buyer reserves the right to cancel the contract at the cost and expenses of the supplier and shall recover all losses made in arranging supplied from other sources. The buyer also reserves the right to cancel the order and may claim the entire amount paid against the order together with interest along with all expenses incurred by the buyer in addition to the loss mentioned above.
- (iii) In case the mill societies accept late deliveries, the liquidated damages for delayed delivery @ of 0.5% per week for the unsupplied part of Software subject to maximum of 5% may be charged by the concerned mill society.
- (iv) Failure to supply and risk purchase clause:- If the supplier fails to supply Software in accordance with the terms and conditions as provided in the Rate contract or fails to replace the Software rejected by the sugar factories, within the time stipulated the sugar factories shall at the risk and cost of supplier and without any notice or reference to him be entitled to purchase stores ( of the same specifications) from any other source and at such price as the sugar factories shall in their sole discretion think fit and if such price shall exceed the rate set out in the rate contract, the supplier shall be liable to pay the sugar factory, the difference between the price at which such stores have been purchased by the sugar factories and at the price set out in the rate contract in addition to penalty and damages as set out in the rate contract.

## **13. Variation:**

The Rate contract/Order do not provide any right to supply for a particular quantity and the Purchaser may vary the quantity as per assessment of requirement and also change the delivery schedule in exigency without giving any notice to the Supplier.

## **14. Negotiation:**

Normally negotiation of rate shall not be done, if required negotiation of rate can be done with L-1 bidders of Cane Management Software. The proprietor/partner of the bidder shall either be present personally or depute their Senior Executive capable of taking spot decision.

## **15. Arbitration**

Any dispute arising between the Purchaser and the Supplier shall be referred to a sole Arbitrator. The Arbitrator appointed by Secretary Deptt. of Sugar Industry & Cane Development Govt. of U.P will act as sole arbitrator under the Arbitration and conciliation Act 1996 whose decision shall be final & binding on both the party.

- 16.** In case of non compliance of the conditions of the contract the Managing Director of Federation shall have the power to rescind, cancel and annul the contract, between the Purchaser and the Supplier apart from black-listing the Supplier, and in that event, the sum deposited towards security shall be forfeited and the Supplier shall be further liable to pay actual amount of loss and damages as provided in Indian Contract Act to U.P. Cooperative Sugar Factories federation Ltd to the extent the same exceeds the security money.
- 17.** The bidders who are awarded with the rate contract/ order shall supply the material directly to our mill societies and in no case they shall be allowed to appoint their dealers for supply of material. The manufacturers, who do not supply the material directly, may direct their dealers to participate in the tender and obtain rate contract/order directly from Federation. However material has to be dispatched from Principal's Godown directly.
- 18.** In case of any dispute between the Supplier and buyer the Hon'ble Allahabad High Court of judicature at Lucknow and Courts sub-ordinate there to of the District in which the mill is situated shall alone have jurisdiction to the exclusion of all other courts.
- 19.** In complete tender or those without the prescribed EMD may be rejected.
- 20.** The supplier should be registered with the Excise department so that they may provide CENVAT FACILITY for the items on which the same is available. They will provide all necessary documents such as Excise Invoice etc to our mill societies for enabling them to claim CENVAT FACILITY from the Excise Department wherever applicable. In case of Excise duty included in rates then the related documents will have to be furnished by the party, failing which amount of Excise duty as per prevailing rate/rates will be deducted from payment made by the factory.
- 21.** If the rates stipulated in the RC/order of the Federation/Mill society are higher in comparison to the supplies made by your firm to sugar mills of Uttarakhand the amount due to such rate difference is recoverable from the supplier. Charging of higher rates in comparison to Uttarakhand Sugar Factories may also make the supplier (tender) liable for cancellation of rate contract together with considering black listing their firm and forfeiting the security money/EMD.
- 22.** The Purchaser reserves the right to reject any or all tenders without assigning any reason. The Purchaser also reserves the right to amend or altogether change the terms & conditions in the overall interest of the Organization before finalization of the Purchase order.
- 23.** The bidder should mention the guarantee/warranty period of items to be supplied to our mill society. In case the supplied materials fails within this stipulated period, the same shall be replaced by the supplier on free of cost basis.
- 24.** Validity of Rate Contract – **Up to Three Years.**
- 25.** Guarantee/Warranty Period - **Three Years.**
- 26.** Complete specifications of the **Cane Management Software** be given so as to enable us to choose as per our requirement.

**27.** Only **manufacturers/Software Development firms** shall be considered for this item hence they have to produce the relevant certificate with the technical bid.

**28.** The printed literature/Catalogue of the items offered should be attached with the tender to assess the technical suitability of the item.

**29. Termination for Default:** The Tendering Authority may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Agency, terminate the Contract in whole or part:

- 01. If the agency fails to deliver any or all of the Software within the period(s) specified in the Contract.
- 02. If the agency fails to perform as per the performance standards.
- 03. If the agency, in the judgment of The Tendering Authority has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

**30. The Tendering Authority, reserves the right**

- (a) To verify, modify, revise, amend or change any of the terms and conditions mentioned above or to reject any or all the tender/s without assigning any reason whatsoever thereof or may terminate the tender process midway without assigning any reason.
- (b) Notwithstanding anything to the contrary contained in the conditions of the contract, in no event will the agency be liable to the Tendering Authority, whether a claim be in tort, contract or otherwise; for any amount in excess of 100% of the total fees payable under the Project.
- (c) In case of any ambiguity in the interpretation of any of the clauses in Tender Document or the Contract Document, the Tendering Authority's interpretation of the clauses shall be final and binding on all parties.
- (d) Conditional tenders shall be summarily rejected.
- (e) The Tendering Authority is free to phase out the work if it feels it is necessary.

**31. Hardware:** The contractor shall provide information of Hardware to implement the system in following format.

Factory Level								
Sl .	Items With Configuration	Quantity (A)	Unit Price in Rs. (B)	Total Price C=(A *B)	Sales Tax in Rs (D)	Service Tax in Rs (E)	Total in Rs. F=C+ D+E	



**32. Service Reporting:** The agency shall submit a monthly report with the following details:

- (1) Report on major, minor error/bugs/issues fixed.
- (2) Outage report
- (3) Report on the additional reports, features created.
- (4) Report on review of any threat to the security of the data/application and remedial action taken.
- (5) Report on numbers of users created, deleted, trained, assisted on phone.
- (6) Report on performance monitoring and housekeeping.
- (7) A consolidated quarterly report containing consolidated information of the above mentioned details shall also be provided.

**33. Maintenance of application software:**

Modification, addition as per the user requirement.

**34. Manpower:**

The contractor shall provide the manpower to Factory during installation/modification/Training/ maintenance/Execution of the system.

**35. Learning material:**

The Contractor shall provide printed handouts of operational flow of each module and sub module in the system to each staff nominated by the Purchaser / the Client.

**36. Training:**

The Contractor shall arrange and undertake a comprehensive training program for the staff nominated by the Purchaser / the Client. In case of non-compliance with instructions, non-cooperation or other difficulties experienced by the Contractor with regard to any of these personnel, the Contractor shall apprise the Purchaser / Client and proceed to implement suitable remedial measures after consultation with them.

All the terms and conditions are accepted

(Signature)

Designation of the authorized person

Name & Seal of supplier's Firm

**Annexure-I**

क्र०स०	नाम जनपद	चीनी मिल का नाम
1	Aligarh	Anoopshahar
2	Bagpat	Bagpat
3	Muzaffarnagar	Morna
4	Saharanpur	Nanauta
5	Bagpat	Ramala
6	Saharanpur	Sarsawa
7	Lakhimpurkheri	Belrayan
8	RAMPUR	Bilaspur
9	Pilibhit	Bisalpur
10	Badayun	Badayun
11	J.P.Nagar	Gajraula
12	Farrukhabad	Kaimganj
13	Shahjahanpur	Powayan
14	Pilibhit	Puranpur
15	Lakhimpurkheri	Sampurnanagar
16	Aligarh	Satha
17	Bareilly	Semikhera
18	Binor	Snehroad
19	Shahjahanpur	Tilhar
20	Mau	Ghosi
21	Sitapur	Mahmudabad
22	Bahraich	Nanpara
23	Sultanpur	Sultanpur

**SECTION III: TECHNICAL E-BID**

- III(A) e Bid FORM**
- III(B) SCHEDULE OF REQUIREMENTS**
- III(C) TECHNICAL SPECIFICATIONS**
- III(D) CONTRACT FORM**
- III(E) PERFORMANCE STATEMENT**
- III(F) CAPABILITY STATEMENT**
- III(G) PERFORMANCE SECURITY FORM**

**SECTION III(A): e- bid FORM**

Date:.....

IFB No UPSUGARFED/CMS/2017-18/4545

To:

The Managing Director,  
U.P. Cooperative Sugar Factories federation Ltd,  
9-A, Rana Pratap Marg  
Lucknow(U.P)-226001

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer to deliver.....

(Description of Cane Management Software and Services) in conformity with the said e-Bid (Section II) of the e-Bid Document and will supply of Cane Management Software from our manufacturing works/units as per specifications (Section III(c)) to your factories in addition to this, the particulars of our organization such as legal status, details of experience and past performance, capability statement and the required e-Bid EMD for Rs. 25000/- (Twenty Five Thousand Only) in the form of Demand Draft in favour of U.P. Cooperative Sugar Factories Federation Ltd, Lucknow, is furnished with this e-Bid form.

We further undertake, if our e-Bid is accepted, to deliver the Cane Management Software in accordance with the delivery schedule specified in the Schedule of Requirements (Section III (B)).

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All the terms and conditions of the e-tender Document are acceptable to us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this.....day of .....20.....

-----  
Signature

-----  
(in the capacity of)

Duly authorized to sign e-Bid for and on behalf of .....

**SECTION III(B): SCHEDULE OF REQUIREMENTS**

Item Code	Brief Description	Destination	Delivery Schedule	e-Bid E.M.D
	As per the details given in the SECTION III (C) TECHNICAL SPECIFICATIONS	Various sugar Factories of UP co-op. sugar Factories Federation Ltd. located in different parts of U.P.	4-6 Weeks from the date of issuing the order by the mill societies.	Rs 25000/- (Twenty Five Thousand Only)

## SECTION III (C) TECHNICAL SPECIFICATIONS

### Scope of work

The scope of work includes the following:

1. Following is the functional requirement of the Cane Management System/Portal :
  - a) Application Software has to be fully compliance with Sugar Cane Policy of U.P. State. Module and sub module related to cane policy should have inheritance features to accommodate any changes in the Cane policy.
  - b) Application software should be standard professional framework which could be customizable. The system should support industry standard RDBMS.
  - c) Different users for each application software will be created to upload, Access /download the application or module as per the requirement.

### Features of Portal modules

#### (1) **Security and User Management**

- a) The Cane management system shall support definition of Users, Groups and Roles relation in the system.
- b) The system shall support multiple levels of access rights (Delete/Edit/View/ Print/ Copy or Download).
- c) System shall support for application based rights.
- d) The system shall support system privileges like Create/Delete Users, Define indexes etc.
- e) The system shall support secure login id and passwords for each user and passwords shall be stored in encrypted format in database.
- f) The system shall support provide support for HTTPs/SSL for secured data transfer and session timeouts.

- (2) **Robust Application Portal:** Portal will be built around robust industry standard N-tier architecture with native XML capabilities and will provide unmatched Scalability, Integration Capability and System Availability. System will be based on open standards and have API support for data import & export.

#### (3) **Administration-**

- a) The system shall support web-based administration module for the complete management of system.
- b) The Admin module shall support Users/Groups/Role definition and granting Access Rights to them and set password expiries.
- c) The Admin module shall provide facility to take complete and incremental backups.

(4) **Reports and Audit Trails:**

- a) The System shall support extensive Reports and audit trails and shall also provide data points and facility to design new reports.
- b) The System shall have audit trail to maintain history of all transactions performed on the system.
- c) The application shall log all the actions done by individual users with user name, date and time and the administrator shall be able to generate detailed audit logs and history of the process instance.

(5) **Input Validation**

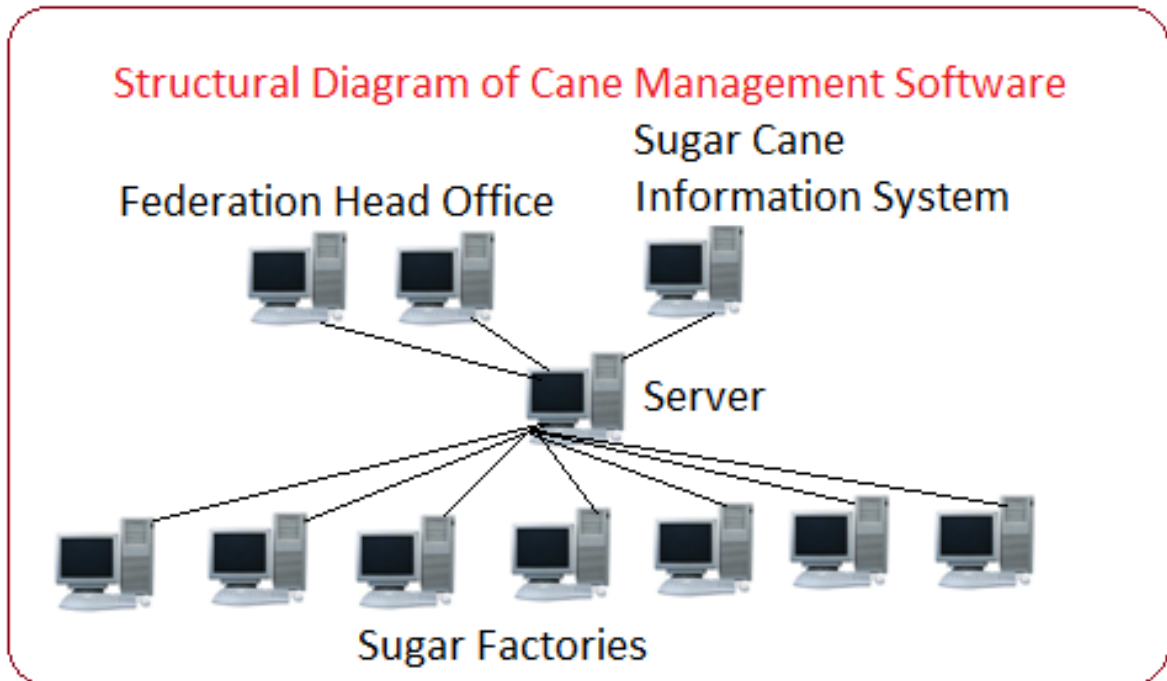
- a) All inputs to the system must be validated/tested to rule out the possibility of the known attacks such as SQL injection, XSS attacks, LDAP injection, attacks based on error information, attacks based on broken authentication and session hijacking, Malicious file execution etc.
- b) The system must be free from OWASP Top 10/ SANS Top 25 software errors.
- c) Both client side and server side input validation must be used.

- (6) **Portal Security:** The system will support secure login id and passwords for each user and passwords will be stored in encrypted format in database. The system will have a facility to define password policy with extensive password validations like passwords must be of minimum 8 characters, shall be alphanumeric, locking of user-id after three unsuccessful attempts, password expiry, password history so that passwords are not same as previous passwords etc. All inputs to the system must be validated/tested to rule out the possibility of the known attacks such as SQL injection, XSS attacks, LDAP injection, attacks based on error information, attacks based on broken authentication and session hijacking, Malicious file execution etc. The system must be free from OWASP Top 10/ SANS Top 25 software errors. Both client side and server side input validation must be use.

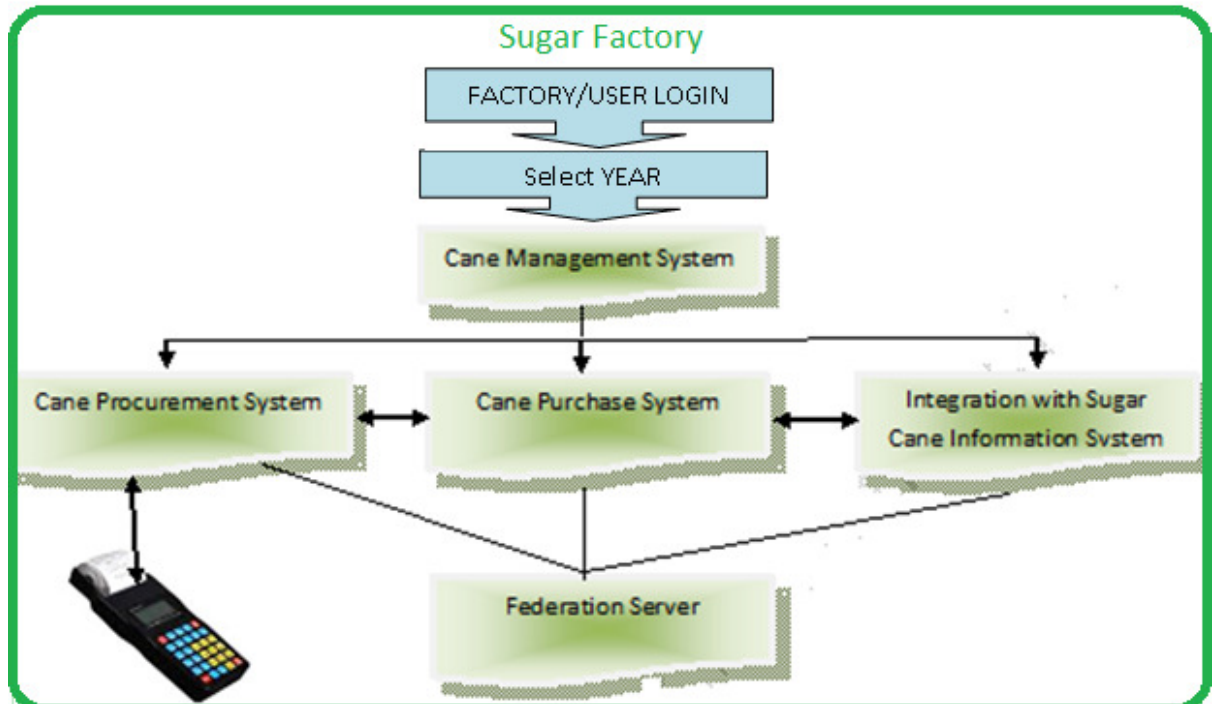
## Structural and Operational Services for Cane Management Software (Procurement & Purchase)

(1) Cane Management Software will include and inter relate the following activities to make CMS a complete solution (Society Wise within a Factory/Society).

- (a) Cane Procurement/Payment
- (b) Cane Purchase at Mill Gate/Centers
- (c) HHC-GPS Survey/Weighment data to be uploaded directly to Server.
- (d) Application Software with source code for HHC/GPS will be provided by the vendor.
- (e) Operational Application software with source code for IVRS will be provided by vendor.
- (f) SMS application should be provided for explicit and implicit activities.
- (g) Fully compliance with Sugar Cane Information System – II
- (h) Consolidated reports at Federation Head Office with graphical representation.







### Features of Cane Procurement System

1	Master Inputs	This option will maintain the key information to the entire system. Handled by authorized system administrator.
2	Transaction Inputs	This option to receive information through HHC-GPS, authorized system users.
3	Process	This Option will process and generate required information by authorized users or by system administrator.
4	Reports	This option will generate/print/file the information required by Management time to time.
5	Modifications	This option will incorporate grower's grievances with track record of each growers and users. Also make a report of modifications made by the users required by the management.
6	Query	This option to support grower's day to day query.

### Master Inputs

1	Group	Information of Different groups in a factory
2	Society	Society Master Information
3	Centre	Centre Master Information
4	Circle	Circle Master Information
5	Village	Village Master Information
6	Grower Status	Grower Joining Year Information

7	Bank	Bank Master Details
8	Branch	Branch Master Details
10	Cane Type	Cane Type details i.e. Early, General, Unapproved
11	Cane Category	Cane Category details i.e. Plant, Ratoon, Autumn etc.
12	Purchi Type	Information about types of purchi i.e. General, Burnt Cane, Crop Cutting, Freedom Fighter etc.
13	Control	This module will keep general important global information for the crushing season.
14	Load Table	Calendaring of grower will be done on the basis of load table. It will be provided by the factory.
15	Operator	Operators details
16	Loan	Loan types details
17	Cane Variety	Cane Variety details

### Transaction Inputs

1	Grower Master	Grower Master Information 01.Unique Code 02.Aadhar No (if available)
2	Plot Survey	(a) Plot Survey (Normal) (b) Plot Survey (Repeat NE & SW) (c) Plot Survey From HHC-GPS facility to upload data to server and local computer.
3	Loan Entry	Loan Entry from Invoices for New Loan & Old Loan
4	Mill Purchi	(a) Mill Purchi Feeding Manual (From Centers) (b) Mill Purchi From HHC-GPS direct uploading to server.
5	Free Purchi	Free Purchi Feeding
6	Bond Feeding	Additional Bond Feeding/Auto Re-Calendaring
7	Purchi Return	Return Issued Purchi
8	Indent	01.Daily (a) Early/General/Unapproved Center Wise/Ratoon (b) Early/General/Unapproved Center Wise/Ratoon and Plant Both 02. Emergent Indent (c) Early/General/Unapproved Center Wise/Ratoon (d) Early/General/Unapproved Center Wise/Ratoon and Plant Both
10	Burnt Cane Rate	CPP Rate Entry For Burn Cane
11	Unpaid Payments	Unpaid/Miscellaneous Payments
12	Special Purchi Issue	Special Purchi Issue i.e. Crop Cutting, BC etc. This module should have facility to issue from TOP/BOTTOM as per user requirement.
13	Mill Purchi Checking	Mill Purchi Checking For a Particular Date for Operators.
14	Cane Seed	Cane Seed Entry
15	Mobile Number	Mobile Number Entry
16	Account No	Account Number Entry
17	Yield Increase	Yield Increase For selected growers/Auto Re-

		Calendaring
--	--	-------------

### Process

1	Basic Quota Calculation	Basic quota Calculation to be operated by System Administrator
2	Bonding	Cane bonding of a Farmer will be generated on Cane Variety wise as per Parameterized by factory requirement.
3	Calendaring/Recalendaring Cane Variety Wise or Cane Variety Group Wise as Parameterized by factory. This process should have auto re-calendaring features to adjust the calendar to current fortnight and column number of respected delivery center.	<ul style="list-style-type: none"> <li>(a) Grower</li> <li>(b) Village</li> <li>(c) Center</li> <li>(d) Sugar Mill</li> <li>(e) Loan Growers</li> <li>(f) Yield Increase</li> </ul> <p>Calendar should be generated on lowest mode of transport so that it can't be changed if mode of transport is changed. Issue of Purchi when due for a particular transport mode will be changed.</p>
4	Purchi Generation	<ul style="list-style-type: none"> <li>(a) Normal</li> <li>(b) Mode Wise</li> <li>(c) Marked</li> <li>(d) Big Grower (In Different Category)</li> <li>(e) Growers having loan</li> <li>(f) Freedom Fighter as per cane policy</li> <li>(g) Special Purchi (Crop Cutting, Burnt Cane, etc.)</li> <li>(h) Selected Villages</li> </ul>
5	Payment Generation	<ul style="list-style-type: none"> <li>(a) Regular</li> <li>(b) Unpaid</li> <li>(c) Special Marked</li> <li>(d) Subsidy Payments</li> <li>(e) Cane Price Difference/Arrear Payment</li> <li>(f) Unpaid Payment</li> </ul>
6	Payment Return	<ul style="list-style-type: none"> <li>(a) Process ID Wise</li> <li>(b) Grower Wise</li> </ul>
7	Interest Calculation	After Finalizing the entry of Loan, Interest will be generated by the System Administrator as per factory requirements.
8	Overweight Adjustment	This Module will adjust Purchi in calendar automatically and on daily basis
9	General Increase/Decrease	(a) Increase/Decrease with Auto Re-Calendaring

## Reports

1	Purchi Printing	(a) Preprinted English (b) Preprinted Hindi (c) English Blank Paper (10 x 12 x 2) (d) Hindi Blank Paper (10 x 12 x 2) Above all should have option to reprint facility at a particular place in the print file.
2	Bank Advice	
3	CPP Advice	
4	Satta Report Large	(a) Village (b) Center (c) Overall (d) User based selection criteria
5	Basic Quota List	(a) Grower (b) Village (c) Center (d) Overall (e) User based selection criteria
6	Payment	(a) Center Wise (1) Period Wise (2) Process Id Wise (b) Bank Wise (1) Period Wise (2) Process Id Wise (c) Unpaid (d) Burnt Cane (e) CPP Ledger (1) Center Wise (2) Grower Wise (f) Deduction Summary Head Wise
7	Survey	(a) Center (b) Village (c) Grower (d) Variety Wise
8	Satta/Bonding	(a) Center Wise (b) Village Wise (c) Grower Wise
10	Survey Check List	(a) Blank Stationery (b) Preprinted Stationery
11	Survey Data Form	(a) Center Wise (b) Village Wise
12	Mill Purchi Checklist	(a) Period Wise (b) Center wise period wise
13	Mill Purchi Summary	(a) Center Wise / Period Wise for Tallying Cane Price Weightment
14	Payment Details	(a) Grower (b) Village (c) Center
15	Loan	(a) Check List Month Wise / Loan Type

		(b) Loan Ledger
16	PreCalendar/Calendar Printing	(a) Grower (b) Village (c) Center (d) Over All (e) User based selection criteria
17	Other Report	(a) Grower List Without Account No (b) Grower List Without Phone Number (c) List of Additional Bonding (d) List of Yield Increase (e) List of Burnt Cane (f) Cane Seed Checklist (g) User Based Selection Criteria (h) Delivery Center Wise Fortnight/Column (i) Unpaid List (j) Master List (k) Indent List (l) Share List (m) Variety List From Plot Survey with Area (n) Variety Wise On-Date, To-Date Purchase List
18	Report Writer	To generate report required by Management with any criteria. It includes multi level group, query, sorting and multi level totaling etc.

### Query

1	Calendar	Query of Purchi issued and rest in calendar
2	Society Purchi	01.Details of society Purchi issued to growers weighed. 02.Details of society Purchi issued to growers not weighed.
3	Payment Purchi Wise	Mill Purchi wise deduction and payment details
4	Payment Advice Wise	Advice no wise payment details
5	Weighed Purchi	Total weighed Purchi of a grower / Purchi wise
6	Mill Purchi	Find mill Purchi via Mill Purchi no
7	Society Purchi	Find Society Purchi via Society Purchi number
8	Loan Deduction	Head wise Deduction details Mill Purchi Wise
9	Search	(a) Grower information on Grower Name (b) Grower Information on Father Name (c) Village Wise Grower Information (d) Grower Information on Account Number (e) Grower Registered Mobile No

### Modify

1	Transport Mode	Change in Transport Mode (Auto Re-Calendering)
2	Cane Area	Change in Cane Area (Auto Re-Calendering)
3	Cultivated Area	Change in Cultivated Area (Auto Re-Calendering)
4	Cane Variety Change	Change in Cane Variety (Auto Re-Calendering)

5	Cane Category	Change in Cane Category (Auto Re-Calendering)
6	Basic Quota	Change in Basic Quota (Waris Member) (Auto Re-Calendering)
7	Name/Father Name	Change in Name/Father Name
8	Center Change	Change in Delivery Center (Auto Re-Calendering)
9	Village	The Entire data of village from one center to another
10	Mobile No	To be modified by authorized person
11	Bank details	Bank Name,Branch Name,IFSC Code, Account no

### Compliance with SIS-II

1	Survey	
2	Calendar	
3	Issue Purchi	
4	Mill Purchi	
5	Payment	
6	Cane Development	
7	Other Messages	
SIS-II based formats will be generated in the form of xls and will be uploaded automatically in SIS-II Portal.		

### Reports At Federation Level

1	Daily Reports	All reports required at Federation head office will be consolidation of all mills. Formats of reports will be provided at the time of Implementation. Reports required by the Federation should have features of graphical representation if required.
2	Weekly Reports	
3	Fortnightly Reports	
4	Monthly Reports	
5	Annual Reports	

### Features of Cane Weighment at Mill Gate/Center

1	Token - Gate	This module will maintain token system at gate mode wise / Shift wise i.e. (Cart, Trolley, Trucks)
2	Purchase - Gate	This module purchases the cane from growers and generates documentary proof and SMS to grower.
3	Receipt - Gate	This module purchases the cane from centers and generates documentary proof.
4	Controls - Gate	Centralized controlling system will provide several types of controls to manage entire weighment system smoothly. (Detailed List will be provided)
5	Reports - Gate	Several types of report will be generated through this module to facilitate factory management to maintain smooth working of factory.(Detailed List will be provided)
6	Cane Purchase - Center	If purchase at center will be done through HHC-GPS machine. Data will be automatically uploaded to Server.
7		

## Special parameter/process to be incorporated in Cane Management Software

01. सिक्वोरिटी इन आल मेजर/माइनर लेवल प्रोसेस होना चाहिए I बायोमेट्रिक लॉग इन का आप्शन भी होना चाहिये I
02. पेराई सत्र प्रारम्भ होने के पश्चात किसी भी तरह के सुधार (कृषि योग्य भूमि/पेडी/पौधा/अगैती/मोड/खाता संख्या/क्रय केंद्र /मोबाइल न० आदि) की रिकॉर्ड/लाग मेन्टेन रहनी चाहिए कि अमुक सुधार किस अधिकारी/कर्मचारी की संस्तुति पर कब की गयी I
03. पेराई सत्र के प्रारम्भ/मध्य में एडिशनल बांड (अतिरिक्त सट्टा) को विभिन्न स्तरों (अगैती पेडी//सामान्य पेडी/अगैती पौधा/सामान्य पौधा हेतु) पर लागू करने की स्पष्ट व्यवस्था हो I
04. पेराई सत्र के दौरान लागू की गयी रिकलेन्डरिंग तत्समय चल रहे पक्ष से प्रभावी होना चाहिये न कि प्रारम्भिक पक्ष से I
05. कलेन्डर में रिजेक्टेड वैराइटी (पेडी/पौधा) की मार्किंग की अलग से स्पष्ट व्यवस्था हो I
06. पेपर लेस तौल व्यवस्था को लागू कराया जाना, जिसमें इन्डेन्ट स्लिप का निर्गमन एसएमएस के माध्यम से कृषकों को सूचित किया जाये जो उक्त एसएमएस एवं फोटो युक्त आइडेंटिटी के आधार पर क्रय केन्द्रों पर गन्ने की तौल करा सके I गन्ना तौल उपरान्त गन्ने का शुद्ध वजन व देय गन्ना मूल्य भुगतान की सूचना एसएमएस के माध्यम से कृषक को तत्काल प्रेषित की करने की व्यवस्था हो I
07. ऑटोमेटेड एसआईएस/एसएमएस व्यवस्था को लागू कराया जाना जो गन्ना आयुक्त, उ०प्र० द्वारा विकसित एसआईएस के अनुरूप हो जिसमें गन्ना आपूर्ति सम्बन्धी नियमों एवं समय-समय पर गन्ना आयुक्त, उ०प्र० द्वारा प्रसारित निर्देशों का पालन किया जा सके I
08. संघ के लिये ऑटोमेटेड रिपोर्टिंग सिस्टम लागू कराया जाना I
09. IISR/शोध केन्द्रों से प्राप्त वैरायटी वाइज मेच्योरिटी/ब्रिक्स आधारित कलेण्डर बनाया जाना I
10. पेराई सत्र के दौरान गन्ना ओवरवेट का ऑटोमेटिक एडजस्टमेंट डेली बेसिस पर होना चाहिये I
11. वैरायटी को जोड़ने एवं घटाने का प्राविधान किया जाये I
12. पर्ची/कलेण्डर/लेजर पर हिन्दी में प्रिंट किये जाने हेतु प्राविधान किया जाये I
13. प्रोसेसिंग को सोसाइटी वाइज एवं बेस मोड में कलेन्डरिंग करने हेतु प्राविधान किया जाये I
14. गन्ना भुगतान व्यवस्था में एरियर भुगतान का प्राविधान किया जाये I

(Signature)

Designation of the authorised person

Name & Seal of Supplier's Firm

**SECTION III(D) AGREEMENT**

**ACCEPTANCE OF ORDER WILL BE TREATED AS AGREEMENT EXECUTED**



**SECTION III(E) : PERFORMANCE STATEMENT**

Supply , installation/migration, integration and maintenance of cane management software supplied satisfactorily in previous Three year to sugar mills RFC or any public/private sector undertaking

Name of Company/Firm .....

Order placed by (Full address of Purchaser)	Order No. & Date	Description & Quantity of ordered goods	Value of order	Date of completion of delivery		Remarks indicating reasons for late delivery, if any
				As per contract	Actual	
1	2	3	4	5	6	7

Signature and seal of the E-Bidder  
With name of the authorized person

**SECTION III (F): CAPABILITY STATEMENT (CS)**

1. (a) Name and complete mailing address of the business/sales office of the bidder.

-----  
 -----  
 -----

(b) Name of Authorized Official

(c) Phone:

(d) Fax:

(e) E-mail:

(f) Principal place of business

(g) Website of Bidder's Firm

2. Parties Will Have To Furnish Under Noted Information During The Technical Discussions With Documentary Proof:

SNO	Particulars	
1	Production capacity PER Month	
2	Acceptance of supply of Cane Management Software with (Thirty User) One user means – One Factory (25 Terminals)	
3	Authorization letter by the competent authority for the authorized person	
4	Detail of E.M.D/Tender Fee	
5	Orders for supply of Cane Management Software.	
6	Satisfactory performance certificate for supply Cane Management Software satisfactorily in last three year to sugar mills of Govt/Private sector	
7	Details of last three years turnover duly certified by Chartered Accountant	
8	Copy of last submitted Income Tax Return and PAN card (self attested)	
9	Copy of last audited balance sheet	
10	Details of Trade Tax/CST/TIN NO	
11	Central Excise Registration Certificate	
12	Status of the company along with names of Directors/Partners/Proprietor along with documents	
13	Sample of the product to be given by the party along with the technical bid .	

Seal and signature of the bidder \_\_\_\_\_  
 With Name of Authorized  
 Official signing the agreement.

## CHECK LIST

<b>Sl No</b>	<b>Clause</b>	<b>Instrument/ Documents required</b>	<b>Page No</b>
1	Clause 4 (Invitation for e-Bids)	Cost of e-Bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-Bid Document	
3	Clause 5 (Invitation for e-Bids)	e-Bid EMD in Physical Form	
4	21.1	Experience certificate supplied satisfactorily to sugar mills for supplying Cane Management Software supported by purchase order	
5	21.2		
6	21.3.2	Printed Literature/Catalogue of the items (Products)	
7	21.3.3	Authorization letter by the authorized person.	
8	21.3.4	Scanned Copy of e-Bid EMD	
9	21.3.5	Proof of annual turn over of last three years certified by Chartered Accountant.	
10	21.3.7	Details of Income Tax Registration	
11	21.3.8	Certificate of Trade Tax/CST Registration/ TIN No	
12	21.3.9	Documentary Proof of the Status of the Company along with names of Directors/ Partners/ Proprietor	
13	SECTION III (A)	e-Bid Form	
14	SECTION III (B)	Schedule of Requirements	
15	SECTION III (C)	Technical Specifications	
16	SECTION III (D)	Performance Statement	

17	SECTION III (E)	Capability Statement	
18	SECTION Iv (A)	e-Bid Form	

**SECTION IV: FINANCIAL e-Bid**

**IV (A) e -Bid FORM**

**IV (B) PRICESCHEDULE/BOQ**

**SECTION IV(A) : e bid FORM**

Date.....

IFB No. **UPSUGARFED/CMS/2017-18/P-4545**

To: ( Name and address of Purchaser)  
The Managing Director,  
U.P.Cooperative Sugar Factories Federation Ltd,  
9-A,Rana Pratap Marg, Lucknow

Dear Sir,

Having examined the e-Bid Documents, we the undersigned, offer to **Supply , installation/migration, integration and maintenance of cane management software** in conformity with the said e-Bid Documents for the rates as may be ascertained in accordance with the schedule of rates attached herewith and made part of this e-bid, and hereby undertake that we accept all terms and conditions of E-Tender/contract (section II) of the e-Bid Document and will **Supply , installation/migration, integration and maintenance of cane management software** from our manufacturing works/unit as per the Technical specifications (Section III (c) to your sugar factories. In addition to this, the particulars of our organization such as legal status principal place of business, details of experience and past performance capability statement and the required e-Bid security in the form of Demand Draft in favour of U.P. Cooperative Sugar Factories Federation Ltd. Lucknow are furnished with this e-Bid form

We further undertake, if our e-Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements (section III (b))

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with you, written acceptance thereof and your notification of award shall constitute a binding contract between us.

We undertake that, in competing for ( and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “ Prevention of Corruption Act 1998”.

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated .....day of .....20

.....

(Signature & Name of official)

.....

( In the capacity of )

Duly authorized to sign e-Bid for and on behalf of

## SECTION IV(B): PRICE SCHEDULE / BOQ

Validate
Print
Help
: [BoQ](#)

Tender Inviting Authority:

Name of Work: SUPPLY, Installation/Migration, Integration and Maintenance OF Cane Management Software For various co-operative sugar factory in UTTAR PRADESH

Contract No: UPSUGARFED/CMS/2017-18/4545

Bidder Name :							
<b>PRICE SCHEDULE</b>							
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)							
NUMBER #	TEXT #	TEXT #	NUMBER #	NUMBER	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Units	BASIC RATE In Figures To be entered by the Bidder Rs. P	Service Tax in Rs.	TOTAL AMOUNT Without Taxes	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words
1	2	5	13	14	53	54	55
1	Cane Management Software						
1.01	Cane Management Software (as per Technical Specification in Tender Document)	Per Factory/Year			0.0000	0.0000	INR Zero Only
<b>Total in Figures</b>					<b>0.0000</b>	<b>0.0000</b>	INR Zero Only
<b>Quoted Rate in Words</b>							