

**U.P. COOPERATIVE SUGAR FACTORIES FEDERATION LTD.  
9-A, RANA PRATAP MARG, LUCKNOW**

**Telephone: (0522) 2200183, (0522)2628310  
Website: [www.upsugarfed.org](http://www.upsugarfed.org)**

**Fax: (0522) 2627994  
Email: [upsugarfed@yahoo.co.in](mailto:upsugarfed@yahoo.co.in)**

**COMPETITIVE e-bidding**

**From experienced Export House/Merchandise, Govt./Cooperative Institutions (In which State Govt./Central Govt. has/have invested share capital and such institutions having valid Importer/ Exporter code and experience of sugar export)**

E-Bid REFERENCE : UPSUGARFED/SUGARSALE/2020-21/ 727

LAST DATE AND TIME FOR SUBMISSION OF E-Bids : 09/02/2021 UPTO 06.55 PM

DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids : 10/02/2021 AT 11:15 AM

PLACE OF OPENING OF e-Bids : U.P.Cooperative Sugar Factories Federation Ltd.  
9-A, Rana Pratap Marg, Lucknow

ADDRESS FOR COMMUNICATION : Managing Director  
U.P. Cooperative Sugar Factories Federation Ltd.  
9-A, Rana Pratap Marg, Lucknow

e-Bid E.M.D : @ 2% of Total Value of Bid Quantity Multiplied by Price Quoted

Cost of Tender Form (Non Refundable) : Rs. 1000/-Plus GST @ 18%

**This Document Contains -- 25 Pages**

**It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.**

**BANK DETAILS – RTGS/NEFT**

ACCOUNT HOLDER NAME	-	U.P. COOPERATIVE SUGAR FACTORIES FEDERATION LTD. LUCKNOW
BANK ACCOUNT NO.	-	53012823858
BANK NAME	-	STATE BANK OF INDIA
BRANCH	-	VIDHAN SABHA MARG, LUCKNOW
IFSC	-	SBIN0060284

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9-A RANA PRATAP MARG, LUCKNOW**

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**Tender Notice**

**Ref.No. 726/UPF/S.S.Export/2020-21**

**Date: 29/01/2021**

Directorate of Sugar Dept of Food and public Distribution Govt. of India has vide its circular F.No 1(6)/2020-SP-I dated 29/12/2020 & 31/12/2020 has decided to allow export of all grades of sugar namely raw, plantation white as well as refined under MAEQ (Maximum Admissible Export Quota) .

**E-tenders for quantity 175841 MT** are invited from experienced Export House/Merchandise, Govt./Cooperative Institutions (In which State Govt./Central Govt. has/have invested share capital and such institutions having valid Importer/ Exporter code and experience of sugar export) from **29/01/2021** 06.55 PM onwards to purchase the quantity of Sugar from Cooperative sugar mills of Uttar Pradesh and arrange its export as per above mentioned notification under MAEQ and stipulated norms on the basis of as it is where it is. Last date of submission of online tender is **09/02/2021** till 06:55 PM and tender opening date is **10/02/2021** at 11:15 AM.

Tender documents can be downloaded from e-tender portal <https://etender.up.nic.in> or Federation's website [www.upsugarfed.org](http://www.upsugarfed.org). The bidders will have to deposit tender fees ( Non Refundable) of Rs.1000/- + 18% GST = Rs1180/- & earnest money through **RTGS /NEFT /NET BANKING** @ 2% of Total Value of Bid Quantity Multiplied by Price Quoted in favour of U.P. Cooperative Sugar Factories Federation Ltd. payable at Lucknow. Tenders without earnest money will not be accepted. The bank details are available on the uploaded tender document on page 01.

The undersigned reserves the right to cancel one or all the tenders without assigning any reason.

MANAGING DIRECTOR

The Bidders will have to deposit earnest money through RTGS/NEFT/NET BANKING @ 2% of Total Value of Bid Quantity Multiplied by Price Quoted in favour of U.P. Cooperative Sugar Factories Federation Ltd. payable at Lucknow. Tenders without earnest money will not be accepted. Bidders may deposit tender fees of Rs.1000/- + 18% GST = Rs1180/- (Rupees One Thousand one hundred twenty only) which will be non-refundable. The stipulated norm for export and other terms and conditions are annexed along with the tender form. The Govt./Cooperative /Institutions are exempted from deposit of earnest money.

Other details of submission of e bids along with eligibility, date & time, opening of technical/Financial bids, E.M.D, experience and other terms & conditions will be available on UPLC e-tender portal <http://etender.up.nic.in> and Federation's website [www.upsugarfed.org](http://www.upsugarfed.org) from the date **29/01/2021** at 06.55 PM onwards from where tender documents may be downloaded by any bidder. The tender fee is Rs. 1,180/- ( non refundable) and required E.M.D will be deposited through RTGS/NEFT/NET BANKING in favour of U.P.COOPERATIVE SUGAR FACTORIES FEDERATION LTD, payable at Lucknow, without earnest money shall be liable to be rejected.

The undersigned reserves the right to cancel one or all the tenders without assigning any reason.

(BIMAL KUMAR DUBEY)  
MANAGING DIRECTOR

## INVITATION FOR e-Bid

Online e-bids are invited for Export of Sugar from Export House/Merchandise, Govt. /Cooperative Institutions (having valid Importer/ Exporter code and experience of sugar export from our Cooperative Sugar Factories located in Uttar Pradesh.

1. Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB of Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.
3. The tender document is available at e-Procurement website <http://etender.up.nic.in> or Federation's website [www.upsugarfed.org](http://www.upsugarfed.org) from 29/01/2021 06:55 PM onwards. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a> and tender Document will be available from 29/01/2021 at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(b)	Availability of tender document on website	29/01/2021 from 6:55 PM at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(c)	Clarification start date & time	29/01/2021 from 6:55 PM
(d)	Clarification end date & time	09/02/2021 upto 6:55 PM
(e)	e-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS format)	29/01/2021 from 6:55 PM
(f)	e-Bid submission end date & Time	09/02/2021 upto 6:55 PM
(g)	Online technical e-Bid opening date & time	10/02/2021 at 11:15 AM
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	10/02/2021 at 3:00 PM
(i)	Venue of opening of technical & financial e-Bids	U.P. Cooperative Sugar Factories Federation Ltd. 9-A, Rana Pratap Marg, Lucknow.
(j)	Contact officer	Name: Mr. H.V. Kaushik, General Manager (Sale) Tel No: PBX (0522)-2619937, 2627229, 4519589, 2616884, Fax: (0522) 2627994, (0522)-2625116, 7880888011 Mr. ATUL KHANNA – 7880888808

(k)	Cost of e-Bid document	Rs 1180.00 (Rupees One Thousand One Hundred Eighty Only) (Non-refundable)
(l)	e-Bid (Earnest Money Deposit)	@ 2% of Total Value of Bid Quantity Multiplied by Price Quoted
(m)	RTGS Details	State Bank Of India , Vidhan Sabha Marg, Lucknow IFSC Code: SBIN0060284 A/C No.- 53012823858

4. The bidders need to submit the proof/Cost of e-Bid document/Tender Form as stated in the above table in the Exporter( Sugar Federation/Cooperative Sugar Mills )'s office or through **RTGS/NEFT/NET BANKING** in favour of U.P. Cooperative Sugar Factories Federation Ltd (herein after referred as UPCSFFL/Exporter (Sugar Federation/Cooperative Sugar Mills ) payable at Lucknow.
5. All e-Bid must be accompanied by e-Bid Security/Earnest Money Deposit (EMD) through **RTGS/NEFT/NET BANKING in favour of U.P.** Cooperative Sugar Factories Federation Ltd., Lucknow. The scanned copy of the e-Bid Security/EMD must be submitted along with the e-Bid and the original should reach the Federation's office at Lucknow before opening of technical e-Bids. No Interest would be payable on e-Bid Security (Earnest Money) deposited with the Federation.
6. The e-Bids will be electronically opened at the venue, date and time mentioned in the above table.
7. The Federation reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of Federation will be final and binding.
8. In the event of date specified for e-Bids opening being declared a holiday for Federation's office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
9. All the required documents excluding Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Qualification details) schedules/packets can be clubbed together to make single different files for each label.
10. The companies/firms who are registered at e-Procurement portal for e-tendering with UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226010 (herein after referred as UPLC, would only be eligible for participating in this e-tender as well as in e-tendering system of U.P. Govt. departments. All companies/firms who have not registered themselves with UPLC for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC along with registration fee of Rs.6000.00 (Rupees Six thousand only) for participating in this e-tender and other e-tenders of U.P. Govt. departments. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of Rs.1500.00 (Rupees One thousand five hundred only). The companies/firms may contact the officials on phone numbers (0522) 4130303 (Extn: 305/307), 09721451211 for their Registration/Digital Signature Certificate related queries.

M/s U.P. Electronics Corporation Ltd, Lucknow  
Indian Bank  
Ashok Marg,  
Lucknow A/C No.  
772819168  
IFC code- IDIBOOOL002  
CBS code- 00527  
Rs.6000/-

For E-Tendering Enquiry Please Contact Following Persons

- |                                     |   |             |
|-------------------------------------|---|-------------|
| 01. Sri Vipul Srivastava Federation | - | 07800001845 |
| 02. Sri Atul Khanna Federation      | - | 07880888808 |
| 03. Sri H.V. Kaushik Federation     | - | 07880888811 |

## **SECTION I : INSTRUCTIONS TO BIDDERS (ITB)**

### **(A) THE BID DOCUMENT**

#### **1 Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and U.P. Cooperative Sugar Factories Federation Ltd, Lucknow hereinafter referred to as “the Exporter( Sugar Federation/Cooperative Sugar Mills )”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This tender document is available on the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-Tender. The bidders shall have to pay e- Tender document fee of Rs 1180.00 (Rupees One Thousand One Hundred Eighty Only) through **RTGS/NEFT/NET BANKING** payable in favour of U.P. Cooperative Sugar Factories Federation Ltd, Lucknow. The scanned copy of **RTGS/NEFT/NET BANKING** must be enclosed along with the e-Bid. This e-tender document fee of Rs. 1180.00 will be non-refundable.

#### **2 Contents of e-Bid Document**

- 2.1 For export of Sugar; e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:
  - (a) Invitation for e-Bid
  - (b) Section I : Instruction to bidders (ITB);
  - (c) Section II : **Conditions of E-tender/Contract (CC);**
  - (d) Section III : Technical e-Bid;
  - (e) Section IV: Financial e-Bid;
- 2.2 The bidder is expected to examine all instructions, forms, terms and Qualifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3 Clarification of e-Bid Document**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://etender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid

submission menu. The clarification will be replied back by the Exporter (Sugar Federation/Cooperative Sugar Mills) through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Exporter (Sugar Federation/Cooperative Sugar Mills ) may also respond to clarifications raised by the prospective bidders on Exporter (Sugar Federation/Cooperative Sugar Mills)'s e-mail address [upsugarfed@yahoo.co.in](mailto:upsugarfed@yahoo.co.in).

#### **4 Amendment of e-Bid Document**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Exporter( Sugar Federation/Cooperative Sugar Mills ) may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Exporter (Sugar Federation/Cooperative Sugar Mills)'s web site [www.upsugarfed.org](http://www.upsugarfed.org) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Exporter (Sugar Federation/Cooperative Sugar Mills) shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Exporter (Sugar Federation/Cooperative Sugar Mills), at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Exporter( Sugar Federation/Cooperative Sugar Mills )'s web site [www.upsugarfed.org](http://www.upsugarfed.org).

#### **(B) PREPARATION OF e-Bid**

#### **5 Language of e-Bid**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Exporter( Sugar Federation/Cooperative Sugar Mills ) shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

#### **6 Documents Constituting the e-Bid**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:

(a) **Technical e-Bid** - Technical e-Bid will comprise of :

- (i) **Fee Details** – includes copies of e-tender document processing/Cost and e-Bid Security/Earnest Money Deposit (EMD) furnished in accordance with ITB in PDF format.

- (ii) **Qualification Details** – includes copies of required documents as per ITB and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Qualification and fulfill all the conditions of the Contract and that the Sugar and ancillary services to be supplied by the bidder conform to the e-Bid document and Technical Qualification .
- (iii) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Qualifications of the e-Bid Document as no deviation will be acceptable to the Exporter( Sugar Federation/Cooperative Sugar Mills ).
- (iv) **Technical Qualification Details** – includes copy of filled in Technical Qualifications as per Section-III(C) of e-tender document in PDF format.

(b) **Financial e-Bid** – Financial e-Bid will comprise of :

- (i) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-IV (A) of e-tender document in PDF format.
- (ii) **Price Schedule/BOQ** – includes Price Schedule/BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.

## **7 e-Bid Form**

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the Sugar Quantities and Prices in the format given in the e-Bid document.

## **8 e-Bid Price**

- 8.1 The bidder shall quote separately in the downloaded spread sheet file for Price Schedule /BOQ unit price (excluding all taxes if any) of each item in the specified places for Sugar mentioned in Section IV B of Price Schedule/BOQ

## **9 e-Bid Currencies**

Prices shall be quoted in Indian Rupees only.

## **10 Documents Establishing bidder's Qualification**

- 10.1 Pursuant to ITB, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.
- 10.2 The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in Section III (D) of e-tender document.



## **11 Documents Establishing Goods' Conformity to e-Bid Documents**

- 11.1 Pursuant to ITB, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all Sugar and services which the bidder proposes to Export under the contract. The documentary evidence should be in the PDF file format.

## **12 e-Bid/Earnest Money Deposit (EMD)**

- 12.1 Pursuant to ITB, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD @ 2% of Total Value of Bid Quantity Multiplied by Price Quoted in form of **RTGS/ NEFT/NET BANKING**, in favour of U.P. Cooperative Sugar Factories Federation Ltd., Lucknow. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid.

- 12.2 The e-Bid EMD is required to protect the Exporter (Sugar Federation/Cooperative Sugar Mills) against the risk of bidder's conduct which would warrant the EMD forfeiture, pursuant to ITB.

- 12.3 The e-Bid EMD shall be in Indian Rupees and shall be in the following forms only:

Bidder shall submit the bid security of the above amount in the form of **RTGS/ NEFT/NET BANKING** in favour of U.P. Co-operative Sugar Factories Federation Ltd, Lucknow.

- 12.4 Any e-Bid not secured in accordance with **ITB** above shall be treated as non-responsive and rejected by the Exporter (Sugar Federation/Cooperative Sugar Mills).

- 12.5 Unsuccessful bidder's e-Bid EMD will be returned upon the written request through **RTGS/NEFT/NET BANKING** as promptly as possible after the expiration of the period of e-Bid validity prescribed by the Exporter (Sugar Federation/Cooperative Sugar Mills), pursuant to **ITB**.

- 12.6 At the time of Award the successful bidder's e-Bid E.M.D will be converted in Security Money. No interest will be paid on security. This Security will be refunded on the receipt of all relevant documents regarding completion of Sugar Export i.e.- Shipping Bill, Bill of Lading, Bank Realisation Certificate (BRC) etc.**

In addition to above the Successful bidder has to deposit a Indemnity Bond along with Post Dated cheques equal to subsidy amount (i.e. Rs600 per quintal or Rs 400 per quintal to be received from Govt. of India) will be deposited by the successful E-Bidder in respective Sugar Factories.

- 12.7 The e-Bid security may be forfeited

- (a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or

- (b) in case of a successful bidder, if the bidder fails:
- (i) to sign the Contract with the Exporter( Sugar Federation/Cooperative Sugar Mills ) in accordance with ITB; or
  - (ii) to furnish performance security .
  - (iii) to deliver goods/service as per rate contract as per delivery schedule

### **13 Period of Validity of e-Bid**

**13.1** e-Bid shall remain valid up to 07 days after the date of e-Bid opening prescribed by the Exporter( Sugar Federation/Cooperative Sugar Mills ), pursuant to ITB.

**13.2** In exceptional circumstances, the Exporter (Sugar Federation/Cooperative Sugar Mills) may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required nor permitted to modify its e-Bid.

### **14 Format and Signing of e-Bid**

**14.1** The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.

**14.2** The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The later authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

### **15. Submission of e-Bid**

The Bid Submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the Exporter( Sugar Federation/Cooperative Sugar Mills ). Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e- Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

**15.1** For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://etender.up.nic.in>. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid.

- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is a onetime activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <http://etender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in ITB above even before e-Bid submission date starts. The Exporter (Sugar Federation/Cooperative Sugar Mills) shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for whom the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).
- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Qualification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the tender details.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB ", e-Bid Form as per "Section-III(A)" and Technical Qualification details as per "Section-III(C):Technical Qualifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Qualification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.
- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed

using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.

- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.

**15.8 Tender committee reserves the right for allotment of Sugar quantity for Export purpose of any one or more sugar factory at the time of award of contract.**

- 15.9 Exporter (Sugar Federation/Cooperative Sugar Mills) reserves the right to cancel any or all e-Bids without assigning any reason.

## **16 Deadline for Submission of e-Bid**

- 16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than the time **06:55 PM on 09/02/2021** (as the server time displayed in the e-Procurement website).

- 16.2 The Exporter( Sugar Federation/Cooperative Sugar Mills ) may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB, in which case all rights and obligations of the Exporter( Sugar Federation/Cooperative Sugar Mills ) and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

## **17 Late e-Bid**

- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

## **18 Withdrawal and Resubmission of e-Bid**

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder

will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.

- 18.2 The bidder has to request the Exporter (Sugar Federation/Cooperative Sugar Mills ) with a letter, attaching the proof of withdrawal and submission of e-Bid security/EMD in the office of Exporter (Sugar Federation/Cooperative Sugar Mills),to return back the e-Bid security/EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid security, pursuant to ITB.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in ITB.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

**(C) e-Bid OPENING AND EVALUATION OF e-Bid**

**19(A) Opening of Technical e-Bid by the Exporter (Sugar Federation/Cooperative Sugar Mills)**

- 19.A.1 The Exporter (Sugar Federation/Cooperative Sugar Mills) will open all technical e-Bids, at **11:15 AM on 10/02/2021** at U.P. Co-operative Sugar Factories Federation Ltd, 9-A, Rana Pratap Marg, Lucknow. In the event of the specified date of e-Bid opening being declared a holiday for the Exporter (Sugar Federation/Cooperative Sugar Mills), the e-Bids shall be opened at the appointed time and place on the next working day.
- 19.A.2 The bidder's names and the presence or absence of requisite e-Bid security and such other details as the Exporter (Sugar Federation/Cooperative Sugar Mills) at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Qualifications and qualification requirement shall be notified subsequently.
- 19.A.3 The Exporter (Sugar Federation/Cooperative Sugar Mills) will prepare minutes of the e-Bid opening.
- 19 A-4 Managing Director reserves the right to postpone the date and time of opening of Technical & Financial E-Bid in unavoidable circumstances and all the bidders will be informed.

## **19(B) Opening of Financial e-Bid**

- 19.B.1 After evaluation of technical e-Bid, the Exporter (Sugar Federation/Cooperative Sugar Mills) shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical Qualifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Exporter (Sugar Federation/Cooperative Sugar Mills) will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Exporter (Sugar Federation/Cooperative Sugar Mills). The notification may be sent by letter, fax or by e-mail.
- 19.B.2 The financial e-Bids of technically qualified bidders shall be opened and the date for opening of financial bids will be communicated to the Technically Qualified Bidders subsequently after completion of technical bids evaluation.
- 19.B.3 The Exporter (Sugar Federation/Cooperative Sugar Mills) will prepare the minutes of the e-Bid opening.

## **20 Clarification of e-Bid**

- 20.1 During evaluation of e-Bid, the Exporter (Sugar Federation/Cooperative Sugar Mills) may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

## **21 Evaluation of technical e-Bid and Evaluation Criteria**

The Exporter( Sugar Federation/Cooperative Sugar Mills ) will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid security and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

- 21.1 The bidders having past experience for Exporting Export House/Merchandise, Govt./Cooperative Institutions (In which State Govt./Central Govt. has/have invested share capital and such institutions having valid Importer/ Exporter code and experience of sugar export) to sugar factories (supported by Purchase order copies along with performance certificate) shall be preferred. The copies of purchase orders of Private sugar factories along with rates should also be attached with the tender.
- 21.2 In View of the Lockdown Situation, the successful bidder on being awarded of contract will be informed by E-mail regarding award of contract.
- 21.3 The Agreement between Source mill or/and Quota mill and successful bidder will be executed by specified person/director/ partner of Successful bidder who will execute the agreement with different sugar mills. The Authorized Signatory will have to provide his Aadhar card pan card and other credentials proving his address and position/ status in the bidder company.

## 21.4 Purchaser (Successful Bidder)

1. The bidder will examine and satisfy himself about the quality of sugar before entering into e-tender process.
2. The bidder will check the quality of sugar before dispatch from mill. Mill will not be responsible after dispatch of sugar from mill gate as far as quality is concerned.
3. The bidder will ensure credit of subsidy amount, as fixed by central government, in the mill account. Failing which the subsidy amount will be deposited by the bidder. In case the subsidy amount get rejected by the Central Govt. due to non-compliance of statutory provisions/deficiency in documents presented by the Successful bidder then the amount of subsidy shall be recoverable from the Successful bidder from the earnest money deposit and if the amount of recovery exceeds the earnest money deposit, the excess amount after adjustments of EMD/SD or any other deposit shall be recovered as arrears of land revenue in respect of this agreement
4. Mill will not be responsible for non-compliance of any act, related to central and State govt., in connection to dispatch of sugar from concerned sugar mill.
5. The bidder will be responsible to make sugar available at export point including insurance and accidental formalities.
6. No claim on account of delayed lifting will be entertained.
7. The Successful bidder has to deposit **Security Money of Rs 100.00 per quintal** at the time of Agreement against allotted quantity in concerned factory. This money shall be adjusted in the sugar price at the time lifting of concluding quantity.
8. The agreement with the respective sugar mills for the exported quantity has to be executed within three days of acceptance of tender.
9. Quotations must be submitted by the bidder for export of total mentioned quantity of each or any sugar mill in BOQ.
10. Original **Solvency/Credit Worthiness certificate for Rs.10.00 Crore** issued by Bank . (Central/State Government Agencies are exempted).Such bidders who deposit subsidy amount in full of the quoted quantity in the tender prior to award of contract shall be exempted of the aforesaid condition of **Solvency/Credit Worthiness**. Bidders participating on the term of depositing the full subsidy amount in both the cases for overseas export or export through land custom shall have to attach letter of consent for the same in their bid.
11. The exported quantity of sugar has to be lifted from the respective sugar mills within 30 days from the execution of agreement, which can be enhanced to 45 days keeping in consideration the quantity to be lifted by the bidder.
12. The Successful Bidder will provide copy of Agreement with Port/Warehouse authorities wherein our sugar is likely to be stored for export purpose with verification certificate from Govt. /Port Authorities.
13. The Successful bidder will bound to provide certified copy of sugar unloaded at the Port/ warehouse by Merchant Exporter/CHA/ Port Authorities on Day to Day Basis.
14. The Successful Bidder/Exporter to whom the quantity of concerned sugar factory has been allotted for export has to do the ACTUAL export of the assigned quantity and also have to deposit documents required to claim subsidy from Central Govt. in concerned sugar factory.
15. After execution of agreement with sugar factories, if any breach of contract regarding

submission of required documents for subsidy claim or deviation from any other terms & conditions specified in agreement done by exporter then F.I.R regarding Criminal Breach of Trust shall be registered against exporter.

16. Lifting of sugar by the exporter will be time bound. After successful export of entire allotted quantity exporter has to deposit all the documents required for subsidy claim to the concerned sugar factories first. After complete verification of documents EMD shall be released by the concerned sugar factory.
17. Exporter shall be held completely responsible for any compensation or loss occur due any case pending with International court of justice against him.
18. If any recovery is imposed on sugar mills due to any conduct the exporter, the same shall be recovered from the earnest money deposit and if the amount of recovery exceeds the earnest money deposit, the excess amount after adjustments of EMD/SD or any other deposit shall be recovered as arrears of land revenue in respect of this agreement
19. If any legal dispute arises, the same shall be under the jurisdiction of District court, Lucknow only.
- 21.5 The bidder shall submit the copy of the detail of sugar export .The e-Bid Submitted without required documentary proof shall be rejected.
- 21.6 The bidder shall submit the copies of the Authorization letter by the authorized person. The e-Bid submitted without required documentary proof shall be rejected.
- 21.7 The bidder shall submit the copies of the Detail of E.M.D. The e-Bid submitted without required documentary proof shall be rejected.
- 21.8 Recent certificate regarding sugar export turnover issued by chartered accountant (with their UDIN & Membership No. mentioned in certificate)
- 21.9 The bidder shall submit the copies of the Details of Income Tax Registration/PAN, Aadhar Card and GST registration /Export license. The e-Bid submitted without required documentary proof shall be rejected.
- 21.10 The bidder shall submit the copies of the GST Registration.
- 21.11 The bidder shall submit the documentary proof of the Status of the company along with names of Directors/Partners/Proprietor along with documents. The e-Bid submitted without required documentary proof shall be rejected.
- 21.12 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Qualifications and Qualification Requirements to the satisfaction of Exporter (Sugar Federation/Cooperative Sugar Mills) shall be rejected and may not subsequently be made responsive by the bidder by correction of the non- conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender document or are not in conformity with the conditions of the contract shall be rejected.
- 21.13 It shall be the discretion of the Exporter (Sugar Federation/Coop. Sugar Mills) to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.
- 21.14 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the



technical bid will out rightly be rejected.

## **22 Financial Evaluation and Comparison of e-Bid**

- 22.1 The Exporter (Sugar Federation/Cooperative Sugar Mills) will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Exporter (Sugar Federation/Cooperative Sugar Mills).
- 22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the bidder does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.
- 22.3 No weightage /preference shall be given to the bidder quoting any higher technical Qualifications against the technical Qualifications of the items asked in the e-tender.
- 22.4 The Exporter (Sugar Federation/Cooperative Sugar Mills) evaluation of financial bid shall be based on basic Rate/Price quoted by Bidder. The price of incidental services, freight, insurance and other costs within India incidental to the delivery of the Sugar to their final destination shall be as mentioned in ITB.
- 22.5 As per the Government of India notification F No-1(6)2020-SP-I dated 29-12-2020 & 31-12-2020 the total assistance or subsidy for expenses on export of sugar allotted under MAEQ to various mills in case of ocean freight against shipment from Indian ports to the ports of other countries will be provided @ Rs 600.00 per quintal whereas in case of export through land custom to other countries the above subsidy will be provided @ 400.00 per quintal. Therefore if the bidder for export through land custom quoted more rates by 200.00/- per quintal will be considered equal to export through ocean freight. For example if the bidder through land custom quotes rate as Rs 3300.00 per Quintal it will be considered equal to Rs 3100.00 per Quintal quoted by bidder through ocean freight & vice-versa.
- 22.6 The Financial Bids will be opened by Tender Evaluation Committee [TEC] on the date and time which is communicated to all the technically qualified Bidders. The name of Bidder, Bid Prices etc. shall be communicated electronically.

## **23 Contacting the Exporter( Sugar Federation/Cooperative Sugar Mills )**

- 23.1 Subject to ITB, no bidder shall contact the Exporter (Sugar Federation/Cooperative Sugar Mills) on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Exporter( Sugar Federation/Cooperative Sugar Mills ), he/she can do so in writing.
- 23.2 Any effort by a bidder to influence the Exporter (Sugar Federation/Cooperative Sugar Mills) in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

(D)

## **AWARD OF CONTRACT**

## **24 Award Criteria**

- 24.1 The Exporter (Sugar Federation/Cooperative Sugar Mills) will determine to its satisfaction whether the bidder(s) that is selected as having submitted the highest evaluated responsive bid meets the criteria specified in ITB, and is qualified to perform the contract satisfactorily.

- 24.2 At the time of Award of Contract the EMD will be converted in to Security.
- 24.3 Subject to ITB, the Exporter (Sugar Federation/Cooperative Sugar Mills) will award the contract to the successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical Qualification and qualification requirement of the Bidding Document.
- 25 Exporter (Sugar Federation/Cooperative Sugar Mills) right to vary Quantities at the Time of Award**
- 25.1 The Exporter (Sugar Federation/Cooperative Sugar Mills) reserves the right at the time of Contract award to increase or decrease the quantity of Sugar and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, depending upon the requirement of end-customer.
- 25.2 If any GST are increased/ decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Exporter (Sugar Federation/Cooperative Sugar Mills).
- 26 Exporter (Sugar Federation/Cooperative Sugar Mills) right to accept any e-Bid and to reject any or all e-Bids.**
- 27 Source Sugar Mill will issue E-Way Bill at the time of lifting of concerned sugar only for the contracted Port/Warehouses Location (Earlier notified by successful bidder) wherein concerned sugar is to be stored for export purpose.**
- 28 Notification of Award**
- 28.1 The Exporter (Sugar Federation/Cooperative Sugar Mills) will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted.
- 28.2 The notification of award will constitute the formation of the Contract.
- 28. Signing of Contract**
- 28.1 At the same time as the Exporter (Sugar Federation/Cooperative Sugar Mills) notifies the successful bidder that its e-Bid has been accepted, the Exporter (Sugar Federation/Cooperative Sugar Mills) will send the bidder the Contract Form provided in the e-Bid document, incorporating all conditions of the contract between the parties i.e. Exporter (Sugar Federation/Cooperative Sugar Mills) and successful bidder.
- 29 Performance/Export Security**
- At the time of Award the successful bidder's e-Bid E.M.D will be converted in Security Money. No interest will be paid on security. This Security will be refunded on the receipt of all relevant documents regarding completion of Sugar Export i.e.- Shipping Bill, Bill of Lading, Bank Realisation Certificate (BRC) etc.
- In addition to above the Successful bidder has to deposit a Indemnity Bond along with Post Dated cheques equal to subsidy amount i.e. Rs 600.00 per quintal(For Ocean freight against shipment from Indian ports to the ports of destination countries) or Rs 400.00 per quintal (In case of export through land custom to other countries)to be received from Govt. of India, will be deposited by the successful E-Bidder in respective Sugar Factories. The relevant bond/ guarantee and PDC will be returned subjected to timely & satisfactory Export of ordered quantity of Sugar & on full & final adjustment of claims.

**U.P. COOPERATIVE SUGAR FACTORIES FEDERATION LTD.,**  
**9-A, Rana Pratap Marg, Lucknow**  
**TENDER FORM**  
**TECHNICAL EVALUATION BID**

1. Name Of The Bidder-
2. Address of Bidder-
3. Earnest Money @ 2% of Total Value of Bid Quantity Multiplied by Price Quoted deposited through RTGS/NEFT/NET BANKING in favour of U.P. Coop. Sugar Factories Federation Ltd. payable at Lucknow.
4. Importer/Exporter code No. issued by Govt. of India (Copy to be attached)
5. Original **Solvency/Credit Worthiness certificate for Rs.10.00 Crore** issued by Bank . (Central/State Government Agencies are exempted). Such bidders who deposit subsidy amount in full of the quoted quantity in the tender prior to award of contract shall be exempted of the aforesaid condition of **Solvency/Credit Worthiness**. Bidders participating on the term of depositing the full subsidy amount in both the cases for overseas export or export through land custom shall have to attach letter of consent for the same in their bid.
6. Copy of Pan Card issued by Income Tax Department for the Company/Firm Copy of Registration Certificate issued by GST Department.
7. The Bidder will Provide Following information/document:
  - a. If the bidder is a Company Copy of letter of incorporation, issued by Company Registrar: Copy of Memorandum and Article of association
  - b. If the bidder is a firm Copy of Registration letter issued by Registrar of Firms. Copy of Partnership Deed.
  - c. If the bidder is a Govt. /Cooperative institutions in which State Govt. /Central Govt. has/have invested share capital and such institution is having valid import-export license and experience of sugar export should submit copy of experience Certificate.
8. Successful bidder has to submit Experience certificate regarding export of sugar issued from the concerned sugar factories with relevant documentary proof. (Central/State Government Agencies are exempted).
9. Recent certificate regarding sugar export turnover issued by Chartered Accountant (with their UDIN & Membership No. mentioned in certificate) .
10. Copies of Audited balance sheet and Profit & Loss A/c Statement for the last three financial Year.
11. Copies of Income Tax Return submitted in Income Tax Department for the last three financial years.

Note: The bidder will have to fulfill the above applicable requisite qualifications and attach self attested copies of the required certificates/documents along with technical bid. All such attached certificates will be verified with original documents.

Signature of Bidder

Name of Authorised representative:

Address:-

Contact No.-

Email id

FAX No

**In reference to the decision taken by the Directorate of Sugar as per tender notice for export of approx 175841 MT sugar from different sugar factories of U.P. Cooperative Sugar Factories Federation Ltd., Lucknow:-**

- 1- Tender will be accepted only from those bidders (export house/merchandise) who has prior experience of sugar export and having valid importer/exporter code. (Central/State Government Agencies are exempted)
- 2- All the bidder will have to submit earnest money @ 2% of Total Value of Bid Quantity Multiplied by Price Quoted RTGS/NEFT/NET BANKING issued in favour of U.P. Cooperative Sugar Factories Federation Ltd., payable at Lucknow. The tender without earnest money will not be accepted.
- 3- Only those Govt. /Cooperative institutions are eligible to participate in tender in which State/Central Govt. has/have invested in share capital and such institutions are having sugar export license.
- 4- The bidder must be registered with Income Tax and Goods & Service Tax Departments.
- 5- If the discount rates received from the bidders in the tender/negotiation are similar then the export quantity for each bidder will be decided by the Tender Committee.
- 6- In case of any change in rules and regulations and in Govt. policy pertaining to export of sugar, the tender committee reserves the right to call upon the successful bidder/bidders for further discussion and take necessary action in this regard.
- 7- It shall be the responsibility of the successful bidder/exporter to ensure and fulfill all the formalities and standard norms required for export of sugar by Govt. of India.
- 8- The successful bidder/exporter has to bear all the expenses related to export of sugar which include cost of sugar, taxes and duties, transportation, insurance and all other related expenses.
- 9- If any penalty or recovery is imposed on U.P. Cooperative Sugar Factories Federation or any of its Coop. Sugar Factory due to any act or misconduct or violation of any law by the successful bidder, the same shall be borne by the successful bidder/exporter, the Federation or any of its Coop. Sugar Factory will not be responsible for any such penalty or recovery.
- 10- In case the export is not taking place for whatever be the reason within the time limit permitted by the Govt. of India, successful bidder shall be responsible all the damage/Loss except change in government policies with respect to MAEQ export.
- 11- The tender committee reserves the right to accept or reject any tender without assigning any reason and shall also be entitled to revise any of the tender condition to meet the requirement of law so as to ensure the legal safeguard of the interest of its Coop. Sugar Mills in consonance with such legal provisions which may come to the notice of the tender committee before the time of opening of the tenders. Such revisions shall be announced before the opening of the tenders to all those who have submitted the tenders.
- 12- The successful bidder will serve as an agent of Mills of U.P. Cooperative Sugar Factories Federation Ltd. on whose quota the sugar is being exported. Therefore, the relationship between the Coop. Sugar Mills of Uttar Pradesh and Successful bidder will be like principal and agent.
- 13- No interest will be payable on earnest money deposit.
- 14- Conditional tenders shall not be accepted.
- 15- Bidder shall be responsible to abide by all the terms and conditions and time schedule fixed by

the Directorate of Sugar. If the entire allotted quantity for export is not exported within the stipulated time limit, the earnest money deposit, will be forfeited.

- 16- The successful bidder/exporter shall enter into a tripartite agreement, from time to time as availability of Sugar with the source sugar mill from where the sugar is to be purchased and the coop. sugar mill of Federation against whose quota the sugar will be exported, in order to ensure that the quantity of sugar allotted for export by the Directorate of Sugar will be exported as per prescribed norms and within scheduled time limit. The earnest money deposit of the bidder will be forfeited and the work order will be cancelled, if the stipulated norms of the export are not fulfilled to the satisfaction of The Directorate of Sugar and Federation will be at liberty to get the work done by successive bidders and difference of discount rate (if any) shall be borne by the bidder.
- 17- The successful bidder/exporter shall ensure that if the Govt. of India allows any export benefit and subsidy against this sugar export order the same shall be passed on to the concerned Cooperative Sugar Mill of U.P. Cooperative Sugar Factories Federation Ltd., Lucknow.
- 18- If the quantity of sugar allotted for export by the Directorate of Sugar is decreased, the successful bidder/exporter has to export the amended quantity accordingly and the payment of discount shall be paid on the basis of amended quantity and no claim shall be payable to exporter.
- 19- No tender shall be accepted after the expiry of time prescribed and no request in this regard on any ground or constraint whatsoever shall be entertained.
- 20- In View of the Lockdown Situation, the successful bidder on being awarded of contract will be informed by mail regarding award of contract.
- 21- The Agreement between Source mill or/and Quota mill and successful bidder will be executed by specified person/director/ partner of Successful bidder who will execute the agreement with different sugar mills. The Authorized Signatory will have to provide his Aadhar card pan card and other credentials proving his address and position/ status in the bidder company.

#### **Purchaser (Successful Bidder)**

1. The bidder will examine and satisfy himself about the quality of sugar before entering into e-tender process.
2. The bidder will check the quality of sugar before dispatch from mill. Mill will not be responsible after dispatch of sugar from mill gate as far as quality is concerned.
3. The bidder will ensure credit of subsidy amount, as fixed by central government, in the mill account. Failing which the subsidy amount will be deposited by the bidder. In case the subsidy amount get rejected by the Central Govt. due to non-compliance of statutory provisions/deficiency in documents presented by the Successful bidder then the amount of subsidy shall be recoverable from the exporter. The bidder will ensure credit of subsidy amount, as fixed by central government, in the mill account. Failing which the subsidy amount will be deposited by the bidder. In case the subsidy amount get rejected by the Central Govt. due to non-compliance of statutory provisions/deficiency in documents presented by the Successful bidder then the amount of subsidy shall be recoverable from the Successful bidder from the earnest money deposit and if the amount of recovery exceeds the earnest money deposit, the excess amount after adjustments of EMD/SD or any other deposit shall be recovered as arrears of land revenue in respect of this agreement

4. Mill will not be responsible for non-compliance of any act, related to central and State government, in connection to dispatch of sugar from concerned sugar mill.
5. The bidder will be responsible to make sugar available at export point including insurance and accidental formalities.
6. No claim on account of delayed lifting will be entertained.
7. The successful bidder has to deposit Security Money of Rs 100.00 per quintal at the time of agreement against allotted quantity in concerned factory. This money shall be adjusted in the sugar price at the time lifting of concluding quantity.
8. The agreement with the respective sugar mills for the exported quantity has to be executed within three days of acceptance of tender.
9. Quotations must be submitted by the bidder for export of total mentioned quantity of any one or more Sugar mills in BOQ.
10. Original **Solvency/Credit Worthiness certificate for Rs.10.00 Crore** issued by Bank . (Central/State Government Agencies are exempted).Such bidders who deposit subsidy amount in full of the quoted quantity in the tender prior to award of contract shall be exempted of the aforesaid condition of **Solvency/Credit Worthiness**. Bidders participating on the term of depositing the full subsidy amount in both the cases for overseas export or export through land custom shall have to attach letter of consent for the same in their bid.
11. The exported quantity of sugar has to be lifted from the respective sugar mills within 30 days from the execution of agreement, which can be enhanced to 45 days keeping in consideration the quantity to be lifted by the bidder.
12. The Successful Bidder will provide copy of Agreement with Port/Warehouse authorities wherein our sugar is likely to be stored for export purpose with verification certificate from Govt. /Port Authorities.
13. The Successful bidder will bound to provide certified copy of sugar unloaded at the Port/ warehouse by Merchant Exporter/CHA/ Port Authorities on Day to Day Basis.
14. The Successful Bidder/Exporter to whom the quantity of concerned sugar factory has been allotted for export has to do the ACTUAL export of the assigned quantity and also have to deposit documents required to claim subsidy from Central Govt. in concerned sugar factory.
15. After execution of agreement with sugar factories, if any breach of contract regarding submission of required documents for subsidy claim or deviation from any other terms & conditions specified in agreement done by exporter then F.I.R regarding Criminal Breach of Trust shall be registered against exporter.
16. Lifting of sugar by the exporter will be time bound. After successful export of entire allotted quantity exporter has to deposit all the documents required for subsidy claim to the concerned sugar factories first. After complete verification of documents EMD shall be released by the concerned sugar factory.

17. Exporter shall be held completely responsible for any compensation or loss occur due to any case pending with International court of justice against him.
18. If any recovery is imposed on sugar mills due to any conduct the exporter, the same shall be recovered from the earnest money deposit and if the amount of recovery exceeds the earnest money deposit, the excess amount after adjustments of EMD/SD or any other deposit shall be recovered as arrears of land revenue in respect of this agreement
19. If any legal dispute arises, the same shall be under the jurisdiction of District court, Lucknow only.

**Allocation of Sugar Factory wise Maximum Admissible Export Quota (MAEQ) of  
Sugar for Export Sugar For Season 2020 - 21  
Under Tradable Export Scheme**

**F. NO. 1 ( 6 ) / 2020 - SP- I Dated 29.12.2020 AND 31.12.2020  
MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION  
(DEPARTMENT OF FOOD AND PUBLIC DISTRIBUTION)**

**Through Direct Export**

S.NO.	SUGAR MILLS	District	Plant Code	QUANTITY (IN M.T. )
<b>A</b>	<b>CO-OPERATIVE SUGAR MILLS</b>			
1	ANOOPSHAHER	BULANDSHAHER	2501	6014
2	BADAUN	BUDAUN	5301	2204
3	BAGPAT	BAGPAT	2301	9399
4	BELRAYAN	LAKHIMPUR	5501	14160
5	BISALPUR	PILIBHIT	4901	6775
6	BILASPUR	RAMPUR	4301	3657
7	GAJRAULA	AMROHA	4201	9192
8	GHOSI	MAU	7401	3260
9	KAIMGANJ	FARUKHABAD	5201	2743
10	MEHMOODABAD	SITAPUR	7601	5137
11	MORNA	MUZAFFERNAGAR	2801	10059
12	NANAUTA	SAHARANPUR	2701	14177
13	NANPARA	BAHRAICH	7001	8308
14	POWAYAN	SHAHJAHANPUR	31701	7533
15	PURANPUR	PILIBHIT	5101	5183
16	RAMALA	BAGPAT	2401	11214
17	SAMP.NAGAR	LAKHIMPUR	5601	12688
18	SARSAWA	SAHARANPUR	2601	8515
19	SATHION	AZAMGARH	7301	6937
20	SEMIKHERA	BAREILLY	5701	7239
21	SNEHROAD	NAJIBABAD	32901	11794
22	SULTANPUR	SULTANPUR	7501	1514
23	TILHAR	SHAHJAHANPUR	5401	7033
			<b>TOTAL</b>	<b>174735</b>

**Through Third Party Export**

S.NO.	SUGAR MILLS	District	Plant Code	Delivery Point Under 3rd Party Agreement	QUANTITY (IN M.T. )
	<b>CO-OPERATIVE SUGAR MILLS</b>				
1	SATHA	ALIGARH	4801	RAMALA	1106



# BOQ

Validate Print Help n.Wise\_BoQ

Tender Inviting Authority: U.P. CO-OPERATIVE SUGAR FACTORIES FEDERATION LTD.

Name of Work: COMPETITIVE e-bidding From experienced Export House/Merchandise, Govt./Cooperative Institutions (In which State Govt./Central Govt. has/have invested share capital and such institutions having valid Importer/Exporter code and experience of sugar export)

Contract No: UPSUGARFED/SUGARSALE/2020-21/727

PRICE SCHEDULE									
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)									
NUMBER #	TEXT #	TEXT #	NUMBER	BASIC RATE in Figures To be entered by the Bidder in Rs. P (Per QTL)	NUMBER	GST in Rs. P	TOTAL AMOUNT WITHOUT Taxes in Rs. P	TOTAL AMOUNT With Taxes in Rs. P	TOTAL AMOUNT In Words
Sl. No.	Item Description	Units	Quantity in QTL						
1	2	3	4	5	6	7	8	9	10
1.00	Under DFPD Notification F.NO.1(6)/2020-SP-I Dated 29/12/2020 and 31.12.2020 Rate Per QTL of sugar to be export payable to Federation/Co-operative Factory 1. Rate per QTL ex-Factory. SEASON 2020-21 ON AS IS WHERE IS BASIS (Normally as per norms) For ocean freight against shipment from Indian ports to the ports of destination countries Name of Factory	Per Quintal	60140				0.00	0.00	NR Zero Only
1.01	ANCOOPSHAHER	Per Quintal	25040				0.00	0.00	NR Zero Only
1.02	BADAUN	Per Quintal	93990				0.00	0.00	NR Zero Only
1.03	BAGPAT	Per Quintal	141600				0.00	0.00	NR Zero Only
1.04	BEL BAYAN	Per Quintal	67750				0.00	0.00	NR Zero Only
1.05	BILALPUR	Per Quintal	36570				0.00	0.00	NR Zero Only
1.06	BILASPUR	Per Quintal	91920				0.00	0.00	NR Zero Only
1.07	GAJRAULA	Per Quintal	33600				0.00	0.00	NR Zero Only
1.08	GHOSI	Per Quintal	27430				0.00	0.00	NR Zero Only
1.09	KAIMSARI	Per Quintal	51370				0.00	0.00	NR Zero Only
1.10	MEHRMOODABAD	Per Quintal	100590				0.00	0.00	NR Zero Only
1.11	MORINA	Per Quintal	141770				0.00	0.00	NR Zero Only
1.12	NANPATA	Per Quintal	93080				0.00	0.00	NR Zero Only
1.13	POWAYAN	Per Quintal	75330				0.00	0.00	NR Zero Only
1.14	PURANPUR	Per Quintal	11830				0.00	0.00	NR Zero Only
1.15	RAMALA	Per Quintal	117440				0.00	0.00	NR Zero Only
1.16	SAMP NAGAR	Per Quintal	126660				0.00	0.00	NR Zero Only
1.17	SARSAWA	Per Quintal	85150				0.00	0.00	NR Zero Only
1.18	SATHI	Per Quintal	11060				0.00	0.00	NR Zero Only
1.19	SATHI through RAMALA Sugar Mill (3rd party)	Per Quintal	69370				0.00	0.00	NR Zero Only
1.20	SEMIKHERA	Per Quintal	72330				0.00	0.00	NR Zero Only
1.21	SNEHROAD	Per Quintal	117940				0.00	0.00	NR Zero Only
1.22	SULTAJAPUR	Per Quintal	15140				0.00	0.00	NR Zero Only
1.23	TILHAR	Per Quintal	70330				0.00	0.00	NR Zero Only
2.00	Under DFPD Notification F.NO.1(6)/2020-SP-I Dated 29/12/2020 and 31.12.2020 Rate Per QTL of sugar to be export payable to Federation/Co-operative Factory 1. Rate per QTL Through Road Transport ex-Factory. SEASON 2020-21 ON AS IS WHERE IS BASIS (Normally as per norms) In case of export through land custom to other countries, Name of	Per Quintal	60140				0.00	0.00	NR Zero Only
2.01	ANCOOPSHAHER	Per Quintal	25040				0.00	0.00	NR Zero Only
2.02	BADAUN	Per Quintal	93990				0.00	0.00	NR Zero Only
2.03	BAGPAT	Per Quintal	141600				0.00	0.00	NR Zero Only
2.04	BEL BAYAN	Per Quintal	67750				0.00	0.00	NR Zero Only
2.05	BILALPUR	Per Quintal	36570				0.00	0.00	NR Zero Only
2.06	BILASPUR	Per Quintal	91920				0.00	0.00	NR Zero Only
2.07	GAJRAULA	Per Quintal	33600				0.00	0.00	NR Zero Only
2.08	GHOSI	Per Quintal	27430				0.00	0.00	NR Zero Only
2.09	KAIMSARI	Per Quintal	51370				0.00	0.00	NR Zero Only
2.10	MEHRMOODABAD	Per Quintal	100590				0.00	0.00	NR Zero Only
2.11	MORINA	Per Quintal	141770				0.00	0.00	NR Zero Only
2.12	NANPATA	Per Quintal	93080				0.00	0.00	NR Zero Only
2.13	POWAYAN	Per Quintal	75330				0.00	0.00	NR Zero Only
2.14	PURANPUR	Per Quintal	11830				0.00	0.00	NR Zero Only
2.15	RAMALA	Per Quintal	117440				0.00	0.00	NR Zero Only
2.16	SAMP NAGAR	Per Quintal	126660				0.00	0.00	NR Zero Only
2.17	SARSAWA	Per Quintal	85150				0.00	0.00	NR Zero Only
2.18	SATHI	Per Quintal	11060				0.00	0.00	NR Zero Only
2.19	SATHI through RAMALA Sugar Mill (3rd party)	Per Quintal	69370				0.00	0.00	NR Zero Only
2.20	SEMIKHERA	Per Quintal	72330				0.00	0.00	NR Zero Only
2.21	SNEHROAD	Per Quintal	117940				0.00	0.00	NR Zero Only
2.22	SULTAJAPUR	Per Quintal	15140				0.00	0.00	NR Zero Only
2.23	TILHAR	Per Quintal	70330				0.00	0.00	NR Zero Only
3.00	Under DFPD Notification F.NO.1(6)/2020-SP-I Dated 29/12/2020 and 31.12.2020 Rate Per QTL of sugar to be export payable to Federation/Co-operative Factory 1. Rate per QTL ex-Factory. SEASON 2019-20 ON AS IS WHERE IS BASIS (Normally as per norms) For ocean freight against shipment from Indian ports to the ports of destination countries Name of Factory	Per Quintal	60140				0.00	0.00	NR Zero Only
3.01	ANCOOPSHAHER	Per Quintal	25040				0.00	0.00	NR Zero Only
3.02	BADAUN	Per Quintal	93990				0.00	0.00	NR Zero Only
3.03	BAGPAT	Per Quintal	141600				0.00	0.00	NR Zero Only
3.04	BEL BAYAN	Per Quintal	67750				0.00	0.00	NR Zero Only
3.05	BILALPUR	Per Quintal	36570				0.00	0.00	NR Zero Only
3.06	BILASPUR	Per Quintal	91920				0.00	0.00	NR Zero Only
3.07	GAJRAULA	Per Quintal	33600				0.00	0.00	NR Zero Only
3.08	GHOSI	Per Quintal	27430				0.00	0.00	NR Zero Only
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3.17	SARSAWA	Per Quintal	85150				0.00	0.00	NR Zero Only
3.18	SATHI	Per Quintal	11060				0.00	0.00	NR Zero Only
3.19	SATHI through RAMALA Sugar Mill (3rd party)	Per Quintal	69370				0.00	0.00	NR Zero Only
3.20	SEMIKHERA	Per Quintal	72330				0.00	0.00	NR Zero Only
3.21	SNEHROAD	Per Quintal	117940				0.00	0.00	NR Zero Only
3.22	SULTAJAPUR	Per Quintal	15140				0.00	0.00	NR Zero Only
3.23	TILHAR	Per Quintal	70330				0.00	0.00	NR Zero Only
4.00	Under DFPD Notification F.NO.1(6)/2020-SP-I Dated 29/12/2020 and 31.12.2020 Rate Per QTL of sugar to be export payable to Federation/Co-operative Factory 1. Rate per QTL Through Road Transport ex-Factory. SEASON 2019-20 ON AS IS WHERE IS BASIS (Normally as per norms) In case of export through land custom to other countries, Name of	Per Quintal	60140				0.00	0.00	NR Zero Only
4.01	ANCOOPSHAHER	Per Quintal	25040				0.00	0.00	NR Zero Only
4.02	BADAUN	Per Quintal	93990				0.00	0.00	NR Zero Only
4.03	BAGPAT	Per Quintal	141600				0.00	0.00	NR Zero Only
4.04	BEL BAYAN	Per Quintal	67750				0.00	0.00	NR Zero Only
4.05	BILALPUR	Per Quintal	36570				0.00	0.00	NR Zero Only
4.06	BILASPUR	Per Quintal	91920				0.00	0.00	NR Zero Only
4.07	GAJRAULA	Per Quintal	33600				0.00	0.00	NR Zero Only
4.08	GHOSI	Per Quintal	27430				0.00	0.00	NR Zero Only
4.09	KAIMSARI	Per Quintal	51370				0.00	0.00	NR Zero Only
4.10	MEHRMOODABAD	Per Quintal	100590				0.00	0.00	NR Zero Only
4.11	MORINA	Per Quintal	141770				0.00	0.00	NR Zero Only
4.12	NANPATA	Per Quintal	93080				0.00	0.00	NR Zero Only
4.13	POWAYAN	Per Quintal	75330				0.00	0.00	NR Zero Only
4.14	PURANPUR	Per Quintal	11830				0.00	0.00	NR Zero Only
4.15	RAMALA	Per Quintal	117440				0.00	0.00	NR Zero Only
4.16	SAMP NAGAR	Per Quintal	126660				0.00	0.00	NR Zero Only
4.17	SARSAWA	Per Quintal	85150				0.00	0.00	NR Zero Only
4.18	SATHI	Per Quintal	11060				0.00	0.00	NR Zero Only
4.19	SATHI through RAMALA Sugar Mill (3rd party)	Per Quintal	69370				0.00	0.00	NR Zero Only
4.20	SEMIKHERA	Per Quintal	72330				0.00	0.00	NR Zero Only
4.21	SNEHROAD	Per Quintal	117940				0.00	0.00	NR Zero Only
4.22	SULTAJAPUR	Per Quintal	15140				0.00	0.00	NR Zero Only
4.23	TILHAR	Per Quintal	70330				0.00	0.00	NR Zero Only
4.24	TILHAR	Per Quintal	70330				0.00	0.00	NR Zero Only
Total in Figures							0.00	0.00	
Quoted Rate in Words							NR Zero Only		