

KISAN SAHKARI CHINI MILLS LTD.
NANAUTA DISTT. SAHARANPUR
U.P.

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Website: www.upsugarfed.org

COMPETITIVE e-bidding
FOR
Supply of Stationery

e-bid REFERENCE : **CA/1/2024-25/041** **DATE. 27.07.2024**

LAST DATE AND TIME FOR SUBMISSION OF E-Bids : **05.08.2024 UPTO 6:30 PM**

DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids : **06.08.2024 AT 11:15 AM**

PLACE OF OPENING OF e-Bids : **KISAN SAHKARI CHINI MILLS LTD.**
Nanauta, Distt. Saharanpur.

ADDRESS FOR COMMUNICATION : **General Manager**
Kisan Sahkari Chini Mills Ltd.,
Nanauta, Distt. Saharanpur.

e-Bid E.M.D : **Rs. 10000/-**

This Document Contains -- 39 Pages

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost : **Rs 590.00**

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KISAN SAHKARI CHINI MILLS LIMITED NANAUTA(SAHARANPUR)
Phone No01336-254255E-mail: kscm nanauta@yahoo.co.inwww.upsugarfed.org

TENDER NOTICE

Ref.No.CA/1/2024-25/041

Dated. 27.07.2024

On line e-tenders are invited from manufacturers/authorized distributors/importers/stockiest/channel partners/authorized dealers (As per details give in tender documents) for supply of following items, to Kisan Sahkari Chini Mills Ltd., Nanauta District Saharanpur. The e-tender documents with detailed specifications, make, terms and conditions etc. can be downloaded from web site <http://etender.up.nic.in> as per mentioned below.

S. No.	NAME OF THE ITEMS	TECHNICAL BID OPENING AT 11.15A.M.	COMMERCIAL BID OPENING AT 2.00PM	EMD RS.	STARTING DATE OF UPLOADING OF E-TENDER
1.	STATIONERY SUPPLY OF PRINTING AND NON PRINTING STATIONERY FOR CRUSHING SEASON 2024-25	06.08.2024	06.08.2024	10000	27.07.2024

Other details of submission of e-bids along with eligibility, date and time, opening of Technical/Financial bids, E.M.D., experience and other terms and conditions will be available on UPLC e-tender portal <http://etender.up.nic.in> and federation website www.up.sugarfed.org from the date **27.07.2024 at 6:30** PM from where tender documents may be downloaded by any tenderer. The tender fee is Rs.590.00 (non refundable) and required E.M.D. by way of RTGS scheduled bank in favor of Kisan Sahkari Chini Mills Ltd Nanauta (Saharanpur) payable at Nanauta which will be deposited in factory office before opening of Technical bid. E-tender without earnest money shall be liable to be rejected. The General Manager of this unit reserves the right to cancel any or all bids/annual e-bidding process without assigning any reason to & decision of General Manager will be final & binding for all.

General Manager

INVITATION FOR e-BidS

Online e-bids are invited for **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.** for Bidders to our cooperative Sugar Mill located in **NANAUTA Distt. SAHARANPUR,** Uttar Pradesh.

1. Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in **ITB Clause 15** of Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.
3. The tender document is available at e-Procurement website <http://etender.up.nic.in> or Federation's website www.upsugarfed.org from **27.07.2024 at 6:30 PM**. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-tender notice & availability of Tender Document	Tender Notice has been published our e-Procurement website http://etender.up.nic.in and Federation's website www.upsugarfed.org and tender Document will be available from 27.07.2024 at 6:30 PM at e-Procurement web site http://etender.up.nic.in and Federation's website www.upsugarfed.org
(b)	Availability of tender document on website	27.07.2024 from 6:30 PM at e-Procurement web site http://etender.up.nic.in and Federation's website www.upsugarfed.org
(c)	Clarification start date & time.	27.07.2024 from 6:30 PM
(d)	Clarification end date & time.	05.08.2024 upto 2:00 PM
(e)	e-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS format)	27.07.2024 from 6:30 PM
(f)	e-Bid submission end date & Time	05.08.2024 upto 6:30 PM
(g)	Online technical e-Bid opening date & time	06.08.2024 at 11:15 AM
(i)	Venue of opening of technical & financial e-Bids	Kisan Sahkari Chini Mills Ltd. Nanauta Distt. - Saharanpur.
(j)	Contact officer	Name: Mrs. Rakesh Rani (OS) Mob. 8077499615
(k)	Cost of e-Bid document	Rs 590.00 (Rupees FIVE HUNDRED NINETY Only)(Non-refundable)
(l)	e-Bid E.M.D	Rs 10000/- (Ten Thousand Only)

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in Cash in the Purchaser's office or through RTGS in favour of **Kisan Sahkari Chini Mills Ltd.** payable at **Nanauta**. The scanned copy of the Cash Deposit Receipt or RTGS or Banker's Cheque must be enclosed along with the e-Bids but the original RTGS or Banker's Cheque should reach the office of Sugar Mill/Purchaser at **Nanauta** before opening of technical e-Bid.
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Cash/ RTGS, drawn in favour of **Kisan Sahkari Chini Mills Ltd., Nanauta**. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the **Sugar Mill office at Nanauta** before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited with the Sugar Mill.
6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders'/OEM representative will be required to be produced.
7. The General Manager reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of General Manager will be final and binding.
8. In the event of date specified for e-Bids opening being declared a holiday for Federation's office then the due date for opening of e-Bids shall be the following Working day at the appointed time and place.
9. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.
10. The companies/firms who are registered at e-Procurement portal for e-tendering with **UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226002,** and Authorized/Experienced Sugar Mill Suppliers would only be eligible for participating in this e-tender as well as in e-tendering system of U.P. Govt. departments. All companies/firms who have not registered themselves with UPLC Ltd., Lucknow for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC Ltd, Lucknow along with registration fee of Rs. 6000.00 (Rupees Six thousand only) for participating in this e-tender and other e-tenders of U.P. Govt. Departments. The companies/firms, who are not having Digital Signature, can also get their Digital Signature on deposit of processing fees of Rs.1500.00 (Rupees One thousand five hundred only). The companies/firms may contact the officials on phone numbers (0522) 4130303 Extn. 305 & 307, 09721451211, for their Registration/Digital Signature Certificate related queries. The registration fee may also be deposited through RTGS. The details of RTGS are as under:

M/s U.P.Electronics Corporation Ltd, Lucknow
Indian Bank
Ashok Marg, Lucknow
A/C No. 772819168
IFC code- IDIB000L002
CBS code- 00527
Rs.6000/-

For E-Tendering Enquiry Please Contact Following Persons

01. Sri RritvikSaxena - 09415526023,07408404587 Federation
02. Sri Rashid Hussain -09935149327 U.P.L.C.
03. Sri SiddharthShukla - 09005621259 U.P.L.C.

SECTION I : INSTRUCTIONS TO BIDDERS (ITB)

(A) THE E-BID DOCUMENT

1-Cost of e-Bid

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and Sugar Mill here in after referred to as “the Purchaser”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This tender document is available on the **web site** <http://etender.up.nic.in> and www.upsugarfed.org to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice / e-tender document against this e-Tender. The bidders shall have to pay **e-Tender document fee of Rs 590.00 (Rupees Two Thousand Only)** in cash or through RTGS or Banker’s Cheque payable in favour of Our Sugar Mill. The scanned copy of the Cash Deposit Receipt or RTGS or Banker’s Cheque must be enclosed along with the e-Bid but the original RTGS or Banker’s Cheque should reach the Purchaser’s office before opening of the technical e-Bid. This e-e-tender document fee of **Rs. 590.00** will be non-refundable.

2-Contents of e-Bid Document

- 2.1 The Service/ goods required to be Provided/ supplied; e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:
Invitation for e-Bid

Section I : Instruction to bidders (ITB);
Section II : Conditions of E-tender/ Contract (CC),
Section III : Technical e-Bid;
Section IV : Financial e-Bid;
- 2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

3-Clarification of e-Bid Document

A prospective bidder requiring any clarification of the e-Bid document may raise his / her point of clarification through Bid Management Window after successfully login to the e-Procurement **website** <http://etender.up.nic.in> . The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The clarification will be replied back by the Purchaser through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu.

The Purchaser may also respond to clarifications raised by the prospective bidders on **Purchaser's e-mail address** kscm_nanauta@yahoo.co.in

4. Amendment of e-Bid Document

- 4.1 At any time prior to the deadline for submission of e-Bid, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and **Purchaser's web site** www.upsugarfed.org through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> **and** www.upsugarfed.org from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Purchaser shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Purchaser, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's web site www.upsugarfed.org

(B) PREPARATION OF e-Bid

5 Language of e-Bid

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Purchaser shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

6 Documents Constituting the e-Bid

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:
- (a) **Technical e-Bid** - Technical e-Bid will comprise of :
- (i) **Fee Details** includes copies of e-tender document processing/Cost and e-Bid Earnest Money Deposit furnished in accordance with ITB Clause 12 in PDF format.
- (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria out lined in the Qualification

- Requirement and Technical Specification and fulfill all the conditions of the Contract and that the goods and ancillary services to be
- (iii) **e-Bid Form** – includes supplied by the bidder conform to the e-Bid document and Technical Specifications. copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Purchaser.
 - (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per Section-III(C) of e-tender document in PDF format.
 - (b) **Financial e-Bid** – Financial e-Bid will comprise of :
 - (i) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-IV (A) of E-Tender document in PDF format.
 - (ii) **Price Schedule/BOQ** includes Price Schedule / BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.

7 e-Bid Form

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be supplied, their quantities and prices in the format given in the e-Bid document.

8 e-Bid Price

- 8.1 The bidder shall quote separately in the downloaded spread sheet file for the Price of **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.**
- 8.2 The price excluding all duties and other taxes.
 - (a) Rate of **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.** is Exclusive of All taxes for FOR.
- 8.3 Prices quoted by the bidder shall be fixed during the bidder's performance of the Contract and not subject to variation on any account subject to ITB Clause 25.1. A e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

9 e-Bid Currencies

Prices shall be quoted in Indian Rupees only.

10 Documents Establishing bidder's Qualification

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format. The documentary evidence of bidder's qualification to perform the

Contract if its e- Bid is accepted shall be as per Qualification Requirements specified in Section III (D) of e-tender document.

11 Documents Establishing for the supply of Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25. Conformity to e-Bid Documents

11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to supply/ service under the contract. The documentary evidence should be in the PDF file format.

12 e-Bid Earnest Money Deposit (EMD)

12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of 10000/- (Rupees Ten Thousand only) in form of Cash/RTGS, in favour of KISAN SAHKARI CHINI MILLS LIMITED NANAUTA(SAHARANPUR). The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the Purchaser's office before opening of technical e-Bid. No Interest on EMD will be paid.

12.2 The e-Bid E.M.D is required to protect the Purchaser against the risk of bidder's conduct which would warrant the EMD's forfeiture, pursuant to ITB Clause 12.7.

12.3 The e-Bid E.M.D shall be in Indian Rupees and shall be in the following forms only: cash or A RTGS payable in favour of KISAN SAHKARI CHINI MILLS LIMITED NANAUTA(SAHARANPUR).

12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Purchaser.

12.5 Unsuccessful bidder's e-Bid E.M.D will be returned upon the written request through cheque or DD in original submitted at the time of E-bid as promptly as possible after the expiration of the period of e-Bid validity prescribed by the Purchaser, pursuant to ITB Clause 13.

12.6 The successful bidder's e-Bid E.M.D will be converted in security.

12.7 The e-Bid E.M.D may be forfeited:

(a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or

(b) in case of a successful bidder, if the bidder fails:

(i) to sign the Contract with the Purchaser in accordance with ITB Clause 28; or

(ii) to furnish performance security in accordance with ITB Clause 29.

13 Period of Validity of e-Bid

- 13.1 e-Bid shall remain **valid up to 30 days** and the **Supply period up to one year**. e-Bid opening prescribed by the Purchaser, pursuant to ITB Clause 16. An e-Bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.
- 13.2 In exceptional circumstances, the Purchaser may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response there to shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required nor permitted to modify its e-Bid.

14 Format and Signing of e-Bid

- 14.1 The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The letter authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

15. Submission of e-Bid

The Bid Submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the Purchaser. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible. The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://etender.up.nic.in> . The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Corporation Ltd, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 10.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature

Certificate (DSC) is one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website [http:// etender.up.nic.in](http://etender.up.nic.in) is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Purchaser shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for which the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).
- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the tender details. The details of the Cash/ RTGS or any other accepted instrument which is to be physically sent in original before opening of technical e- Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section- III(C):Technical Specifications" and Financial e-Bid documents as per "Section- IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document.
Before uploading, the bidder has to select the relevant **Digital Signature Certificate**. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files

already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.

- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted / locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Purchaser reserves the right to cancel any or all e-Bids without assigning any reason.

16 Deadline for Submission of e-Bid

- 16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than time **6:30 P.M** and **05.08.2024** the date as mentioned on page 4 (as the server time displayed in the e-Procurement website).
- 16.2 The Purchaser may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

17 Late e-Bid

- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e- Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

18 Withdrawal and Resubmission of e-Bid

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the

bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.

- 18.2 The bidder has to request the Purchaser with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Purchaser, to return back the e-Bid security/EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid E.M.D, pursuant to ITB Clause 12.7.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in> . The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

(C) e-Bid OPENING AND EVALUATION OF e-Bid

19(A) Opening of Technical e-Bid by the Purchaser

- 19.A-1 The Purchaser will open all technical e-Bids, in the presence of bidders' representatives who choose to attend at **11:15 AM** on **06.08.2024** our Sugar Mill. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Purchaser, the e-Bids shall be opened at the appointed time and place on the next working day.
- 19.A-2 The bidder's names and the presence or absence of requisite e-Bid EMD and such other details as the Purchaser at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.

19.A-3 The Purchaser will prepare minutes of the e-Bid opening.

19 A-4 **General Manager reserves the right to postpone the date and time of opening of Technical & Financial E-Bid in unavoidable circumstances and all the bidders will be informed accordingly.**

19(B) Opening of Financial e-Bid

19 B-1 After evaluation of technical e-Bid, the Purchaser shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Purchaser will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Purchaser. The notification may be sent by letter, fax or by e-mail.

B-2 The financial e-Bids of technically qualified bidders shall be opened on **06.08.2024 at 2:00 PM** in the presence of bidders who choose to attend the opening of financial bid. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.

B-3 The Purchaser will prepare the minutes of the e-Bid opening.

20 Clarification of e-Bid

20.1 During evaluation of e-Bid, the Purchaser may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

21 Evaluation of technical e-Bid and Evaluation Criteria

The Purchaser will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

21.1 **Bidders having sufficient Order of Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25,by Cooperative sugar mills will have to submit the Dealer certificate from "Manufacturer"**.

1. The tenderer has to submit earnest money of Rs. 10000.00(Rs. Five thousand only) by RTGS of any nationalized/scheduled bank in favour of kisan sahkari chini mills limited Nanauta (Saharanpur).The scanned copy of EMD should be uploaded with tender for supply of various process and miscellaneous chemicals.

2. Tenderer must have registration in the Central Excise/Sales Tax/GST/departments and has to submit registrations certificate.
3. Tenderer must have registration in the Income Tax Department and has to submit copy of PAN.
- 21.2 The bidder shall submit required documentary proof, failing which the tender shall be rejected.
- 21.3 The bidder shall submit the copies of the detail of E.M.D.
- 21.4 It shall be the discretion of the Purchaser to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.
- 21.5 The bidder shall submit the copies of Authorized Dealer of your Co. The bidders are advised not a mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.
- 21.6 The bidder shall submit the copies of orders for satisfactory performance of **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.** to Cooperative sugar during last three years along with performance certificate / Repeat order if any.
- 21.7 The bidder should submit the detail of last three years turnover duly certified by Chartered Accountant.
- 21.8 The bidder shall submit the copies of the last submitted Income Tax Return & PAN card (copy self attested).
- 21.9 The bidder shall submit the copies of the details of GST / CST / Service Tax / TIN NO. Registration.
- 21.10 The bidder shall submit the documentary proof of the Status of the company along with names of Directors/Partners/Proprietor along with documents.
- 21.11 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Purchaser shall be rejected and may not be subsequently made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender document or are not in conformity with the conditions of the contract shall be rejected.
- 21.12 It shall be the discretion of the Purchaser to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.
- 21.13 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.

22 Financial Evaluation and Comparison of e-Bid

- 22.1 The Purchaser will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Purchaser.
- 22.2 No additional payments shall be made for completion of any contractual obligation Beyond the quoted prices. If the bidder does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.
- 22.3 No weight age / preference shall be given to the bidder quoting any higher technical specifications against the technical specifications of the items asked in the e-tender.
- 22.4 The Purchaser's evaluation of Financial bid of **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.** shall be based on rate quoted excluding, payable taxes as mentioned in para 8.2 of ITB.
- 22.5 The Financial Bids will be opened by Tender Evaluation committee (TEC) in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance.

The name of Bidder, Bid Prices etc shall be announced at the meeting. The commercial quotes of the lowest Bidder shall be notified as L-1. The quantity offered by the L-1 shall be first taken into consideration.

- a) In case L-1 offers the complete order quantity and is assessed to have the adequate capacity to supply the complete order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then L-1 shall be contracted to execute the complete supply order.
- b) In case L-1 offers partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then the L-1 bidder shall be contracted to supply the reduced quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1.
- c) The quantity resulting from the split as mentioned above in case (b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacturer and supply.
- d) In case L-1 backs out, the RFP shall be cancelled & Bids shall be invited again L-1 shall however be blacklisted from participating in any future bidding and are liable for legal action taken by Sugar Mill.

23. Contacting the Purchaser

- 23.1 Subject to ITB Clause 20, no bidder shall contact the Purchaser on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If

the bidder wishes to bring additional information to the notice of the Purchaser, he/she can do so in writing

- 23.2 Any effort by a bidder to influence the Purchaser in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

(D) AWARD OF CONTRACT

24 Award Criteria

- 24.1 The Purchaser will determine to its satisfaction whether the bidder(s) that is selected as having submitted the lowest rate (L-1) evaluated responsive bid meets the criteria specified in ITB Clause 10.2, and is qualified to perform the contract satisfactorily.

- 24.2 Subject to ITB Clause 26, the Purchaser will award the contract to the lowest rate (L-1) evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.

25 Purchaser's right to vary Quantities at the Time of Award

- 25.1 The Purchaser reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, depending upon the requirement of end/customer. The purchaser may also increase or decrease the quantity even after award of contract up to the validity period of e-bid.

- 25.2 If any taxes/duties are increased/decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Purchaser.

26 Purchaser's right to accept any e-Bid and to reject any or all e-Bids

- 26.1 The Purchaser reserves the right to accept or reject any e-Bid, and to annul the e-Bid process and reject all e-Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

27 NOTIFICATION OF AWARD:

- 27.1 The Purchaser will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted. Normally it will be informed within 30 days after opening of E-commercial/financial bid except in unavoidable circumstances.

- 27.2 The notification of award will constitute the information of the Contract.

- 27.3 Successful bidders will have to deposit equal amount of security money in addition to E.M.D.

28 SIGNING OF CONTRACT:

- 28.1 At the same time as the purchase notifies the successful bidder that it's e-bid has been accepted, the purchaser will inform the bidder accordingly.

- 28.2 Within 07 days of receipt of the contract form, the successful bidder shall execute, sign and date the order/contract and returned to Chini Mill.

29 PERFORMANCE/SUPPLY SECURITY

The successful bidder shall deposit the security money as equal amount of E.M.D. no interest will be paid on security. The security deposited with Federation shall be subjected to timely and satisfactory supply of ordered quality of material along with satisfactory performance from sugar factory and full and final adjustment of claims/dues of our units recoverable from them after deducting penalty if any, under these terms.

As the purchase notifies the successful bidder that its e-bid has been accepted, the purchaser will inform to the bidder accordingly.

SECTION II: CONDITIONS OF E-Tender/CONTRACT (CC)

E-tenders are invited from reputed suppliers/Manufacturer for **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25. for our Mill.**

1. Price

The price should be quoted by the bidders on **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.**

- (i) Its will basic FOR price, GST extra, if applicable.
- (ii) The final rates/discount mentioned in the E-Bid shall remain firm& no escalation of rates will be entertained for the crushing season 2024-25.
- (iii) Any change in the rates of GST, Taxes etc. may be accepted provided documentary proof of the same is submitted for approval.

2. DESPATCH OF MATERIAL

- (I) The material should be dispatched as per instruction given by the mill society. The material send by road transport should be sent through the reputed Bank approved transport co. and duly covered with transit Insurance. Seller will ensure that the goods are insured to avoid any loss or damage during transit.
- (II) The supply of material shall made as per quantitative requirement and specifications given in the order. The excess quantity of supply will not be accepted and will have to be taken by the supplier at their own cost and risk.

3. EARNEST MONEY(Interest Free):

Each bidder should submit a bank draft of nationalized bank for **Rs.10000.00 (Rs. Ten thousand only)** in favour of Kisan Sahkari Chini Mills Ltd., Nanauta (Saharanpur) representing earnest money. The tenders without earnest money as above shall not be entertained(Central/State Government agencies or organizations are exempted from the requirement of EMD)

4. SECURITY MONEY:

Successful bidder shall have to deposit the security amount as equal to EMD amount. No interest shall be paid on the security deposit. The refund of the security deposit shall be subject to timely and satisfactory supply of ordered quantity of Cotton tag for sugar bags and on full and final adjustment of claims/dues of our Mill recoverable from them after deducting penalty, if any under these terms.

5. PACKING AND FORWARDING:

The material should be packed in secured and sound packing to avoid any damage during the transit. The packing list shall be kept inside each packet.

6. PAYMENT TERMS:

100% after satisfactory work/ supply/verification of quantity and quality of materials at our Mill Store..

7. INSPECTION AND REJECTION:

- (i) The material should strictly conform to the specifications given in the order. The authorized representative of the Mill Society may inspect the material at supplier works/go down before taking delivery. The supplier has to provide all facilities in the process of inspection.
- (ii) The sub-standard material and material not conforming to the specifications will be rejected by the mill society. The supplier will arrange the transport of rejected material at their own cost and risk within 15 days from the factory premises.
- (iii) For checking of the genuineness of the material, the sample may be taken out and sent to inspecting agency/laboratory. In case the supplied material is found spurious, the same shall be returned by the mill society. The loss on account of cost of material along with interest @18% shall be recovered from the party.

GENERAL TERMS & CONDITIONS:

1. Tenderer should quote your rates for Complete overhauling of sugar bag stackers Ex-works basis.
2. There will be no negotiation, In case, it is required negotiation will be done with L-1 tenderer only.
3. In case of excisable goods the payment of excise duty against CENVAT benefits.
4. GST charges extra as applicable.
5. Conditional and incomplete tender will not be accepted.
6. The tenderer has to supply the Sugar bag stacker spares with in the time period specified in the work order during the validity of the order, failing which the Purchaser's will arrange the material from other sources and reserves the right to cancel the order follow with forfeiture of earnest money and the expenses incurred in arranging the material from other sources shall be debited to the tenderer's account.
7. The General Manager reserves the right to accept or reject any or all tenders without assigning the reason thereof.
8. In case of any dispute, decision of Chairman/District Magistrate shall be final and binding on both the parties.
9. In case any legal disputes Jurisdiction will be district Court Saharanpur.

8. SANCTITY

The order is final agreement between supplier and the mill society. Any terms and conditions of enquiry/letter, tender/quotation or any other documents inconsistent with the terms of purchase order will have no effect and will be null and void.

9. WORKING & PENALTY:

Working period shall start from the date of receipt of the confirm order for **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.**

from Sugar factory. Working period should be adhered strictly by the bidder as per Order of the factory. Copy of the Order must be attached with bill.

10. VARIATION:

The order do not provide any right to supply for a particular quantity and the Purchaser may vary the quantity as per assessment of requirement and also change the delivery schedule in exigency without giving any notice to the supplier.

11. Negotiation:

Normally negotiation of rate shall not be done, if required negotiation of rate can be done with L-1 bidder. The proprietor/partner of the bidder shall either be present personally or depute their Senior Executive capable of taking spot decision.

12. ARBITRATION:

Any dispute arising out of the supply of spare parts for Sugar bag stackers between the Purchaser and the supplier shall be referred by the Contractor or by Sugar Factory for appointing Arbitrator and the arbitrator appointed by him will act as sole Arbitrator under the Arbitration and conciliation Act 1996 or amended upto date which shall be deemed to be a reference on behalf of the both parties and his award whose decision shall be final and binding on both the party. The Arbitrator appointed by Seretary Deptt. Of Sugar Industry & Cane Development Govt. of U.P. will act as sole arbitrator In case of non compliance of the conditions of the contract the General Manager of Kisan Sahkari Chini Mills Limited, Nanauta (Saharanpur) shall have the power to rescind, cancel and annual the contract, between the Purchaser and the Supplier apart from black-listing the Supplier, and in that event, the sum deposited towards security shall be forfeited and the Supplier shall be further liable to pay actual amount of loss and damages as provided in Indian Contract Act to KISAN SAHKARI CHINI MILLS LIMITED.,NANAUTA(SAHARANPUR) to the extent the same exceeds the security money.

13. The bidders who are awarded with the JOB Work/AMC order to our mill society and in no case they shall be allowed to appoint their dealers for JOB Work/AMC.
14. In case of any dispute between the Supplier and buyer the Hon'oble Judicature at Saharanpur and Courts sub-ordinate there to of the District in which the mill is situated shall alone have jurisdiction to the exclusion of all other courts.
15. In complete tender or those without the prescribed EMD may be rejected.

16. If the rates stipulated in the order of the Mill Society are higher in comparison to the Contractors made by your firm to other cooperative sugar mills of U.P./Uttarakhand the amount due to such rate difference is recoverable from the supplier. Charging of higher rates in comparison to other cooperative sugar factories U.P./Uttarakhand Sugar Factories may also make the supplier (tender) liable for cancellation of rate contract together with considering black listing their firm and forfeiting the security money/EMD.
17. The Purchaser reserves the right to reject any or all tenders without assigning any reason. The Purchaser also reserves the right to amend or altogether change the terms and conditions in the overall interest of the Organization before finalization of the Purchase Order.
18. The bidder should mention the guarantee/warranty period of items to be supplied to our mill society, In case the supplied materials fails within this stipulated period, the same shall be replaced by the supplier on free of cost basis.
19. For any other more details/clarifications regarding specifications etc. please contact the technical representatives of our concerned Cooperative sugar mill.
20. Validity of Rate Contract up to 30.06.2018.
21. Guarantee/Warranty period One crushing season.

General Manager

SECTION III: TECHNICAL E-BID

- III(A) e Bid FORM**
- III(B) SCHEDULE OF REQUIREMENTS**
- III(C) TECHNICAL SPECIFICATIONS**
- III(D) CONTRACT FORM**
- III(E) PERFORMANCE STATEMENT**
- III(F) CAPABILITY STATEMENT**
- III(G) PERFORMANCE SECURITY FORM**

SECTION III(A): e- bid FORM

Date:.....

IFB No

To:

The General Manager
KISAN SAHKARI CHINI MILLS LTD.,
NANAUTA(SAHARANPUR)

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer to Cotton tag for sugar bags (Description of Goods and Services) in conformity with the said e-Bid(Section II) of the e-Bid Document and **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25**, as per specifications (Section III(c)) to your factories in addition to this, the particulars of our organization such as legal status, details of experience and past performance, capability statement and the required e-Bid security/**EMD for Rs. 10000/- (Rupees Ten Thousand only)** in the form of Cash/RTGS in favour of our **Sugar Mill(KISAN SAHKARI CHINI MILLS LIMITED NANAUTA(SAHARANPUR))**, is furnished with this e-Bid form.

We further undertake, if our e-Bid is accepted, to **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25**, in accordance with the schedule specified in the Schedule (Section III(B)).

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All the terms and conditions of the e-tender Document are acceptable to us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this.....day of20.....

Signature

(in the capacity of)

Duly authorized to sign e-Bid for and on behalf of

SECTION III(B): SCHEDULE OF REQUIREMENTS

Item Code	Brief Description	Destination	Delivery Schedule	e-Bid E.M.D
	As per the details given in the SECTION III (C) TECHNICAL SPECIFICATIONS	KISAN SAHKARI CHINI MILLS LIMITED NANAUTA (SAHARANPUR) U.P.	Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25..	Rs10000/- (RS.Ten Thousand ONLY)

SECTION III (C) TECHNICAL SPECIFICATIONS

Stationery supply/Printing Stationery CRUSHING SEASON 2024-25.

1.	Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.
2.	Stationery supply/ Non Printing Stationery FOR CRUSHING SEASON 2024-25.

नियम एव शर्तें :-

- 1- समस्त स्टेशनरी की आपूर्ति मिल में अपने साधन से करनी होगी तथा दरे मिल पहुँच तक की होगी।
- 2- दरो में सभी प्रकार के कर, बैट अतिरिक्त होंगे तदानुसार नियमनुसार ही भुगतान देय होगा।
- 3- आपकी फर्म का पंजीकरण व्यापार कर विभाग में होना अनिवार्य होगा व टिन एव पैन नम्बर भी होना चाहिये।
- 4- जनरल स्टेशनरी की आपूर्ति सूची में दिये गये मेक के विवरणानुसार करना अनिवार्य होगा।
- 5- लेखन सामग्री की आपूर्ति आदेश प्राप्ति के उपरान्त शीघ्र करनी होगी तथा मुद्रित स्टेशनरी की आपूर्ति मिल आदेश प्राप्ति के 15 दिन के अन्दर-अन्दर करनी अनिवार्य होगी।
- 6- निविदादाता को किसी सरकारी/सहकारी संस्था में स्टेशनरी आपूर्ति का अनुभव होना चाहिये।
- 7- मुद्रित स्टेशनरी की आपूर्ति में गुणवत्ता जैसे कागज की किस्म, बाइन्डिंग का प्रकार, नम्बरिंग का विवरण, छिद्राकित आदि दिये आदेशानुसार करना अनिवार्य होगा अन्यथा की स्थिति में स्टेशनरी वापस कर दी जायेगी।
- 8- स्टेशनरी का सन्तोषजनक आपूर्ति के पश्चात भुगतान देय होगा।
- 9- आपूर्ति के विरुद्ध कोई अग्रिम भुगतान देय होगा।
- 10- आप द्वारा जमा अर्नेष्टमनी पर कोई ब्याज देय नहीं होगा तथा सन्तोषजनक आपूर्ति के बाद स्टेशनरी प्रभारी की संस्तुति उपरान्त नियमनुसार आपको वापस कर दी जायेगी।
- 11- अर्नेष्टमनी जनरल स्टेशनरी एवं मुद्रित स्टेशनरी हेतु रू0 10000.00 निर्धारित है।
- 12- उभय पक्षों के मध्य यदि कोई विवाद उत्पन्न होता है तो उस पर जिलाधिकारी महोदय, सहारनपुर का निर्णय अन्तिम एवं मान्य होगा।
- 13- उक्त निविदा दिनांक 31 अक्टूबर 2025 तक मान्य होगी।
- 14- किसी एक अथवा समस्त निविदाओं को बिना कारण बताये निरस्त करने का अधिकार प्रधान प्रबन्धक के पास सुरक्षित होगा।
- 15- निविदाये दिनांक 06.08.2024 को प्रातः 11:00 बजे तक प्राप्त की जायेगी, जो मिल कमेटी के समक्ष निविदादाताओं की उपस्थिति में खोली जायेगी। यदि आवश्यक हुआ तो एल-1 से नेगोसिएशन भी किया जा सकता है।
- 16- संलग्न सूची के अनुसार मात्रा कम/अधिक हो सकती है।

प्रधान प्रबन्धक

Signature and seal of the E-Bidder
With name of the authorized person

SECTION III(E) : PERFORMANCE STATEMENT

Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.

Satisfactorily in previous Three year to Cooperative sugar mills in U.P.

Name of Company/Firm

Order placed by (Name and address of Mill)	Order No. & Date	Description of order	Value of order	Date of Supply of Goods		Remarks indicating reasons for late of Supply, if any.
				As per Order	Actual	
1	2	3	4	5	6	7

Signature and seal of the E-Bidder
With name of the authorized person

SECTION III (F) : CAPABILITY STATEMENT (CS)

1. (a) Name and complete mailing address of the business/sales office of the bidder.

(b) Name of Authorized Official

(c) Phone:

(d) Fax:

(e) E-mail:

(f) Principal place of business

(g) Website of Bidder's Firm

2. Parties Will Have To Furnish Under Noted Information During The Technical Discussions With Documentary Proof:

Sl No	Particulars	Description
1.	Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.	
2.	Acceptance to Supply Of Goods	
3	Authorization letter by the competent authority for the authorized person	
4	Detail of E.M.D/Tender Fee	
5	Order copy for Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25. satisfactorily in last three year to Cooperatives sugar mills.	
6	Details of last three years turnover duly certified by Chartered Accountant 2021-2022 2022-2023 2023-2024	
7	Copy of last submitted Income Tax Return and PAN card (self attested)	
8	Details of GST/TIN/CST/ Service Tax NO	
9	Status of the company, along with names of Directors/Partners/Proprietor along with documents	
10	OTHERS if any	

Seal and signature of the bidder _____
 With Name of Authorized
 Official signing the agreement.

CHECK LIST

S.N	Clause	Instrument/ Documents required	Page No
1	Clause 4 (Invitation for e-Bids)	Cost of e-Bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-Bid Document	
3	Clause 5 (Invitation for e-Bids)	e-Bid EMD in Physical Form	
4	ITB Clause 21.1 & 21.6	Proof for Stationery supply/Printing Stationery Satisfactorily in last three year to Cooperative sugar mills.	
5	ITB Clause 21.3	Copy of detail of Tender FEE and EMD	
6	ITB Clause 21.4	Copy of Authorization letter by the competent authority for the authorized person.	
7	ITB Clause 21.5	Copies Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.	
8	ITB Clause 21.7	detail of last three years turnover duly certified by Chartered Accountant.	
9	ITB Clause 21.8	Copies of details of last Three year submitted Income Tax Return, PAN card (self attested).	
10	ITB Clause 21.9	details of GST/ CST / TIN / Service Tax NO.	
11	ITB Clause 21.10	documentary proof of the Status of the company along with names of Directors /Partners /Proprietor along with documents	
12	ITB Clause 21.11	Purchase orders of Three Year's with technical	
13	SECTION II	Acceptance to the Conditions of Contract	
14	SECTION III(A)	e- bid Form	
15	SECTION III(B)	Schedule of Requirements	
16	SECTION III (C)	Technical Staff	
17	SECTION III (E)	Performance Statement	
18	SECTION III (F)	CAPABILITY STATEMENT	
19	SECTION IV (A)	e-Bid Form	
20	SECTION IV (B)	BOQ	

SECTION IV: FINANCIAL e-Bid

IV (A) e –Bid FORM

IV (B) PRICE SCHEDULE/BOQ

SECTION IV(A) : e bid FORM

Date
IFB No.

To:
General Manager,
KisanSahakariChini Mills Ltd..
NanautaDistt. Saharanpur,
Utter Pradesh.

Dear Sir,

Having examined the e-Bid Documents, we the undersigned, offer to **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.** (Description of Goods and services) inconformity with the said e-Bid Documents for the rates as may be ascertained in accordance with the schedule of rates attached herewith and made part of this e-bid, and hereby undertake that we accept all terms and conditions of E-Tender/contract (section II) of the e-Bid Document **Stationery supply of Printing and Non Printing Stationery FOR CRUSHING SEASON 2024-25.**

from our works/unit as per the Technical specifications (Section III (c) to your sugar Mill. In addition to this, the particulars of our organization such as legal status principal place of business, details of experience and past performance, capability statement and the required e-Bid security in the form of RTGS in favour of **Kisan Sahkari Chini Mills Ltd. ,Nanauta** are furnished with this e-Bid form

We further undertake, if our e-Bid is accepted, to Contract / Supply in accordance with the schedule specified in the schedule of Requirements (section III(b))

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with you, written acceptance thereof and your notification of award shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1998”.

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Datedday of20

.....
(Signature & Name of official)

.....
(In the capacity of)

Duly authorized to sign e-Bid for and on behalf of

Validate

Print

Help

Item Rate BoQ

Tender Inviting Authority: KISAN SAHKARI CHINI MILLS LTD., NANAUTA(SAHARANPUR)

Name of Work: COMPETITIVE E-BIDDING FOR SUPPLY OF PRINTING AND NON PRINTING STATIONERY

Contract No: CA /1/2024-25/041

Dated: 27.07.2024

Name of the Bidder/
Bidding Firm /
Company :**PRICE SCHEDULE**

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	TEXT #	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Quoted Currency in INR / Other Currency	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT	TOTAL AMOUNT In Words
1	2	4	5	12	13	53	54	55
1	SUPPLY OF STATIONERY AND PRINTING STATIONERY							
1.01	एम. बी. रजिस्टर 3	5	न०	INR		0.00	0.00	INR Zero Only
1.02	एम. बी. रजिस्टर 6 क्वायर	4	न०	INR		0.00	0.00	INR Zero Only
1.03	फाइब्राइजर टरवाईन लॉगबुक 100 पेज लेजर पेपर,लेदर बाइंडिंग	3	न०	INR		0.00	0.00	INR Zero Only
1.04	मिल टरवाईन न० 1 व 2 लॉगबुक 100 पेज लेजर पेपर,लेदर बाइंडिंग	3	न०	INR		0.00	0.00	INR Zero Only
1.05	टयूवैल रिकार्ड लागबुक, 100 पेज लेजर, लेदर बाइंडिंग	3	न०	INR		0.00	0.00	INR Zero Only
1.06	मिल टरवाईन न० 3 व 4 लॉगबुक 100 पेज लेजर पेपर,लेदर बाइंडिंग	3	न०	INR		0.00	0.00	INR Zero Only
1.07	पुराने बायलर न० 1 लागबुक 100 पेज लेजर पेपर,लेदर बाइंडिंग	1	न०	INR		0.00	0.00	INR Zero Only
1.08	पुराने बायलर न० 2 लागबुक 100 पेज लेजर पेपर,लेदर बाइंडिंग	1	न०	INR		0.00	0.00	INR Zero Only
1.09	पुराने बायलर न० 3 लागबुक 100 पेज लेजर पेपर,लेदर बाइंडिंग	1	न०	INR		0.00	0.00	INR Zero Only
1.1	न्यू बायलर लॉगबुक 100 पेज लेजर पेपर,लेदर बाइंडिंग	2	न०	INR		0.00	0.00	INR Zero Only
1.11	फीड पम्प टरवाईन लॉगबुक 100 पेज लेजर पेपर,लेदर बाइंडिंग	1	न०	INR		0.00	0.00	INR Zero Only
1.12	पावर टरवाईन 3000 के०डब्ल्यू०लॉगबुक100 पेज लेजर पेपर,लेदर बाइंडिंग ।	2	न०	INR		0.00	0.00	INR Zero Only
1.13	पावर टरवाईन 1500के०डब्ल्यू०लॉगबुक100 पेज लेजर पेपर,लेदर बाइंडिंग ।	5	न०	INR		0.00	0.00	INR Zero Only
1.14	पावर हाउस पैनल न०1 लॉगबुक100 पेज लेजर पेपर,लेदर बाइंडिंग	3	न०	INR		0.00	0.00	INR Zero Only
1.15	पावर हाउस पैनल न०2 लॉगबुक100 पेज लेजर पेपर,लेदर बाइंडिंग	1	न०	INR		0.00	0.00	INR Zero Only
1.16	डिस्टीब्यूशन पावर हाउस पैनल न० 3 लॉग बुक 100 पेज लेजर पेपर,लेदर बाइंडिंग ।	1	न०	INR		0.00	0.00	INR Zero Only

1.17	एम.आर.आर.बुक(ट्रिपलीकेट) लाल,पीला,सफेद 100पेज प्रति प्रथम दो प्रति छिद्रांकित,नम्बरिंग,बुक बाइंडिंग, नमूनानुसार।	15	न0	INR		0.00	0.00	INR Zero Only
1.18	मैटेरीयल रिक्यूजीशन स्लिप 100पेज लाईट ग्रीन पेपर पैड बाइंडिंग नम्बरिंग होगी नमूनानुसार।	500	बुक	INR		0.00	0.00	INR Zero Only
1.19	स्टोर स्टोक रजिस्टर 400 पेज लेजर पेपर,लेदर बाइंडिंग,चारो कोने बाईंडिंग होगे इन्डेक्स होगा नम्बरिंग होगी।	6	न0	INR		0.00	0.00	INR Zero Only
1.2	स्टोर स्टोक रजिस्टर 200 पेज लेजर पेपर,लेदर बाइंडिंग,चारो कोने बाईंडिंग होगे इन्डेक्स होगा नम्बरिंग होगी।	6	न0	INR		0.00	0.00	INR Zero Only
1.21	डेली रिपोर्ट ऑफ फिजिकल स्टोक मैन्यु0 विभाग डुपलीकेट 100 पेज प्रति	2	न0	INR		0.00	0.00	INR Zero Only
1.22	डेली लॉन इंशु रजि0 100 पेज प्रति नमूनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.23	ओ0डी0स्लिप 100 पेज प्रति परफोरेटेड नमूनानुसार।	10	न0	INR		0.00	0.00	INR Zero Only
1.24	स्टोर भौतिक सत्यापन रिपोर्ट 100 पेज प्रति नमूनानुसार।	3	न0	INR		0.00	0.00	INR Zero Only
1.25	आउट वार्ड गेटपास बुक तीन प्रतियों में लाल, पीला, सफेद प्रथम दो प्रति छिद्रांकित नम्बरिंग (100X3=300पेज)। नमूनानुसार।	12	न0	INR		0.00	0.00	INR Zero Only
1.26	पचैज इन्डेन्ड बुक तीन प्रतियों में लाल, पीला, सफेद प्रथम दो प्रति छिद्रांकित नम्बरिंग (100X3=300पेज)। नमूनानुसार।	8	न0	INR		0.00	0.00	INR Zero Only
1.27	माहवार कन्जम्पशन रिपोर्ट बुक तीन प्रतियों में लाल, पीला, सफेद प्रथम दो प्रति छिद्रांकित नम्बरिंग (100X3=300पेज)। नमूनानुसार।	6	न0	INR		0.00	0.00	INR Zero Only
1.28	चालान बुक तीन प्रतियों में लाल, पीला, सफेद प्रथम दो प्रति छिद्रांकित नम्बरिंग (100X3=300पेज)। नमूनानुसार।	4	न0	INR		0.00	0.00	INR Zero Only
1.29	डेविट नोट बुक तीन प्रतियों में लाल, पीला, सफेद प्रथम दो प्रति छिद्रांकित नम्बरिंग (100X3=300पेज)। नमूनानुसार।	3	न0	INR		0.00	0.00	INR Zero Only
1.3	गैस सिलेन्डर रजि0 100 पेज प्रति नमूनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.31	कर्मचारी यूनीफार्म ईंशु रजिस्टर 200 पेज नमूनानुसार।	1	न0	INR		0.00	0.00	INR Zero Only
1.32	डेली मैटेरीयल प्राप्ति रजिस्टर 400 पेज नमूनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.33	पाटी सप्लायर लोन रजि0 200 पेज प्रति बाइंडिंग,नमूनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.34	डेली मैटेरीयल कंजम्पशन रिपोर्ट। पैड बाइंडिंग,नमूनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.35	शीरा रजिस्टर 100 पेज,लेजर पेपर, नमूनानुसार।	15	न0	INR		0.00	0.00	INR Zero Only
1.36	प्रेसमड रजिस्टर, 100 पेज,लेजर पेपर, नमूनानुसार।	10	न0	INR		0.00	0.00	INR Zero Only
1.37	इनवर्ड रजिस्टर 100 पेज,लेजर पेपर, नमूनानुसार।	15	न0	INR		0.00	0.00	INR Zero Only
1.38	इनवर्ड गेटपास बुक 50x3=150 पेज तीन प्रतियों लाल,पीला सफेद प्रथम दो प्रति छिद्रांकित। नमूनानुसार।	10	न0	INR		0.00	0.00	INR Zero Only
1.39	कार्यालय एवम् वाहन चाबी रजि0 100 पेज प्रति नमूनानुसार	10	रजि0	INR		0.00	0.00	INR Zero Only
1.4	सुरक्षा गार्ड उपस्थिति पंजिका 60 पेज।	30	न0	INR		0.00	0.00	INR Zero Only
1.41	गन रिकार्ड रजिस्टर	15	न0	INR		0.00	0.00	INR Zero Only
1.42	ट्राली इनवर्ड बुक गेट न01 50 पेज नमूनानुसार।	25	न0	INR		0.00	0.00	INR Zero Only
1.43	ट्रक इनवर्ड बुक गेट न04 50 पेज नमूनानुसार।	30	न0	INR		0.00	0.00	INR Zero Only
1.44	अधिकारी/कर्मचारी इन आउट रजि0 100 पेज प्रति नमूनानुसार	15	पैड	INR		0.00	0.00	INR Zero Only

1.45	हिच बोगी इनवर्ड गेट न0-02 50 पेज	15	पैड	INR		0.00	0.00	INR Zero Only
1.46	बोगी इनवर्ड गेट न0-03 50 पेज	50	पैड	INR		0.00	0.00	INR Zero Only
1.47	चीनी आउट वर्ड गेट पास पैड 100 पेज नमुनानुसार।	25	पैड	INR		0.00	0.00	INR Zero Only
1.48	डेली प्रोडक्शन रिपोर्ट पैड 100 पेज प्रति नमुनानुसार।	15	पैड	INR		0.00	0.00	INR Zero Only
1.49	डेली शुगर रिपोर्ट पैड 100 पेज प्रति नमुनानुसार।	20	पैड	INR		0.00	0.00	INR Zero Only
1.5	आर0जी0-8 रजिस्टर 100 पेज प्रति नमुनानुसार।	2	रजि0	INR		0.00	0.00	INR Zero Only
1.51	गोडारुन रजिस्टर नमुनानुसार।	2	रजि0	INR		0.00	0.00	INR Zero Only
1.52	ग्रेड वाईज रजिस्टर200 पेज प्रति नमुनानुसार।	2	रजि0	INR		0.00	0.00	INR Zero Only
1.53	लेवी/फ्री रजिस्टर 100 पेज प्रति नमुनानुसार।	2	रजि0	INR		0.00	0.00	INR Zero Only
1.54	आर0 जी0-7 रजिस्टर 100 पेज प्रति नमुनानुसार।	4	रजि0	INR		0.00	0.00	INR Zero Only
1.55	ग्रीडींग रजिस्टर नमुनानुसार।	2	रजि0	INR		0.00	0.00	INR Zero Only
1.56	टेलीग्राम प्रोफार्मा 100 पेज प्रति नमुनानुसार।	4	पैड	INR		0.00	0.00	INR Zero Only
1.57	आर0जी0-1 रजिस्टर 100 पेज प्रति नमुनानुसार।	4	पैड	INR		0.00	0.00	INR Zero Only
1.58	चीनी तौल रजिस्टर 100 पेज प्रति।	4	पैड	INR		0.00	0.00	INR Zero Only
1.59	आउट वर्ड गेटपास बुक चालान बुक 100 पेज प्रति नमुनानुसार।	5	बुक	INR		0.00	0.00	INR Zero Only
1.6	वाहन रजिस्टर नमुनानुसार	5	रजि0	INR		0.00	0.00	INR Zero Only
1.61	आउटवर्ड गेट पास दो प्रतियों में सफेद,पीला 50x2=100 प्रति नम्बरिंग 1 से 50 तक नमुनानुसार।	20	पैड	INR		0.00	0.00	INR Zero Only
1.62	परीक्षा पत्रिका हिन्दी(प्राईमरी) नमुनानुसार।	1000	न0	INR		0.00	0.00	INR Zero Only
1.63	परीक्षा पत्रिका अग्रेजी (प्राईमरी) नमुनानुसार।	300	न0	INR		0.00	0.00	INR Zero Only
1.64	परीक्षा पत्रिका हिन्दी(जूनियर) नमुनानुसार।	1000	न0	INR		0.00	0.00	INR Zero Only
1.65	परीक्षा पत्रिका अग्रेजी(जूनियर) नमुनानुसार।	300	न0	INR		0.00	0.00	INR Zero Only
1.66	अध्यापक उपस्थिति रजिस्टर 12 पेज प्रति रजि0 नमुनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.67	छात्र उपस्थिति रजि0 24 पेज प्रति रजि0 नमुनानुसार।	12	न0	INR		0.00	0.00	INR Zero Only
1.68	परीक्षाफल पत्र (जूनियर)	100	पेज	INR		0.00	0.00	INR Zero Only
1.69	परीक्षाफल पत्र(प्राईमरी)	600	पेज	INR		0.00	0.00	INR Zero Only
1.7	प्रवेश फार्म	500	न0	INR		0.00	0.00	INR Zero Only
1.71	टी0सी0 बुक 100 पेज प्रति (प्राईमरी) नमुनानुसार।	1	न0	INR		0.00	0.00	INR Zero Only
1.72	टी0सी0 बुक 100 पेज प्रति (जूनियर) नमुनानुसार।	1	न0	INR		0.00	0.00	INR Zero Only
1.73	प्रवेश रजिस्टर 100 पेज प्रति (जूनियर) नमुनानुसार।	1	न0	INR		0.00	0.00	INR Zero Only
1.74	प्रवेश रजिस्टर 100 पेज प्रति (प्राईमरी) नमुनानुसार।	1	न0	INR		0.00	0.00	INR Zero Only
1.75	उपस्थिति रजिस्टर (सादा)	8	न0	INR		0.00	0.00	INR Zero Only
1.76	अनुपस्थिति रजिस्टर (100 पेज प्रति रजिस्टर)	12	न0	INR		0.00	0.00	INR Zero Only
1.77	उधार चुकता प्रमाण पत्र सेवा निवृत्ति 200 पेज प्रति बुक नमुनानुसार।	1	पैड	INR		0.00	0.00	INR Zero Only
1.78	बुलावा पत्र 100 पेज प्रति बुक, नमुनानुसार।	2	पैड	INR		0.00	0.00	INR Zero Only
1.79	छुट्टी के प्रार्थना पत्र 100 पेज प्रति नमुनानुसार।	15	पैड	INR		0.00	0.00	INR Zero Only
1.8	डेली इनालेसंस सीट	250	पेज	INR		0.00	0.00	INR Zero Only
1.81	उपस्थिति कार्ड दै0वे0भोगी- हरा नमुनानुसार।	500	न0	INR		0.00	0.00	INR Zero Only
1.82	उपस्थिति रजि0 100 पेज प्रति नमुनानुसार।	12	न0	INR		0.00	0.00	INR Zero Only
1.83	शीरा बिल बुक चार प्रतियों में सफेद,लाल,हरा,पीला नमुनानुसार	4	पैड	INR		0.00	0.00	INR Zero Only
1.84	विनियामक शुल्क रजिस्टर नमुनानुसार	2	न0	INR		0.00	0.00	INR Zero Only

1.85	रसायन रसायनविद् लॉग बुक 150 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.86	फाइनल मोलासेस सीट 150 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	2	पैड	INR		0.00	0.00	INR Zero Only
1.87	पैन कन्ट्रोल बुक 150 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	4	न0	INR		0.00	0.00	INR Zero Only
1.88	डेली कैल्कुलेशन सीट/रजिस्टर 150 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	2	रजि0	INR		0.00	0.00	INR Zero Only
1.89	पी.एच. तथा टेम्प्रेचर रिकोर्ड रजिस्टर 150 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	2	रजि0	INR		0.00	0.00	INR Zero Only
1.9	पैन ग्राफ बुक 100 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.91	शिफ्ट रिपोर्ट 150 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	10	पैड	INR		0.00	0.00	INR Zero Only
1.92	ई.टी.पी. इनालेसेंस लॉग बुक (ई.टी.पी लैब) 150 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.93	ई.टी.पी. एन्र्जी मीटर लॉग बुक 100 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.94	लॉग बुक (ई.टी.पी. आपरेटर) 100 पेज प्रति लेजर पेपर लेदर बाई0 नमुनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only
1.95	खराब गन्ना लाये जाने पर दिया जाने वाला, प्रथम नोटिस बुक 100 पेज प्रति पैड	300	न0	INR		0.00	0.00	INR Zero Only
1.96	टोकन बुक/स्लिप 2 प्रतियों में लाल एवं सफेद प्रति पेज 4 टोकन में	400	न0	INR		0.00	0.00	INR Zero Only
1.97	डेली केन रिसेप्ट एंड करशड ऐब डस्टकट 100 पेज प्रति	12	रजि0	INR		0.00	0.00	INR Zero Only
1.98	अंशधन स्थानान्तरण प्रार्थना पत्र 100 पेज	10	पैड	INR		0.00	0.00	INR Zero Only
1.99	वारिस गन्ना उत्पादन द्वारा सदस्यता हेतु प्रार्थना पत्र (व्यक्तिगत) 100 पेज	10	पैड	INR		0.00	0.00	INR Zero Only
2	गन्ना उत्पादन द्वारा सदस्यता हेतु प्रार्थना पत्र 100 पेज	10	पैड	INR		0.00	0.00	INR Zero Only
2.01	नया सदस्य बने हेतु आवेदन पत्र 100 पेज	10	पैड	INR		0.00	0.00	INR Zero Only
2.02	बीज गन्ना पौधशाला रजिस्टर 50 पेज	100	न0	INR		0.00	0.00	INR Zero Only
2.03	किसान सहकारी चीनी मिल नानौता समिति के माध्यम से मिल द्वारा कयित गन्ने की मात्र एवं गन्ना मूल्य विवरण 100 पेज नमुनानुसार	8	पैड	INR		0.00	0.00	INR Zero Only
2.04	दैनिक इन्डेन्ट फार्म 1X100 100 पेज प्रति 2 प्रतियों में	2	पैड	INR		0.00	0.00	INR Zero Only
2.05	दैनिक इन्डेन्ट प्रजातिवार गन्ना खरीद विवरण 100X2=200 पेज प्रति पैड 2 प्रतियों में	2	पैड	INR		0.00	0.00	INR Zero Only
2.06	मिल गेट व क्रय केन्द्रों का इन्डेन्ट जारी करने का विवरण 100 पेज	3	पैड	INR		0.00	0.00	INR Zero Only
2.07	रजिस्टर बॉड वाले (इकरार नामा) 100 पेज	200	न0	INR		0.00	0.00	INR Zero Only
2.08	मैन्युअल अकाउंट रजिस्टर 100 पेज	12	न0	INR		0.00	0.00	INR Zero Only
2.09	दैनिक बिक्री रजिस्टर खाद (रसायनविद्)	10	न0	INR		0.00	0.00	INR Zero Only
2.1	बांड रजिस्टर लोन खण्ड	12	न0	INR		0.00	0.00	INR Zero Only
2.11	पहचान पत्र नमुनानुसार	100	न0	INR		0.00	0.00	INR Zero Only
2.12	कॉटा जॉब रजिस्टर 20 पेज प्रति नमुनानुसार।	100	न0	INR		0.00	0.00	INR Zero Only
2.13	दैनिक गन्ना खरीद रजिस्टर तीन प्रतियों में नम्बरिंग,कागज अच्छी क्वालिटी का होना चाहियें,नमुनानुसार।	100	रजि0	INR		0.00	0.00	INR Zero Only
2.14	बैंक खाता दर्ज कराने हेतु प्रार्थना पत्र 100 पेज प्रति पैड	20	पैड	INR		0.00	0.00	INR Zero Only
2.15	प्यून बुक 100 पेज प्रति,नमुनानुसार।	10	न0	INR		0.00	0.00	INR Zero Only
2.16	इनवाइस बुक बी./पी.	1	न0	INR		0.00	0.00	INR Zero Only
2.17	इनवाइस बुक शुगर 100 पेज प्रति	30	न0	INR		0.00	0.00	INR Zero Only
2.18	सेल डे बुक,250 पेज प्रति नमुनानुसार।	2	न0	INR		0.00	0.00	INR Zero Only

2.19	साप्ताहिक चीनी रिपोर्ट एवं कवरिंग प्ररफोरमा (हिन्दी)	2	बुक	INR		0.00	0.00	INR Zero Only
2.2	साप्ताहिक चीनी रिपोर्ट एवं कवरिंग प्ररफोरमा (अंग्रेजी)	2	बुक	INR		0.00	0.00	INR Zero Only
2.21	बैगास गेटपास,तीन प्रतियों में 100X3-300 नमूनानुसार।	40	बुक	INR		0.00	0.00	INR Zero Only
2.22	तौल बुक दो प्रतियों में लाल,सफेद 50X2=100 नमूनानुसार।	10	बुक	INR		0.00	0.00	INR Zero Only
2.23	मासिक चीनी उठान रिपोर्ट,100 पेज प्रति नमूनानुसार।	1	पैड	INR		0.00	0.00	INR Zero Only
2.24	एजेन्ट रजिस्टर,नमूनानुसार। 250 पेज प्रति।	1	रजि0	INR		0.00	0.00	INR Zero Only
2.25	फोर्ट नाइट पाक्षिक रिपोर्ट नमूनानुसार।	1	न0	INR		0.00	0.00	INR Zero Only
2.26	एजेन्ट वाइज लिपिटिंग रिपोर्ट।	1	न0	INR		0.00	0.00	INR Zero Only
2.27	फार्म -16 नमूनानुसार।	1	न0	INR		0.00	0.00	INR Zero Only
2.28	डिलीवरी आर्डर (DO Book) तीन प्रतियों में लाल पीला सफेद	10	न0	INR		0.00	0.00	INR Zero Only
2.29	कैश बुक 200 पेज प्रति पृष्ठांकित सहित नमूनानुसार	5	न0	INR		0.00	0.00	INR Zero Only
2.3	जनरल लेजर 200 पेज प्रति नमूनानुसार	6	न0	INR		0.00	0.00	INR Zero Only
2.31	सब लेजर शीट,नमूनानुसार।	3000	न0	INR		0.00	0.00	INR Zero Only
2.32	कन्ट्रोल लेजर शीट,नमूनानुसार।	1500	न0	INR		0.00	0.00	INR Zero Only
2.33	सब लेजर इन्डेक्स,नमूनानुसार।	20	न0	INR		0.00	0.00	INR Zero Only
2.34	कन्ट्रोल लेजर इन्डेक्स,नमूनानुसार।	10	न0	INR		0.00	0.00	INR Zero Only
2.35	स्टोर प्राइज लेजर,100 पेज प्रति इन्डेक्स सहित नमूनानुसार।	12	न0	INR		0.00	0.00	INR Zero Only
2.36	कालम 63 संशोधन के लिए नमूनानुसार	1500	न0	INR		0.00	0.00	INR Zero Only
2.37	इन्डेन्ट जारी सहकारी गन्ना समिति लि0 देवबन्द नमूनानुसार	6	पैड	INR		0.00	0.00	INR Zero Only
2.38	फार्म -9 रूलस -88 संलग्न सेम्पल अनुसार 100 पेज प्रति पैड	5	न0	INR		0.00	0.00	INR Zero Only
2.39	एपेंडेक्स-III फार्म II लाइसेंस फॉर इम्प्लाइज ऑफ फैक्ट्री और ऑफ अ परचेज एजेन्ट रूल-89 100 पेज प्रति पैड नमूनानुसार	5	न0	INR		0.00	0.00	INR Zero Only
2.4	अधिकार पत्र उ0प्र0गण आपूर्ति तथा खरीद आगया 1954 के 5 गन्ना खरीद करने के सम्बन्ध में सामान्य उपलब्ध संख्या 16(घ) के अन्तर्गत 100 पेज प्रति पैड नमूनानुसार मोटे कागज में	5	न0	INR		0.00	0.00	INR Zero Only
2.41	कैश मेमो खाद वितरण हेतू चार प्रतियों में छिद्रांकित नमूनानुसार 50 पेज प्रति	150	पैड	INR		0.00	0.00	INR Zero Only
2.42	फाईल कवर , 1000 मेक	1000	न0	INR		0.00	0.00	INR Zero Only
2.43	डाट पैन , सेलोग्रीवर नीले	500	न0	INR		0.00	0.00	INR Zero Only
2.44	डाट पैन , सेलोग्रीवर लाल	10	न0	INR		0.00	0.00	INR Zero Only
2.45	डाट पैन , सेलोग्रीवर काले	10	न0	INR		0.00	0.00	INR Zero Only
2.46	रिफिल डाट पैन , सेलोग्रीवर नीले	500	न0	INR		0.00	0.00	INR Zero Only
2.47	रिफिल डाट पैन , सेलोग्रीवर लाल	50	न0	INR		0.00	0.00	INR Zero Only
2.48	रिफिल डाट पैन , सेलोग्रीवर काले	50	न0	INR		0.00	0.00	INR Zero Only
2.49	जैल पैन नीले सेलो बटरफलो	100	न0	INR		0.00	0.00	INR Zero Only
2.5	जैल पैन काले सेलो बटरफलो	50	न0	INR		0.00	0.00	INR Zero Only
2.51	जैल पैन लाल सेलो बटरफलो	20	न0	INR		0.00	0.00	INR Zero Only
2.52	रिफिल जैल पैन नीले सेलो बटरफलो	200	न0	INR		0.00	0.00	INR Zero Only
2.53	रिफिल जैल पैन काले सेलो बटरफलो	50	न0	INR		0.00	0.00	INR Zero Only
2.54	रिफिल जैल पैन लाल सेलो बटरफलो	50	न0	INR		0.00	0.00	INR Zero Only
2.55	युज एण्ड थ्रे वाल पैन ,लाल,नीला,काला सुप0 क्वालिटी	200	न0	INR		0.00	0.00	INR Zero Only
2.56	डबल साइड वालपैन लिक के	50	न0	INR		0.00	0.00	INR Zero Only
2.57	रिफिल सादी ब्लू स्माल साइज नीले	200	न0	INR		0.00	0.00	INR Zero Only
2.58	रिफिल सादी ब्लू स्माल साइज काले	100	न0	INR		0.00	0.00	INR Zero Only
2.59	रिफिल सादी ब्लू स्माल साइज लाल	200	न0	INR		0.00	0.00	INR Zero Only
2.6	एडजैल पैन लाल ,हस ,नीला, काला, सुप0 क्वालिटी	40	न0	INR		0.00	0.00	INR Zero Only

2.61	रिफिल एडजैल पैन लाल ,हरा ,नीला, काला, सुप0 क्वालिटी	50	न0	INR		0.00	0.00	INR Zero Only
2.62	लिफाफे बिन्डों 9गुणा4, ताजमहल	1000	न0	INR		0.00	0.00	INR Zero Only
2.63	लिफाफे प्लेन 9गुणा4, ताजमहल	1000	न0	INR		0.00	0.00	INR Zero Only
2.64	लिफाफे प्लेन 10गुणा 5, ताजमहल	1000	न0	INR		0.00	0.00	INR Zero Only
2.65	गोददानी 700 एम0एल0,कैमेल	50	न0	INR		0.00	0.00	INR Zero Only
2.66	गोददानी 150 एम.एल. कैमेल	80	न0	INR		0.00	0.00	INR Zero Only
2.67	गोद ट्यूब वरटैक्स	200	न0	INR		0.00	0.00	INR Zero Only
2.68	पेन्सिल कार्वन नीले सिंगल साइज बिग कोरस	30	न0	INR		0.00	0.00	INR Zero Only
2.69	पेन्सिल कार्वन नाले सिंगल साइड स्माल, कोरस	30	न0	INR		0.00	0.00	INR Zero Only
2.7	स्टेपलर बिग साईज, कंगारू	20	न0	INR		0.00	0.00	INR Zero Only
2.71	स्टेपलर स्माल साईज,कंगारू	20	न0	INR		0.00	0.00	INR Zero Only
2.72	स्टेपलर पिन 24 न0, तोसिबा	75	न0	INR		0.00	0.00	INR Zero Only
2.73	स्टेपलर पिन 10 न0 कोरस	80	न0	INR		0.00	0.00	INR Zero Only
2.74	पिन कुशन मय मैग्नेट स्टार	50	न0	INR		0.00	0.00	INR Zero Only
2.75	आलपिन बोक्स 100 ग्राम पैक राज/वैल	200	न0	INR		0.00	0.00	INR Zero Only
2.76	रफ पैड, अरुण	300	न0	INR		0.00	0.00	INR Zero Only
2.77	इरेजैक्स पैन,कोरस	100	न0	INR		0.00	0.00	INR Zero Only
2.78	स्कैच पैन लाल	5	सैट	INR		0.00	0.00	INR Zero Only
2.79	स्कैच पैन कई कलर	5	सैट	INR		0.00	0.00	INR Zero Only
2.8	काल वैल	10	न0	INR		0.00	0.00	INR Zero Only
2.81	धागा गोला, सुपर क्वालिटी	250	न0	INR		0.00	0.00	INR Zero Only
2.82	स्कैच पैन ब्लैक कोरस	5	सैट	INR		0.00	0.00	INR Zero Only
2.83	हाईलाइटर सैट कोरस	15	सैट	INR		0.00	0.00	INR Zero Only
2.84	सेलो टेप 1 इंच चोडा	25	न0	INR		0.00	0.00	INR Zero Only
2.85	सेलो टेप 2 इंच चोडा	5	न0	INR		0.00	0.00	INR Zero Only
2.86	रजिस्टर 2 क्वायर,सैचुरी पेपर	150	न0	INR		0.00	0.00	INR Zero Only
2.87	रजिस्टर 4 क्वायर,सैचुरी पेपर	200	न0	INR		0.00	0.00	INR Zero Only
2.88	रजिस्टर 6 क्वायर,सैचुरी पेपर	200	न0	INR		0.00	0.00	INR Zero Only
2.89	कम्प्यूटर पेपर ए-4 साईज, सैचुरी/इमेज	400	रिम	INR		0.00	0.00	INR Zero Only
2.9	टेबल टे वैस्ट पेपर बास्केट ,प्लास्टिक	15	न0	INR		0.00	0.00	INR Zero Only
2.91	डुपलीकैट बुक,	50	न0	INR		0.00	0.00	INR Zero Only
2.92	डस्टर बडा खादी	200	न0	INR		0.00	0.00	INR Zero Only
2.93	पोछा खादी	100	न0	INR		0.00	0.00	INR Zero Only
2.94	कैलकुलेटर पेन्सिल सेल नीप्पो छोटे	50	न0	INR		0.00	0.00	INR Zero Only
2.95	घडी पेन्सिल सेल नीप्पो	150	न0	INR		0.00	0.00	INR Zero Only
2.96	लाइनदार पेपर फुल साईज,सैचुरी	10	रिम	INR		0.00	0.00	INR Zero Only
2.97	सफेद पेपर फुल साईज,सैचुरी	10	रिम	INR		0.00	0.00	INR Zero Only
2.98	गार्ड फाईल	30	न0	INR		0.00	0.00	INR Zero Only
2.99	स्टेशनरी रजि0 10 न0	1	न0	INR		0.00	0.00	INR Zero Only
3	कच्ची पेन्सिल नटराज	500	न0	INR		0.00	0.00	INR Zero Only
3.01	रबर सादी नटराज	250	न0	INR		0.00	0.00	INR Zero Only
3.02	कटर नटराज	100	न0	INR		0.00	0.00	INR Zero Only
3.03	डस्टर लकडी के हत्ते वाले	50	न0	INR		0.00	0.00	INR Zero Only
3.04	पैन स्टेन्ड चार पैन सहित बडे साईज में	5	न0	INR		0.00	0.00	INR Zero Only
3.05	पैन स्टेन्ड दो पैन सहित छोटे साईज में ।	2	न0	INR		0.00	0.00	INR Zero Only
3.06	स्केल प्लास्टिक अनब्रैकेबल	50	न0	INR		0.00	0.00	INR Zero Only
3.07	स्पंज	30	न0	INR		0.00	0.00	INR Zero Only
3.08	सुआ लकडी के हत्ते वाला	50	न0	INR		0.00	0.00	INR Zero Only
3.09	डस्ट बिन	80	न0	INR		0.00	0.00	INR Zero Only
3.1	पंचिग मशीन छोटी	5	न0	INR		0.00	0.00	INR Zero Only
3.11	पंचिग मशीन बडी	2	न0	INR		0.00	0.00	INR Zero Only
3.12	परमानेन्ट मार्कर ब्लैक	50	न0	INR		0.00	0.00	INR Zero Only
3.13	यू क्लिप	20	न0	INR		0.00	0.00	INR Zero Only
3.14	पेपर वेट	10	न0	INR		0.00	0.00	INR Zero Only
3.15	स्टाम्प पैड इंक 200 एम.एल	10	न0	INR		0.00	0.00	INR Zero Only
3.16	चाक वर्मा	500	बोक्स	INR		0.00	0.00	INR Zero Only
3.17	टेविल ग्लास,सुपर क्वा0	5	न0	INR		0.00	0.00	INR Zero Only
3.18	डाक पैड सुपर क्वा0	15	न0	INR		0.00	0.00	INR Zero Only

3.19	स्टाम्प पैड छोटा सुपर क्वा0	50	न0	INR		0.00	0.00	INR Zero Only
3.2	रंगीन फलेग, सुपर क्वा0	15	पैकिट	INR		0.00	0.00	INR Zero Only
3.21	पायलेट पेन, वी -5 नीले/लाल/हरे	15	न0	INR		0.00	0.00	INR Zero Only
3.22	टैग गुच्छी, सुपर क्वा0	500	न0	INR		0.00	0.00	INR Zero Only
3.23	ग्लू स्टिक	5	न0	INR		0.00	0.00	INR Zero Only
3.24	लेटर पैड बडें साइज	10	न0	INR		0.00	0.00	INR Zero Only
3.25	लेटर पैड मिडियम साइज	10	न0	INR		0.00	0.00	INR Zero Only
Total in Figures						0.00	0.00	INR Zero Only
Quoted Rate in Words						INR Zero Only		